



**DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES  
VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW**

Ph. No. 0522-4918555, 4918504 FAX- 0522-4918506

Ref. No. -1467/Dean /RMLIMS/2022

Date: - 09 / 02 / 2022


**OFFICE MEMORANDUM**

Enclosed please find herewith minutes of 15<sup>th</sup> meeting of the Academic Council of the Institute held on 15<sup>th</sup> January, 2022 at 11.00 A.M. in the Conference Hall, Ground Floor, Administrative block of Dr.RMLIMS, for favour of information and needful comments, if any please.

  
(Nuzhat Husain)  
Dean

**Copy forwarded for information to the following please:**

1. Director, Dr. RMLIMS, Lucknow
2. Executive Registrar, Dr. RMLIMS, Lucknow
3. All Head of Departments, Dr.RMLIMS, Lucknow
4. Controller of Examination, Dr. RMLIMS, Lucknow
5. Sub Dean MCI /NMC, Dr. RMLIMS, Lucknow
6. Sub Dean Nursing, Dr. RMLIMS, Lucknow
7. Sub Dean Research, Dr. RMLIMS, Lucknow
8. Sub Dean UG, Dr. RMLIMS, Lucknow
9. Sub Dean Students Welfare, Dr.RMLIMS Lucknow
10. Sub Dean Paramedical, Dr.RMLIMS, Lucknow

  
(Nuzhat Husain)  
Dean

**MINUTES OF THE 15<sup>th</sup> MEETING OF ACADEMIC COUNCIL,  
DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES, LUCKNOW  
HELD ON 15<sup>TH</sup> JANUARY, 2022**

15<sup>th</sup> meeting of the Academic Council was held on 15<sup>th</sup> January, 2022 at 11 AM in Conference Hall, Ground Floor, Administrative Building, Dr. RMLIMS, Lucknow. Deliberations in the meeting and decisions taken were as under. Following members were present in the meeting (attendance sheet attached):

| S.no. | Committee Member/Presenting officer                              | Designation      |
|-------|--|------------------|
| 1.    | Prof. Sonia Nitynanad, Director, Dr. RMLIMS, Lucknow             | Chairman         |
| 2.    | Prof. Nuzhat Husain, Dean, Dr. RMLIMS, Lucknow                   | Member Secretary |
| 3.    | Deputy Executive Registrar, Dr. RMLIMS, Lucknow                  | Rep. of E.R.     |
| 4.    | Head of deptt. Of Anaesthesiology, Dr. RMLIMS, Lucknow           | Member           |
| 5.    | Head of deptt. Of Anatomy, Dr. RMLIMS, Lucknow                   | Member           |
| 6.    | Head of deptt. Of Cardiology, Dr. RMLIMS, Lucknow                | Member           |
| 7.    | Head of deptt. Of Community Medicine, Dr. RMLIMS, Lucknow        | Member           |
| 8.    | Head of deptt. Of Em.Medicine, Dr. RMLIMS, Lucknow               | Member           |
| 9.    | Head of deptt. Of ENT, Dr. RMLIMS, Lucknow                       | Member           |
| 10.   | Head of deptt. Of General Surgery, Dr. RMLIMS, Lucknow           | Member           |
| 11.   | Head of deptt. Of Neurology, Dr. RMLIMS, Lucknow                 | Member           |
| 12.   | Head of deptt. Of Neurosurgery, Dr. RMLIMS, Lucknow              | Member           |
| 13.   | Head of deptt. Of Nuclear Medicine, Dr. RMLIMS, Lucknow          | Member           |
| 14.   | Head of deptt. Of Obs & Gyane, Dr. RMLIMS, Lucknow               | Member           |
| 15.   | Head of deptt. Of Orthopaedics, Dr. RMLIMS, Lucknow              | Member           |
| 16.   | Head of deptt. Of Paediatrics, Dr. RMLIMS, Lucknow               | Member           |
| 17.   | Head of deptt. Of Pathology, Dr. RMLIMS, Lucknow                 | Member           |
| 18.   | Head of deptt. Of Pharmacology, Dr. RMLIMS, Lucknow              | Member           |
| 19.   | Head of deptt. Of Physiology, Dr. RMLIMS, Lucknow                | Member           |
| 20.   | Head of deptt. Of PMR, Dr. RMLIMS, Lucknow                       | Member           |
| 21.   | Head of deptt. Of Radiodiagnosis, Dr. RMLIMS, Lucknow            | Member           |
| 22.   | Head of deptt. Of Radiotherapy, Dr. RMLIMS, Lucknow              | Member           |
| 23.   | Head of deptt. Of Surgical Gastroenterology, Dr. RMLIMS, Lucknow | Member           |
| 24.   | Head of deptt. Paediatric Surgery, Dr. RMLIMS Lucknow            | Member           |
| 25.   | Head of deptt. Of Endocrine Surgery, Dr. RMLIMS, Lucknow         | Member           |
| 26.   | Head of deptt. Surgical Oncology, Dr. RMLIMS Lucknow             | Member           |
| 27.   | Head of deptt. of Gastroenterology                               | Member           |
| 28.   | Controller of Examination, Dr. RMLIMS, Lucknow                   | Invitee          |
| 29.   | Sub Dean MCI /NMC, Dr. RMLIMS, Lucknow                           | Invitee          |
| 30.   | Sub Dean Nursing, Dr. RMLIMS, Lucknow                            | Invitee          |
| 31.   | Sub Dean Research, Dr. RMLIMS, Lucknow                           | Invitee          |
| 32.   | Sub Dean UG, Dr. RMLIMS, Lucknow                                 | Invitee          |
| 33.   | Sub Dean Students Welfare, RMLIMS Lucknow                        | Invitee          |

At the outset the Chairman welcomed all the members and officers attending Academic council meeting of Dr. RMLIMS and requested the Member-secretary Dean to present the agenda for discussion. In her opening address, Dean welcomed the Chairman, all the members present and the officers to the meeting of the Academic Council of Dr. RMLIMS, Lucknow. The agenda was presented for discussion and deliberation of the council. The following decisions were taken:-

| Agenda No. | Agenda              | Action taken       | Decision of Academic Council |
|------------|---------------------|--------------------|------------------------------|
| 1.         | Confirmation of the | No action required | Minutes were                 |

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|                      | minutes of 14 <sup>th</sup> Academic council meeting dt. 09.01.2021.   |  | confirmed |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
|----------------------|--|--|-----------|------------|---|----------------------|--|--|----|------------|---------------------|----|--------------|---------------------|----|--------------------|---------------------|----|-----------|--------------------------|----|-----------------|---------------------------|----|-----------------|--------------------|----|--------------|--------------------|----|------------------|--------------------|----|--------------------------|----------------------|----------|
| 2.                   | Compliance report on decisions of the 14 <sup>th</sup> Academic Council held on 09.01.2021<br><b>Compliance noted by Academic council:-</b>  |  |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 1.                   | Confirmation of the minutes of the previous Academic Council meeting dt. 29.04.2020  | The Minutes were confirmed   | Approved  |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 2.                   | Compliance with reference to the Academic Council meeting dt. 29.04.2020   | Compliance was noted by Academic Council   |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 3.                   | Post Facto approval regarding Applications sent for commencement/increase in admission capacity of Post Graduate courses in clinical Broad Speciality & Super speciality subjects at Dr.RMLIMS for Academic Session 2021-22<br><b>Decision:</b> Approved | <b>Status of the subject departments courses is detailed in table:-</b> <table border="1"> <tr> <th>S.no</th> <th>Department</th> <th>Status of Letter of Intent (LOI) &amp; Letter of Permission (LOP)</th> </tr> <tr> <td colspan="3"><b>MD/MS Courses</b></td> </tr> <tr> <td>1.</td> <td>Physiology</td> <td>LOP for 04 MD seats</td> </tr> <tr> <td>2.</td> <td>Pharmacology</td> <td>LOP for 05 MD seats</td> </tr> <tr> <td>3.</td> <td>Community Medicine</td> <td>LOP for 03 MD seats</td> </tr> <tr> <td>4.</td> <td>Pathology</td> <td>LOP for 5 to 10 MD seats</td> </tr> <tr> <td>5.</td> <td>Anaesthesiology</td> <td>LOP for 12 to 15 MD seats</td> </tr> <tr> <td>6.</td> <td>General Surgery</td> <td>LOP for 6 MS seats</td> </tr> <tr> <td>7.</td> <td>Orthopaedics</td> <td>LOP for 4 MS seats</td> </tr> <tr> <td>8.</td> <td>General Medicine</td> <td>LOP for 4 MD seats</td> </tr> <tr> <td>9.</td> <td>Obstetrics &amp; Gynaecology</td> <td>LOP for 06 MS seats.</td> </tr> </table> | S.no      | Department | Status of Letter of Intent (LOI) & Letter of Permission (LOP) | <b>MD/MS Courses</b> |  |  | 1. | Physiology | LOP for 04 MD seats | 2. | Pharmacology | LOP for 05 MD seats | 3. | Community Medicine | LOP for 03 MD seats | 4. | Pathology | LOP for 5 to 10 MD seats | 5. | Anaesthesiology | LOP for 12 to 15 MD seats | 6. | General Surgery | LOP for 6 MS seats | 7. | Orthopaedics | LOP for 4 MS seats | 8. | General Medicine | LOP for 4 MD seats | 9. | Obstetrics & Gynaecology | LOP for 06 MS seats. | Approved |
| S.no                 | Department   | Status of Letter of Intent (LOI) & Letter of Permission (LOP)  |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| <b>MD/MS Courses</b> |  |  |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 1.                   | Physiology   | LOP for 04 MD seats  |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 2.                   | Pharmacology   | LOP for 05 MD seats  |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 3.                   | Community Medicine   | LOP for 03 MD seats  |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 4.                   | Pathology  | LOP for 5 to 10 MD seats   |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 5.                   | Anaesthesiology  | LOP for 12 to 15 MD seats  |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 6.                   | General Surgery  | LOP for 6 MS seats   |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 7.                   | Orthopaedics   | LOP for 4 MS seats   |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 8.                   | General Medicine   | LOP for 4 MD seats   |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |
| 9.                   | Obstetrics & Gynaecology   | LOP for 06 MS seats.   |           |            |   |                      |  |  |    |            |                     |    |              |                     |    |                    |                     |    |           |                          |    |                 |                           |    |                 |                    |    |              |                    |    |                  |                    |    |                          |                      |          |




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|                    |  |  |  |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |
|--------------------|--|--|--|---------|--------------------|-----|--------------|--|--------------------|--|--|-----|-------------------------------|-------------------|-----|------------------|--------------------------------|-----|-----|-----------------|--|
|                    |  | <table border="1"> <tr> <td>10.</td><td>Anatomy</td><td>LOP for 4 MD seats</td></tr> <tr> <td>11.</td><td>Neurosurgery</td><td>LOP for increase from 2 to 3 MCh seats</td></tr> <tr> <td colspan="3"><b>DNB Courses</b></td></tr> <tr> <td>12.</td><td>Emergency Medicine department</td><td>2 post MBBS seats</td></tr> <tr> <td>13.</td><td>Nuclear Medicine</td><td>1 Post MBBS, 1 Post Dip. seats</td></tr> <tr> <td>14.</td><td>ENT</td><td>2 diploma seats</td></tr> </table> <p>LOI for MD Paediatrics seats commencement is awaited from NMC in current Academic year.</p> | 10.  | Anatomy | LOP for 4 MD seats | 11. | Neurosurgery | LOP for increase from 2 to 3 MCh seats | <b>DNB Courses</b> |  |  | 12. | Emergency Medicine department | 2 post MBBS seats | 13. | Nuclear Medicine | 1 Post MBBS, 1 Post Dip. seats | 14. | ENT | 2 diploma seats |  |
| 10.                | Anatomy  | LOP for 4 MD seats   |  |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |
| 11.                | Neurosurgery   | LOP for increase from 2 to 3 MCh seats   |  |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |
| <b>DNB Courses</b> |  |  |  |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |
| 12.                | Emergency Medicine department  | 2 post MBBS seats  |  |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |
| 13.                | Nuclear Medicine   | 1 Post MBBS, 1 Post Dip. seats   |  |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |
| 14.                | ENT  | 2 diploma seats  |  |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |
| 4.                 | Regarding number of seats for which application for yearly renewal of MBBS course and recognition of the MBBS course of the institute is to be applied<br><b>Decision: Approved</b>  | <p>Permission for Fourth Renewal-fifth batch granted by NMC. Final batch recognition related preparedness is in progress.</p> <p>Process for increase of annual intake of 50 MBBS seats is in progress.</p>  | The Academic council was informed & approved.  |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |
| 5.                 | Framing of Rules for undergraduate and postgraduate admission, schedules, vacations, attendance, primary and supplementary exams, pattern of question papers, qualifying criteria, thesis, additional courses, and other related<br><b>Decision:</b> The council suggested to form the committee in co-ordination with I. Director | <p>With the recommendation of the Director Sub-committees have been formulated for framing rules for UG, PG, Paramedical &amp; PhD courses in the institute (annexure-I). The formats for framing rules and guidelines were discussed at the dean's committee. Leave rules for SRs and JRs have formulated and have been submitted as a separate agenda in today's meeting.</p> <p><i>(The respective committee Chairpersons/member secretary to present progress before the Academic council)</i></p>   | <p><b>UG Rules-</b> Subdean, UG Cell presented draft of the UG rules to be finalized by subcommittee.</p> <p><b>PG Rules-</b> Chairperson, PG Cell presented Leave rules and told council that other rules are in process. Separate agenda at agenda no. 10</p> <p><b>PhD Rules-</b> Sub-Dean Research reported that the finalized rules</p> |         |                    |     |              |  |                    |  |  |     |                               |                   |     |                  |                                |     |     |                 |  |

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|    | <p>2. Dean and subdeans<br/>2. COE<br/>3. Chairperson, UG<br/>4. Chairperson, PG</p> <p>Action solicited by the Director, Chairman Academic Council.</p>                |  | <p>for PhD been prepared</p> <p><b>Nursing Rules-</b> Sub Dean Nursing presented preliminary draft of the rules for nursing which required further detailing</p> <p><b>Paramedical Rules-</b> Final rules for Paramedical courses to be submitted by Sub Dean,</p> <p>The Academic council directed</p> <ol style="list-style-type: none"> <li>1. Rules should be reviewed by the deans committee</li> <li>2. Tabled and put up on the website for review by all faculty and related officers</li> <li>3. Edited according to suggestions received if deemed appropriate by the subcommittee</li> <li>4. A special meeting of the Academic council to be set up in April to finalize the rules and regulations</li> </ol> <p>(Action solicited by Respective subcommittees UG, PG, Research Cell, Nursing and Paramedical/ dean/academic council )</p> |
| 6. | <p>Hospital requirements for NMC/MCI</p> <p><b>Decision:</b> Proposal approved with modification that the Chief Medical Superintendent will be the co-ordinator for</p> | <p>The proposed distribution of beds in co-ordination with Chief Medical Superintendent is annexed for approval of academic council.</p> | <p>1. Basic distribution of beds as per NMC was discussed. The following points were put up by the members:-</p> <p>a) Dr. D.K. Singh,</p>   |

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|  | <p>bed distribution and allot beds to HODs and communicate arrangements to MCI cell in accordance with the MCI/NMC guidelines for UG and PG courses</p> |  | <p>Head Neurosurgery raised the issue that the Basement, ground floor, 1<sup>st</sup> floor and 2<sup>nd</sup> floor were allotted as per the DPR to Neurosciences Centre. It was discussed that 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> floors were for meeting NMC requirement of beds. In view of the urgent need for NMC &amp; build-up of Ground floor and 1<sup>st</sup> floor as wards with oxygen pipelines (within the 2<sup>nd</sup> wave of COVID), it was decided to use ground floor &amp; 1<sup>st</sup> floor to complete requirement of NMC instead of floors 3<sup>rd</sup>, 4<sup>th</sup> &amp; 5<sup>th</sup>. The 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> + Basement to be allocated to Neurosciences Centre as of now until alternative arrangements for broad specialty department can be made.</p> <p>b) The CMS was requested to look at the redistribution of beds of trauma &amp; emergency wards. Orthopaedic trauma is functional there on 12 beds. These need to be allotted to Orthopaedics department. Emergency beds as per NMC requirements to be redefined.</p> <p>c) Private wards being converted to NMC beds may be distributed</p> |
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|    |   |   | <p>within broad speciality departments &amp; departments entirely allocated in private ward may be given general beds in other wards.</p> <p>d) The beds should be occupied by the concerned specialty. HoDs will be responsible to complete NMC requirements for their specialties. HIS entries should be compulsory for accurate data maintenance.</p> <p>e) The Revised distribution will be prepared by C.M.S. &amp; approved by the Director.</p> <p><b>(Action solicited by CMS &amp; concerned HoDs, Timeline- 15 days)</b></p> |
| 7. | <p>Development of a dedicated MCI/NMC Cell in Dean's Office</p> <p><b>Decision:</b> Approved with Modification suggested to keep the name of the Cell as <b>MCI/ NMC/ NBE Cell</b></p>                            | <p>The MCI/NMC /NBE Cell was constituted vide office order no. 1039/Dean/RMLIMS/2021, dt. 08.06.2021. Hiring of Secretarial staff is pending</p>  | Approved   |
| 8. | <p>The departments who have completed their 5 years of previous recognition, the course/seat are eligible and required to prepare renewal of recognition</p> <p><b>Decision:</b> Approved with recommendation</p> | <p>Inspections for Cardiology, Radiation Oncology and Pathology completed. Direct results have not been received. An NMC Public Notice dt. 05.10.2021 and dt. 15.09.2021 was issued in public domain with a general permission that;</p> <p>"The Medical Assessment and</p> | Approved   |

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|    | that the heads will inform Dean the dates of practical examination well in advance to dean office for further communication to MCI through KGMU (affiliating university for batch 2018 & 2019) for assessment done by MCI/NMC for Renewal of Recognition.                       | Rating Board has decided to provisionally recognize all PG courses for a period of one more year when those are granted by their specific University (in which the PG Course is running under or granted) or for a period as notified by the National Medical Commission, whichever is earlier, from the date of issuance of this letter."  |   |
| 9. | <p>Development of Skill Lab</p> <p><b>Decision:</b> Approved. It was suggested that super speciality faculty should also be added to the skill lab committee. Time lines for development of lab 31<sup>st</sup> March 2021 in first phase. Phased development to be planned</p> | <p>Dr. Sanjay Kumar Bhat, Associate Professor, General Surgery/ Nodal officer in charge for Skills Lab vide his letter no. EST/GS/43/19, Dated: 19/09/2019 informed that a committee for development of skills lab was formed, consisting of these members:-</p> <ol style="list-style-type: none"> <li>1. Department of Gynaecology and Obstetrics. Professor- Dr Yashodhara Pradeep was nominated now Dr. Neetu Singh</li> <li>2. Department of Medicine- Dr Ritu Karoli and Dr Nikhil Gupta</li> <li>3. Department of Surgery -Dr Sanjay Kumar Bhat</li> <li>4. Department of Paediatrics - Dr Deepti Agarwal</li> <li>5. Department of Orthopaedics- Dr Vineet</li> <li>6. Department of ENT - Dr Ashish Chandra Agarwal</li> <li>7. Department of Forensic-Medicine Dr Richa Choudhary</li> </ol> <p>Dr. D.K. Srivastava, Professor CTVS was nominated Nodal Officer, Skill Lab Development as Nursing chairperson.</p> <p>Development is in process. Space for Skill Lab allocated on 6<sup>th</sup> Floor in Academic Block, RMLIMS.</p> <p><b>The Committee for the</b></p> | Report was presented by Dr D. K. Srivastava & approved. |



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|     |   | formation and development of Skill Lab as per NMC norms is revised vide office order no. 3753/ Dir.camp/ Dr.RMLIMS /2021, dt. 24.12.2021  |   |
| 10. | Expenditure from UG/PG/Superspeciality/DNB fees <b>Decision:</b> Approved. Matter to be detailed at level of director and out up in BOARD OF GOVERNORS (BOG) for approval | The proposal is pending. Approval from Governing Body will be put up in the next meeting.   | Action- to be put up in next BOARD OF GOVERNORS (BOG) meeting |
| 11. | Common Room development <b>Decision:</b> Approved with time lines set upto 1 <sup>st</sup> March 2021   | Matter referred to Sub-Dean, and Chairman Student Welfare vide letter no. 1197/RMLIMS-Dean/2021, dt. 27.07.2021 regarding Common Room Development. The SWC Co-ordinated the development of the common rooms through sub-committees constituted separately for the Boys and Girls common rooms.<br>The Common Rooms have been developed. Some furniture and games will be added gradually as per requirements to be submitted by the subcommittees headed by Dr Shetanshu as overall Co-ordinator. | Approved  |
| 12. | Schedule of new PDCC /PDF courses <b>Decision:</b> Timings of advertisement for PDCC and PDF will be coordinated with RMLIMS exit PG/Superspeciality exam                 | Governing Body approval for courses approved by the sub-committee constituted by the governing body is pending. Details of courses approved and subsequent action is being taken up as a new agenda 3.  | Approved  |
| 13. | The competitive funding for Thesis of MD students <b>Decision:</b> Not Accepted   | Not Approved  | -   |
| 14. | The Hospital Block DNB students' salary   | As per NHM letter no. 910/fp0&3&2021 dt. 25-06-2021   | Approved  |



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|                | fund to be generated from institute salary head.<br><b>Decision:</b> The proposal is to be sent to Government through BOARD OF GOVERNORS (BOG)   | the stipend of DNB students was retained same as 70000/- (1 <sup>st</sup> year), 72000/- (2 <sup>nd</sup> year), 74000/- (3 <sup>rd</sup> year) as sanctioned in previous years by NHM. No modifications were approved by NHM (annexure).  |  |
| 15 a)<br>15 b) | Regarding formation of Examination Committee<br>Proposed Structure of Examination Cell at Dr.RMLIMS<br><b>Decision:</b> Approved   | Structure of the Examination Cell has been modified vide office order no. 2892/डाउरा०म०ली०आर०स० / 2021. dt. 30.10.2021 of Director. (Annexure)<br>Academic council is hereby informed of the modifications. The examination cell infrastructure as well as functioning has been developed by the COE.<br><i>(Report on development of the examination cell and centres in academic block to be presented by COE)</i> | Modified Examination committee and its functions was presented before the Academic Council & approved. |
| 16.            | Entitlement of Leave to MD/MS students<br><b>Decision:</b> A Committee constitution was suggested by council as below:-<br>Dr. Ishwar Ram Dhayal- Chairman<br><b>Members:</b><br>Chairman- PG Cell<br>Sub Dean, PG-<br>Member Secretary<br>2 other faculty members | Presented as new agenda 10   | Decision at New agenda 10  |
| 17.            | Entitlement of Leave to Senior Resident (Academic/Non-Academic)<br><b>Decision:</b> Same as S.no. 16<br><br>The Council suggested that the Senior Residents be called SR Academic and other SRs to be called   | Presented in new Agenda 10   | Decision at New agenda 10  |

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|     | <b>Senior Residents Hospital Services (HS) instead of non-academic S.R.</b>   |  |  |
|-----|---|--|--|
| 18. | For rectification of deficiencies for PG degrees as per NMC guidelines<br><b>Decision:</b> Approved   | The concerned departmental HoDs were requested through the Director and Dean's office as the NMC cell to complete all requirements in terms of infrastructure, teaching schedules, requisite training in clinical material and compliance to syllabus. Board of studies in all departments were constituted to take decisions in academic matters. Action regarding recruitment and sanction of new faculty required by NMC is being taken at the level of director and ER office.   | Approved   |
| 19. | Proposed Profile of Student Welfare Committee (SWC) at Dr RMLIMS.<br><b>Decision:</b> Agreed in Principle. Details to be verified worked out by committee to be set up by director and decided in next academic council | The proposed Roles and Responsibilities of committee need to be edited since some come under purview of the Chief Warden, Committees for Sports, Cultural and Literary activities, IFBAC committee, UG Cell, Dean, Disciplinary Committee, Proctorial Board, Anti Ragging Committee, Scholarship Cell, Chief Medical Superintendent. Coordination with the Student Welfare Committee may be sought<br><br>in these matters by the primary concerned authority<br><br>Final decision on division of work by director.<br><br>Subdean Student welfare has been requested to provide a modified document regarding the purview of work by the SWC to the academic council | The detailed agenda report could not be taken up due to lack of time. Sub-Dean Student Welfare was requested to move rules and regulation on file for approval by relevant authorities.<br><br>Approved rules will be incorporated in UG Rules by the UG Rules Committee.<br><br>(Action – Sub Dean Student Welfare & UG Chairman) |
| 20. | Proposal of STUDENTS COUNCIL<br><b>Decision:</b> Agreed in Principle. Details to be worked out by committee to be set up by director and decided  | Matter was agreed in principle. Sub dean student welfare was requested on file to get committee set up by director's approval and take necessary action. Action report is awaited.<br>(subdean Student welfare has been  | The Academic Council directed Sub Dean Student Welfare to move matter on file for approval of UG chairperson, dean and director  |



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|                          | in next academic council  | requested to present compliance report before the academic council)  |  |
|--------------------------|---|--|--|
| <b><u>New Agenda</u></b> |   |  |  |
| Agenda no.               | Agenda  | Decision   |  |
| Agenda No.-3             | <p><b>Starting of New PDCC/PDF/Paramedical Courses approved in the Academic Council meeting dt. 29.04.2020</b></p> <p>Academic Council in its meeting dt. 29.04.2020 approved for commencement of 3 PDCC courses in Pathology (Oncopathology, Cytopathology &amp; Renal Pathology), 4 PDCC courses in Anaesthesia (Intensive care medicine, Neuroanaesthesia, Cardiac Anaesthesia &amp; Pain Medicine, 2 PDF courses in Neurosurgery ( Spine Surgery &amp; Neuroendovascular Surgery) and Paramedical Courses M.Sc (Medical Physics) in deptt. of Radiotherapy, B.Sc in Radiotherapy Technology in Deptt. of Radiotherapy and B.Sc. Medical Laboratory Technology in deptt. of Pathology, Microbiology &amp; Biochemistry.</p> <p>These courses were put up in the BOARD OF GOVERNORS (BOG) meeting dt. 30.07.2020 for approval on the decisions of the Academic council meeting dt. 29.04.2020. The BOARD OF GOVERNORS (BOG) constituted a subcommittee comprising of Vice President, Director &amp; Special Secretary Finance Dept.</p> <p>The subcommittee met in the office of the Vice president on 30.09.2020. The special secretary finance could not attend. The ER and Dr Sujeet we also present at the meeting. The following courses were recommended for approval of the governing body by the Subcommittee: 2 PDCC courses in Pathology (Oncopathology &amp; Renal Pathology), 2 PDCC courses in Anaesthesia (Critical care medicine &amp; Pain Medicine, and 1 PDF courses in Neurosurgery (Neuroendovascular Surgery) and Paramedical Course of M.Sc (Medical Physics) in Dept. of Radiotherapy. These courses are pending approval of the governing body after which they will be advertised and filled.</p> <p>It is proposed that following courses approved by Academic Council meeting held on 29.04.2020 which were not approved for the current academic year by the Subcommittee constituted by the BOARD OF GOVERNORS (BOG) may be approved by the academic council for the next academic year.</p> | <p>The Academic Council approved that these courses should be put up again in BOARD OF GOVERNORS (BOG) for approval of admission in 2022-23.</p> <p>A proposal for a College of Paramedical Sciences should also be prepared.</p> <p>(Action: Respective HoDs for conduct of PDCC Courses, committee for planning PDF &amp; PDCC courses and Dean)</p> |  |
|                          | Department  | Course name  |  |

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|  | <table><tr><td colspan="2"><b>PDCC</b></td></tr><tr><td>Pathology</td><td>PDCC in Cytopathology</td></tr><tr><td>Anaesthesiology &amp; Critical Care</td><td>PDCC in Cardiac Anaesthesia</td></tr><tr><td>Anaesthesiology &amp; Critical Care</td><td>PDCC in Neuro Anaesthesia</td></tr><tr><td colspan="2"><b>PDF Course</b></td></tr><tr><td>Neurosurgery</td><td>PDF in Spine Surgery</td></tr><tr><td colspan="2"><b>PARAMEDICAL Courses</b></td></tr><tr><td>Radiotherapy</td><td>BSc (Radiotherapy Technology)</td></tr><tr><td>Depts of Pathology, Microbiology, Biochemistry</td><td>BSc Medical Laboratory Technology</td></tr></table> <p><b>Proposal :</b></p> <p>1. The above courses may be put up for approval for commencement the next academic year in the Governing Council.</p> <p>2. Adequate new SR posts will also be required and sanction may be requested from UP govt.</p> | <b>PDCC</b>  |       | Pathology  | PDCC in Cytopathology | Anaesthesiology & Critical Care | PDCC in Cardiac Anaesthesia | Anaesthesiology & Critical Care | PDCC in Neuro Anaesthesia | <b>PDF Course</b> |         | Neurosurgery    | PDF in Spine Surgery | <b>PARAMEDICAL Courses</b> |    | Radiotherapy   | BSc (Radiotherapy Technology) | Depts of Pathology, Microbiology, Biochemistry | BSc Medical Laboratory Technology |   |                       |  |
|--|---|--------------|-------|--|-----------------------|---------------------------------|-----------------------------|---------------------------------|---------------------------|-------------------|---------|-----------------|----------------------|----------------------------|----|--|-------------------------------|--|-----------------------------------|---|-----------------------|--|
| <b>PDCC</b>                                    |   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Pathology                                      | PDCC in Cytopathology   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Anaesthesiology & Critical Care                | PDCC in Cardiac Anaesthesia   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Anaesthesiology & Critical Care                | PDCC in Neuro Anaesthesia   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| <b>PDF Course</b>                              |   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Neurosurgery                                   | PDF in Spine Surgery  |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| <b>PARAMEDICAL Courses</b>                     |   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Radiotherapy                                   | BSc (Radiotherapy Technology)   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Depts of Pathology, Microbiology, Biochemistry | BSc Medical Laboratory Technology   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Agenda Item No. 04                             | <p><b>Starting of New PDCC/PDF/Paramedical Courses</b></p> <p>The Head of Departments of Radio-diagnosis, Neurosurgery, Orthopaedics, Emergency Medicine, General Surgery, Nuclear Medicine and General Medicine have submitted their proposals for starting of new courses through the board of studies, defining the syllabus/curriculum and approval of the facilities by an external expert.</p> <table><tr><th colspan="5">PDCC COURSES</th></tr><tr><th>Department</th><th>Course name</th><th>duration</th><th>Seats</th><th>Remarks</th></tr><tr><td>Radio-diagnosis</td><td>PDCC in Onco-Imaging</td><td>1 year</td><td>01</td><td>Departmental Board of Studies approved to start the course. External Experts assessment done on 11.08.2021</td></tr><tr><td>Emergency Medicine</td><td>PDCC in Resuscitativ</td><td>1 year</td><td>2</td><td>Departmental Board of</td></tr></table>      | PDCC COURSES |       |  |                       |                                 | Department                  | Course name                     | duration                  | Seats             | Remarks | Radio-diagnosis | PDCC in Onco-Imaging | 1 year                     | 01 | Departmental Board of Studies approved to start the course. External Experts assessment done on 11.08.2021 | Emergency Medicine            | PDCC in Resuscitativ                           | 1 year                            | 2 | Departmental Board of | <p>Academic Council after deliberation by members of the council decided that;</p> <p>a) General Medicine department Head was directed to complete assessment from the External Expert for 3 PDCC courses applied.</p> <p>b) The Course Formulation Committee constituted vide office order no. 100/RMLIMS/2019, dt. 08.08.2019 (in compliance with the decision of Academic Council meeting dt. 17.07.2019 for formulation of PDCC, Fellowship etc courses) will be modified with</p> |
| PDCC COURSES                                   |   |              |       |  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Department                                     | Course name   | duration     | Seats | Remarks  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Radio-diagnosis                                | PDCC in Onco-Imaging  | 1 year       | 01    | Departmental Board of Studies approved to start the course. External Experts assessment done on 11.08.2021 |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |
| Emergency Medicine                             | PDCC in Resuscitativ  | 1 year       | 2     | Departmental Board of  |                       |                                 |                             |                                 |                           |                   |         |                 |                      |                            |    |  |                               |  |                                   |   |                       |  |



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|   |  |        |                      |   |   |
|---|--|--------|----------------------|---|---|
|   | e<br>Emergency<br>Medicine   |        |                      | Studies<br>approved to<br>start the<br>course.<br>External<br>Experts<br>assessment<br>done on<br>21.09.2021                              | representation from<br>the departments<br>running the course<br>Department.<br><br>The Course<br>Formulation<br>Committee will:-  |
| General<br>Medicine   | PDCC in<br>DIABETES<br>CARE  | 1 year | 2                    | Departmenta<br>l Board of<br>Studies has<br>approved to<br>start the<br>courses in its<br>meeting dt.<br>05.07.2021.                      | 1. Prepare a detailed<br>table of courses<br>with phase of<br>commencement for<br>BOARD OF<br>GOVERNORS<br>(BOG) approval<br>taking into<br>consideration<br>agenda 3, 4 and<br>Agenda 13 a of the<br>academic council<br>meeting dated<br>15/01/22   |
| General<br>Medicine   | PDCC in<br>CLINICAL<br>HEMATOL<br>OGY  | 1 year | 2                    |   |   |
| General<br>Medicine   | PDCC in<br>INFECTIO<br>US<br>DISEASE   | 1 year | 2                    |   |   |
| <b>PDF COURSES</b>  |  |        |                      |   |   |
| Orthopaedi<br>cs  | PDF in<br>Knee-<br>Reconstructi<br>on,<br>Arthroplasty<br>and Sports<br>Injuries | 1 year | 2                    | Departmenta<br>l Board of<br>Studies has<br>approved to<br>start the<br>courses in its<br>meeting dt.<br>26.08.2021.                      | 2. finalization of<br>prospectus with<br>rules, regulations<br>and syllabus,<br>duration etc  |
| <b>PARAMEDICAL COURSES</b>  |  |        |                      |   |   |
| Radio-<br>diagnosis   | B.Sc<br>(MRIT)<br>Medical<br>Radiology<br>and Imaging<br>Technology              | 4 yrs. | 5 for<br>per<br>year | Departmenta<br>l Board of<br>Studies<br>approved to<br>start the<br>course.<br>External<br>Experts<br>assessment<br>done on<br>11.08.2021 | 3. Initiate<br>entrance/Exit<br>examination and<br>finalize process of<br>final certification<br>for passed<br>candidates   |
| <p><b>Proposal :</b> Academic Council is requested to deliberate on the matter and approve courses which should be implemented at the institute.<br/>Phased implementation of courses can be considered. Further the SR posts required for the courses will have to be sanctioned by the UP govt.</p> |  |        |                      |   |   |
|   |  |        |                      |   | <p>c) All proposals for new courses in future should include-</p> <ol style="list-style-type: none"> <li>1. Department Board of Studies approval,</li> <li>2. Detailed curriculum signed by Board of Studies,</li> <li>3. Assessment and approval of infrastructure &amp; facilities by External experts</li> </ol> |



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|                    |  |  |
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|                    |  | <p>4. Proposal should mention number of sanctioned post of Senior Residents for which admission intake will be done and availability of seats.</p> <p>5. Proposals with all above documents will be put up in the Academic council for approval. Incomplete applications will not be considered.</p> <p>The proposed courses were approved by the Academic Council to be put up in Board of Governors (BoG) for approval of admission in 2022-23.</p> <p>(Action: Head of the deptt. of General Medicine, Anaesthesiology &amp; CCM, Radiotherapy, Radiodiagnosis, Emergency Medicine, Orthopaedics/ Course Formulation Committee)</p> |
| Agenda Item No. 05 | <p><b>Proposal of one time Scholarship to two MBBS students in new batch of MBBS-2021 by Charitable Organization 'Purnanand Tiwari Sewa Sansthan'</b></p> <p>Purnanand Tiwari Sewa Sansthan, Khurram Nagar, Lucknow is a registered social-work organization. The organization is operating a medical counselling centre through which the patients are receiving free consultation and medicines. The organization also has provided school uniforms, seater distribution and free Hepatitis-B vaccination to the society. The organization is a charity organization &amp; organizes medical free camps for various specialities in co-ordination with RMLIMS. The organization has already given financial help to KGMU MBBS students in past year.</p> | <p>Approved<br/>(Action by Chairman SWC, UG Cell (nominated member by U.G. Chairman) and Nodal officer Scholarship)</p>  |

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|                    |  |  |
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|                    | <p><b>Proposal-</b></p> <p>Executive Chairman, Purnanand Tiwari Samiti has put up proposal vide letter dt. 15.12.2021 regarding offering scholarship/ financial help to Two MBBS 1<sup>st</sup> year students (one girl and one boy). The motto of the organization is to help 2 students who are meritorious but due to poor financial conditions are not able to continue their studies.</p> <p>The following criteria will be followed for selection of eligible students:</p> <p># Students will be sorted out on basis of their marks in NEET</p> <p># Income certificate and details of family income</p> <p># declaration that the candidate is not taking any other financial support from any agency</p> <p># For sorting and finalization of eligible students a Committee comprise of Chairman SWC, UG Cell (nominated member by U.G. Chairman) and Nodal officer Scholarship is to be constituted. The committee will select the students as per the criteria decided for scholarship and nominate the eligible students.</p> <p># The financial help will be given to direct in form of D.D/ Cheque to the student</p> <p>Academic Council is requested to deliberate on the matter and approve the same.</p> |  |
| Agenda Item No. 06 | <p><b>Sponsorship of Medals and Oration to the Students of PG</b></p> <p><b>Background-</b> Private Organization, Sarkar Diagnostics, Mahanagar, Lucknow has requested in its letter dated 07<sup>th</sup> June, 2021 for sponsoring One Gold Medal in the name of <b>Padma Shri Dr. Sabya Sachi Sarkar</b> to the Topper Student of MD Radio-diagnosis, RMLIMS and One Annual Oration in the name of Padma Shri Dr. Sabya Sachi Sarkar, on the foundation day of Department of Radio-diagnosis, RMILMS (Preferably by RMLIMS Alumnus). The centre has <b>offered to deposit a total amount of Rs. 10 lacs</b> to RMLIMS in the form of FD and the interest accrued may be utilized for the above award and oration.</p> <p>The organization has requested for the following:-</p> <p>1. One Gold Medal in the name of Padma Shri Dr. Sabya</p>  | <p>1. Approval for One Gold Medal in the name of Padma Shri Dr. Sabya Sachi Sarkar to the student obtaining highest marks in final MD Radio-diagnosis, RMLIMS examination.</p> <p>2. Council did not approve Annual oration in the name of Padma Shri Dr. Sabya Sachi Sarkar, on the foundation day of</p> |

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|                    | <p>Sachi Sarkar to the Topper Student of MD Radio-diagnosis, RMLIMS</p> <p>2. One Annual Oration in the name of Padma Shri Dr. Sabya Sachi Sarkar, on the foundation day of Department of Radio-diagnosis, RMLIMS (Preferably by RMLIMS Alumnus)</p> <p>Academic Council may like to deliberate and approve the above</p>   | <p>Department of Radio-diagnosis, RMLIMS.</p> <p>M/s Sarkar</p> <p>Diagnostics may be informed of the decision &amp; deposit Rs. 10 Lacs amount as offered by them to RMLIMS.</p> <p>(Action: Dean/HoD Radiodiagnosis)</p> |  |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
|--------------------|---|--|--|----------|---------------------------------|----|-------------|--------------------|--------------------|----|---------------------|-----|-----|----|------------------------------|----|----|----|----------|--------|---------|----|--------------|----------------------|--------|----|-------------------|---------------|---------------|----|----------|---------------|---------------|----|----------------------|---|--|--|
| Agenda Item No. 07 | <p><b>Conduct of M.Sc Nuclear Medicine Course from RMLIMS from A.Y. 2022-23</b></p> <p><b>Background-</b> As per Gazette Ref. No. 1889/79-VI-1-18-(k)-27-2015, dated 12/09/2018, Dr.RMLIMS Institute shall be a body corporate and shall function as a University established under the state act. Hence, Board of Studies committee has recommended M.Sc Nuclear Medicine Course should be conducted from our Institute from 2022. We request you to kindly include this agenda in forthcoming Academic Council Meeting</p> <p><b>Proposal-</b> As per the recommendation of BoS of Nuclear Medicine department, the following is the course commencement summary from A.Y. 2022-23-</p> <table><tr><th>S. no.</th><th>(M.Sc) Nuclear Medicine</th><th>Existing</th><th>Recommended by Board of Studies</th></tr><tr><td>1.</td><td>Affiliation</td><td>Lucknow University</td><td>Dr.RMLIMS, Lucknow</td></tr><tr><td>2.</td><td>Recognition by AERB</td><td>Yes</td><td>Yes</td></tr><tr><td>3.</td><td>No.of Seats approved by AERB</td><td>06</td><td>06</td></tr><tr><td>4.</td><td>Duration</td><td>2 year</td><td>02 year</td></tr><tr><td>5.</td><td>Exam Pattern</td><td>Semester(4 Semester)</td><td>Yearly</td></tr><tr><td>6.</td><td>Mode of Admission</td><td>Entrance Exam</td><td>Entrance Exam</td></tr><tr><td>7.</td><td>Syllabus</td><td>AERB Approved</td><td>AERB Approved</td></tr><tr><td>8.</td><td>Eligibility Criteria</td><td>Minimum 60% marks for Unreserved/OB C candidate &amp;</td><td>B.Sc in Nuclear Medicine Technology or B.Sc with</td></tr></table> | S. no.   | (M.Sc) Nuclear Medicine                          | Existing | Recommended by Board of Studies | 1. | Affiliation | Lucknow University | Dr.RMLIMS, Lucknow | 2. | Recognition by AERB | Yes | Yes | 3. | No.of Seats approved by AERB | 06 | 06 | 4. | Duration | 2 year | 02 year | 5. | Exam Pattern | Semester(4 Semester) | Yearly | 6. | Mode of Admission | Entrance Exam | Entrance Exam | 7. | Syllabus | AERB Approved | AERB Approved | 8. | Eligibility Criteria | Minimum 60% marks for Unreserved/OB C candidate & | B.Sc in Nuclear Medicine Technology or B.Sc with | <p>a) Approved except points 10 and 11 regarding internship BOARD OF GOVERNORS (BOG) Approval required. (Action: HoD Nuclear Medicine)</p> <p>b) On the matter of Internship it was decided that there should be uniform action for all paramedical courses requiring internship. A proposal for the same may be prepared &amp; submitted for BOARD OF GOVERNORS (BOG) approval.</p> <p>(Action by Sub-Dean Paramedical and HoD Nuclear Medicine )</p> |
| S. no.             | (M.Sc) Nuclear Medicine   | Existing   | Recommended by Board of Studies                  |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
| 1.                 | Affiliation   | Lucknow University   | Dr.RMLIMS, Lucknow                               |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
| 2.                 | Recognition by AERB   | Yes  | Yes  |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
| 3.                 | No.of Seats approved by AERB  | 06   | 06   |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
| 4.                 | Duration  | 2 year   | 02 year  |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
| 5.                 | Exam Pattern  | Semester(4 Semester)   | Yearly   |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
| 6.                 | Mode of Admission   | Entrance Exam  | Entrance Exam                                    |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
| 7.                 | Syllabus  | AERB Approved  | AERB Approved                                    |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |
| 8.                 | Eligibility Criteria  | Minimum 60% marks for Unreserved/OB C candidate &  | B.Sc in Nuclear Medicine Technology or B.Sc with |          |                                 |    |             |                    |                    |    |                     |     |     |    |                              |    |    |    |          |        |         |    |              |                      |        |    |                   |               |               |    |          |               |               |    |                      |   |  |  |



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|                    |   |  |   |  |
|--------------------|---|--|---|--|
|                    |   | 55% marks for SC/ST candidates in B.Sc in Nuclear Medicine or B.Sc in Physics or B.Sc in allied/related subject i.e Radio Diagnosis, Radiotherapy or B.Sc (with physics as a subject) in life science /Chemistry/ Mathematics/Statistics from recognised University. | Physics as one of the main subject from any recognised University / Institution with aggregate 50% (45% for SC/ST/PwD) marks. (As per BBAU, Lucknow /SGPGIMS) |  |
|                    | 9. Tuition Fee  | Rs. 30000.00 per semester<br>Total – Rs. 1,20,000.00 + Rs. 1500 TLD Service per year (Detailed Fee breakup is attached herewith )  | As per SGPGIMS, Lucknow (detailed fee breakup enclosed)   |  |
|                    | 10. Internship  | NA   | One year mandatory Internship   |  |
|                    | 11. Stipend during Internship   | NA   | Rs.10000.00/Month (As per Tata Memorial Hospital, Mumbai)   |  |
|                    | Proposal : Approval on the recommendation of decision of the Board of Studies of Nuclear medicine. All financial matters will be put up in the BOARD OF GOVERNORS (BOG) for approval before any change or new expenses are implemented. |  |   |  |
| Agenda Item No. 08 | <b>Regarding Recognition/ Renewal of Recognition of PG courses in 2022</b><br><br>The following courses are to undergo recognition and renewal  |  |   | Approved (Action: Concerned HoDs/NMC Cell) |

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| of recognition of the respective seats as below: |  |                         |                            |   |
|--|--|-------------------------|----------------------------|---|
| Department                                       | Seats                                      | LOP Issued in for seats | Renewal of Recognition due | Remarks   |
| CTVS   | 01   | 2013-14                 | 2022*                      | * Though the renewal of recognition was due in 2021 after 5 years, but there was no student appearing in CTVS final exam in 2021, which when communicated to the NMC, they replied that recognition assessment is to be held when the batch appears for the exam only (Ref. Letter no. NMC/MCI-23(1)/2021/Med./003061 Dated 25/01/2021) |
| Anaesthesiology                                  | Initial 04 seats<br>increase in seats 4-12 | 2014-15<br>2017         | 2022<br>2022               |   |
| Pathology  | Initial 02 seats<br>Increased seats 2 to 5 | 2013-14<br>2014-15      | 2022<br>2022               |   |
| Radio-diagnosis                                  | Initial 02 seats<br>Increased 2 to 4 seats | 2014-15<br>2017-18      | 2022<br>2022**             | ** The letter of recognition was received in June 2021 with a remark that renewal has to be applied after one year from the date of issue of letter.(Ref NMC Letter No.   |

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|                    |  |   |                    |                |  |                                      |
|--------------------|--|---|--------------------|----------------|--|--------------------------------------|
|                    |  |   |                    |                | NMC/MCI-819(22)/2020/Med./009429 dated 16/06/2021 )  |                                      |
|                    | Neurology  | Initial 01 seat                           | 2014-15            | 2022           |  |                                      |
|                    |  | Increased seats 2 to 4                    | 2017-18            | 2022**         | ** The letter of recognition was received in June 2021 with a remark that renewal has to be applied after one year from the date of issue of letter. (Ref: NMC Letter No. NMC/MCI-819(22)/2020/Med./009429 dated 16/06/2021) |                                      |
|                    | Cardiology   | Initial 01 seat                           | 2013-14            | 2022           |  |                                      |
|                    | Radioterapy  | Initial 03 seat<br>Increased seats 3 to 5 | 2013-14<br>2017-18 | 2022**<br>2022 | ** The letter of recognition was received in June 2021 with a remark that renewal has to be applied after one year from the date of issue of letter. (Ref: NMC Letter No. NMC/MCI-819(22)/2020/Med./009305 dated 15/06/2021) |                                      |
|                    | Proposal : The Academic Council to approve application for renewal and recognition as per table above.   |   |                    |                |  |                                      |
| Agenda Item No. 09 | <p><b>Post facto approval of application sent for commencement and increase in admission capacity of Post Graduate courses in Clinical Broad Speciality &amp; Superspeciality subjects at Dr.RMLIMS for Academic session 2022-23.</b></p> <p>The following departments at Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow have applied for commencement/ increase in admission capacity for the academic year 2022-23. The application with duly obtained</p> |   |                    |                |  | The Council was informed & approved. |



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|                   | <p>Essentiality Certificates have sent within the timeline decided by NMC.</p> <table><tr><th>Department</th><th>Degree</th><th>New Seats(commencement of course) Applied</th><th>Increase in seats applied</th></tr><tr><td>Nephrology</td><td>DM</td><td>03</td><td>--</td></tr><tr><td>Urology</td><td>MCh</td><td>--</td><td>02 to 04</td></tr><tr><td>Radiodiagnosis</td><td>MD</td><td>--</td><td>04 to 08</td></tr><tr><td>Microbiology</td><td>MD</td><td>---</td><td>05 to 10</td></tr></table> <p>Proposal 1. Post facto approval is sought by the Academic Council for the application<br/>2. The portal for new application and increase in seats has been reopened by NMC. The academic Council can recommend any new courses / increase in seats for which application can be made</p>  | Department   | Degree                    | New Seats(commencement of course) Applied | Increase in seats applied | Nephrology | DM | 03 | -- | Urology | MCh | -- | 02 to 04 | Radiodiagnosis | MD | -- | 04 to 08 | Microbiology | MD | --- | 05 to 10 |  |
|-------------------|---|--|---------------------------|---|---------------------------|------------|----|----|----|---------|-----|----|----------|----------------|----|----|----------|--------------|----|-----|----------|--|
| Department        | Degree  | New Seats(commencement of course) Applied  | Increase in seats applied |   |                           |            |    |    |    |         |     |    |          |                |    |    |          |              |    |     |          |  |
| Nephrology        | DM  | 03   | --                        |   |                           |            |    |    |    |         |     |    |          |                |    |    |          |              |    |     |          |  |
| Urology           | MCh   | --   | 02 to 04                  |   |                           |            |    |    |    |         |     |    |          |                |    |    |          |              |    |     |          |  |
| Radiodiagnosis    | MD  | --   | 04 to 08                  |   |                           |            |    |    |    |         |     |    |          |                |    |    |          |              |    |     |          |  |
| Microbiology      | MD  | ---  | 05 to 10                  |   |                           |            |    |    |    |         |     |    |          |                |    |    |          |              |    |     |          |  |
| Agenda Item No.10 | <p><b>Entitlement of Leave to MD/MS students (Junior Residents), Entitlement of Leave to Senior Resident (Academic/Hospital Services)</b></p> <p><b>Background-</b> Academic Council in its meeting no XIV Dated 09.01.2021 approved a committee to formulate rules for Leave Entitlement for Academic/Non Academic Senior Residents and MD/MS students in Chairmanship of Dr. Ishwar Ram Dhayal. Committee constitution is annexed. The committee submitted formulated rules. References used by the committee have been included with respective rules</p> <p>On the matter of Maternity leave rules, legal opinion was sought with approval of Director. Legal counsel Mr. Anuprash Singh submitted his view quoting rules and decision in cases favour of his view on the matter of Maternity Leave. The rules submitted by Leave Entitlement Committee were modified with reference to the legal counsel's inputs by the PG Subcommittee headed by Dr. Satywati Deswal authorized to make rules for postgraduates vide agenda 5 of the academic council meeting dated 09.01.2021. The rules submitted by the PG committee in accordance with legal opinion and were put up for discussion with Chief Medical Superintendent and Dean. The text in italics has been added by the dean.</p> <p>Further, C.M.S. and Executive Registrar consented that the rules may be adopted with modification for Hospital Services</p> | <p>Approved with following suggestions:-</p> <ol style="list-style-type: none"><li>1. Maternity leave for residents as defined in leave rules approved,</li><li>2. Matter of Leave encashment will be taken up for decision of BOARD OF GOVERNORS (BOG)</li><li>3. Prepared leave rules for Hospital Services residents to be verified and approved by Chief Medical Superintendent.</li><li>4. Addition of 6 months of paid</li></ol> |                           |   |                           |            |    |    |    |         |     |    |          |                |    |    |          |              |    |     |          |  |

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| <p>S.R. and J.R. in view for the difference in nature of the employment, presence of service bond in case of academic residents and differences in tenure, major modifications were required.</p> <p>The formulated Leave entitlement rules are hereby submitted for consideration by the academic council.</p> <p><b>A. Leave Entitlement For Academic Senior Residents (Pursuing DM/MCh) :-</b></p> <p>1. DM/M.Ch. candidates (3year course) are entitled for the following leave during the three years training.</p> <table border="1"><thead><tr><th></th><th>Entitled Leaves</th></tr></thead><tbody><tr><td>First year</td><td>24 days</td></tr><tr><td>Second year</td><td>30 days</td></tr><tr><td>Third year</td><td>36 days</td></tr></tbody></table> <p>2. In case of female candidates 180 days maternity leave is permissible with pay as per rules of Government of India but the term of Academic Resident shall be extended without payment, <i>unless otherwise notified through general office orders for extension</i>, for the period decided by Dean Office as per NMC norms to complete the training required for final <i>pass out</i> examination.</p> <p>3. In case of male candidates 15 days paternity leave is permissible with payment as per rule of Government of India.</p> <p>4. Availing leave more than above mentioned in any year will be treated as Extra Ordinary Leave without pay and the <i>residency</i> period will be extended (with payment) by the number of days of Extra Ordinary Leave.</p> <p>5. As per rule, leave cannot be carried forward and <i>residents will not be</i> entitled to any other leave except the above mentioned leave. The residency period of residents, who avail leave over &amp; above their entitlement, will be extended.</p> <p>6. In any case, the total stipend shall not exceed 36 months, <i>unless otherwise notified through general office orders for extension of tenure</i>.</p> <p>7. No leave encashment is permissible.</p> <p>8. All leaves are subjected to approval of <i>HOD and sanctioned as per rules by the Dean</i>.</p> <p>9. <i>All leave records will be maintained in the PG Cell</i>.</p> <p>10. <i>Monthly attendance will be sent by the HOD from 26<sup>th</sup> of previous month to 25<sup>th</sup> of current month to the dean's office with a copy to the Finance controller to permit timely payment of salaries.</i></p> <p><b>References:-</b></p> |                 | Entitled Leaves | First year | 24 days | Second year | 30 days | Third year | 36 days | <p>residency after availing of maternity leave to academic JR and SR to be checked from SGPGIMS &amp; implemented as per their rules</p> <p>5. Rules to be revised as per discussion.</p> <p>The revised rules will be sent for approval of Academic Council by circulation.</p> <p>(Action: PG Cell Chairperson/Sub-Dean PG/C.M.S. Dean)</p> |
|--|-----------------|-----------------|------------|---------|-------------|---------|------------|---------|---|
|  | Entitled Leaves |                 |            |         |             |         |            |         |   |
| First year   | 24 days         |                 |            |         |             |         |            |         |   |
| Second year  | 30 days         |                 |            |         |             |         |            |         |   |
| Third year   | 36 days         |                 |            |         |             |         |            |         |   |



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Rules 1-3: AIIMS New Delhi (Annexure-1)  
Rules 4-5: SGPGIMS, Lucknow (Annexure-2) & Legal  
opinion dated 10.06.2021 (Annexure-3)

**B. Leave Entitlement For Academic Junior Residents  
(Pursuing MD/MS) :-**

1. During the term of his/her employment, he/she will be entitled for leave as under.

|             | Entitled Leaves |
|-------------|-----------------|
| First year  | 30 days         |
| Second year | 36 days         |
| Third year  | 36 days         |

2. In case of female candidates 180 days maternity leave is permissible with pay as per rules of Government of India but the term of Academic Resident shall be extended without payment, *unless otherwise notified through general office orders for extension*, for the period decided by Dean Office as per NMC norms to complete the training required for final *pass out* examination.
3. In case of male candidates 15 days paternity leave is permissible with payment as per rule of Government of India.
4. Availing leave more than above mentioned in any year will be treated as Extra Ordinary Leave without pay and the *residency* period will be extended (with payment) by the number of days of Extra Ordinary Leave.
5. As per rule, leave cannot be carried forward and *residents will not be* entitled to any other leave except the above mentioned leave. The residency period of residents, who avail leave over & above their entitlement, will be extended.
6. In any case, the total stipend shall not exceed 36 months, *unless otherwise notified through general office orders for extension of tenure*.
7. No leave encashment is permissible.
8. All leaves are subjected to approval of *HOD and sanctioned as per rules by the Dean*.
9. *All leave records will be maintained in the PG Cell.*
10. *Monthly attendance will be sent by the HOD from 26<sup>th</sup> of previous month to 25<sup>th</sup> of current month to the dean's office with a copy to the Finance controller to permit timely payment of salaries.*

**References:-**

Rules 1-3: AIIMS New Delhi (Annexure-1)  
Rules 4-5: SGPGIMS, Lucknow (Annexure-2) & Legal  
opinion dated 10.06.2021 (Annexure-3)

**C. Leave Entitlement For Academic Junior Residents**



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**(Pursuing DNB) :-**

1. During the term of his/her employment, he/she will be entitled for leave as under.

|             | Entitled Leaves |
|-------------|-----------------|
| First year  | 30 days         |
| Second year | 30 days         |
| Third year  | 30 days         |

2. A DNB/FNB Trainees can avail a maximum of 30 days of leave in a year excluding regular duty off/ Gazetted holidays as per hospital/institute calendar/policy. This leave shall be processed at the institutional level.
3. Under normal circumstances leave of one year should not be carried forward to the next year. However, in exceptional cases such as prolonged illness, the leave across the DNB/FNB training program may be clubbed together with prior approval of NBE.
4. In case of female candidates 180 days maternity leave is permissible with pay as per rules of Government of India but the term of Academic Resident may be extended without payment for the period decided by Dean Office as per NBE norms to complete the training required for final examination.
5. In case of male candidates 15 days paternity leave is permissible with payment as per rule of Government of India.
6. In any case, the total stipend shall not exceed 36 months.
7. No leave encashment is permissible.
8. All leaves are subjected to approval of *HOD and sanctioned as per rules by the Dean.*
9. *All leave records will be maintained in the PG Cell.*
10. *Monthly attendance will be sent by the HOD from 26<sup>th</sup> of previous month to 25<sup>th</sup> of current month to the dean's office with a copy to the Finance controller to permit timely payment of salaries.*

**References:-**

Legal Opinion dated 10.06.2021 (Annexure-3) & Leave rules DNB/ FNB (Annexure-4)

**D. Leave entitlement for Hospital Service Senior Residents will be as follows:-**

- **Casual Leave**-08 days in a calendar year.
- **Earned Leave**-15 days for each year of service.
- **Medical Leave**-20 days on half pay after completions of 01 year of service.

All leave sanctions will be forwarded by the HoD of departments where the residents are posted and leave

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|                   |  |   |
|-------------------|--|---|
|                   | <p>sanction will be approved by the CMS. Attendance records for Hospital Service Senior Residents will be maintained by CMS office.</p> <p><b>E. Leave entitlement for Hospital Service Junior Residents will be as follows:-</b></p> <ul style="list-style-type: none"> <li>A maximum of 30 days of leave per year may be permitted and in proportion to the actual services rendered. Leave for one year cannot be carried forward to the next year, <i>in case of extension of tenure</i></li> <li>All leave sanctions will be forwarded by the HoD of departments where the residents are posted and leave sanction will be approved by the CMS. Attendance records for Hospital Service Senior Residents will be maintained by CMS office</li> </ul> <p><b>F. Maternity Leave for female Hospital Service Senior Resident/Junior Residents-</b></p> <p>SRs/JRs appointed on tenure basis will be eligible for maternity leave (180 days or till completion of their tenure whichever is earlier) with payment, no extension of tenure would be given for this period.</p> <p>The SRs/JRs appointed on ad hoc basis would be eligible for maternity leaves with payment only till completion of their term if eligible as per norms of Government of India.</p> <p><b>References:-</b></p> <p>Rules D-E: decision taken in the 21<sup>st</sup> meeting of Governing Body of the Institute dt. 21.02.2014 and Office order no. 766/Estb. (Gen)/आचार्यमहोदय/2014, दिनांक 04 मार्च, 2014 issued in accordance with decision of BOARD OF GOVERNORS (BOG) (annexure-5) and recommendations of Leave Entitlement committee under the Chairmanship of Dr. Ishwar Ram Dhayal (annexure-6)</p> <p>Rule F: Legal opinion dated 10.06.2021 (Annexure-3)</p> <p>Proposal : Academic Council to deliberate on the formulated Entitlement of Leave to MD/MS students (Junior Residents), Entitlement of Leave to Senior Resident (Academic and Hospital Services) and approve.</p> |   |
| Agenda Item No.11 | <p><b>Decision for Bond Conditions for DNB Residents</b></p> <p>DNB Committee in its meeting dt. 09.10.2021 deliberated on points related with Impose of Bond Conditions on DNB Residents admitted through NEET S.S. counselling through NBE.</p> <p>Committee in its recommendations has proposed that:</p>   | <p>1. Indemnity Bond for Rs. 5 Lakh in case candidate leave the course should be implemented. The bond money will go into students fees</p> |



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|                    |  |   |
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|                    | <p>1. As per G.O. 329/71-4-2020-15/2018 T.C. dated 12.03.2020 of Principal Secretary, U.P. Medical Education Section-4 (point 12) there is no mention of service bond.</p> <p>2. The G.O. is specifically for Post Graduate courses only for MD/MS/Diploma/MDS. The Service Bond is imposed to the MD/MS/Diploma/MDS residents/ students as for now.</p> <p>3. In the same G.O., it is mentioned that every candidate joining the course must fill a bond of Rs. 5 Lakh if they leave the course prematurely.</p> <p>4. In NBE information Bulletin 2020-21 for Accreditation with National Board of Examinations in Medical Sciences, Pg. 94 point 5.9 under Training Charges and Fees guidelines, it is mentioned that State Government owned District Hospitals applying under NBEMS Courses can implement service bond with prior approval of NBEMS. The DNB courses are not UP Govt. course. So a clarification from DGME before imposing Service Bond is required.</p> <p><b>Proposal: Approval of Academic Council is sought for:</b></p> <p>1. Applying Bond conditions of Rs. 5 lakhs as per Postgraduate students at RMLIMS.</p> <p>2. As per the Government order from Medical Education section-4, dt. 5<sup>th</sup> January, 2022, it is clarified that the higher education is referred to <u>MBBS, BDS, MD/ MS/ PG Diploma, D.M./ MCh. courses only. The Service Bond conditions will be applicable to these courses.</u></p> <p>3. Service Bond should be not be implemented for DNB courses at RMLIMS till any government order or guidelines.</p> | <p>corpus.</p> <p>2. Original documents should be kept with the institute.</p> <p>3. No Service Bond should be implemented for DNB students at RMLIMS</p> <p><b>(Action: Dean/DNB Co-ordinator)</b></p> |
| Agenda Item No. 12 | <p><b>Proposal for commencement of small research grants of 1 lakh for new Assistant professors appointed on contractual / basis or for fulfilment of bond after DM/MCh</b></p> <p>It is proposed that a small intramural research grants may be sanctioned for proposal on merit basis to Assistant Professors appointed on contractual / basis or for fulfilment of bond after DM/MCh, to encourage and develop interest in research work at an early stage of their career and to provide career progression opportunities</p> <p>1. The proposals will be called for once in a year.</p> <p>2. The duration of the work will be 1 year for a grant Rs 1 lakh.</p> <p>3. Proposals will be sanctioned on merit basis.</p> <p>4. The proposals will include at least one regular faculty preferable from the same department of the Institute as CoPI cum mentor who will be responsible for completion of the project in case of break of service before term of completion of project.</p>   | <p>Approved<br/>(Action: Sub Dean Research Cell)</p>  |



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|                 |  |   |
|-----------------|--|---|
|                 | <p>5. PIs will be required to submit a brief research report and utilization at the end of the project</p> <p>6. Rules as for other research projects including research committee review and ethical clearance, financial rules will be applicable.</p> <p><b>Proposal : The proposal is put up for Approval of Academic Committee.</b></p>   |   |
| Agenda<br>13 a) | <p><b>Additional Agenda:</b><br/><b>Proposal for initiation of a "Gold Medal" for the MD student getting highest marks in MD Anaesthesiology Examination</b></p> <p>Department of Anaesthesiology &amp; CCM at Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow in its proposal dt. 11.01.2022 has wished to start <b>Gold Medal</b> for the MD Students getting highest marks in MD Anaesthesiology Examination. This Gold Medal will be given in the name of <b>Prof. Deepak Malviya Gold Medal</b>. For this medal and prize money, they shall contribute a corpus fund of 5 lacs Rupees from "RMLIMS Anaesthesiology and Critical Care Society" working for encouragement of academic activity in the department of Anaesthesiology and Critical Care Medicine. Proposal is sought for:</p> <ol style="list-style-type: none"> <li>1. The prize money proposed for the Gold Medal will be deposited in Account of the institute.</li> <li>2. Gold Medal will be awarded on the occasion of Foundation Day every year.</li> <li>3. Standard Operating Procedure for award of medals will be prepared and submitted by the Awards Committee in next Academic Council meeting.</li> </ol> | <p>Approved</p> <p>(Action: HoD Deptt. of Anaesthesiology &amp; CCM / Award committee/Dean)</p>   |
| Agenda<br>13 b) | <p><b>Additional Agenda:</b><br/><b>Proposal for start of new courses (PDAF, B.Sc.(Technology) and inclusion of Supernumerary Sponsored in all proposed PDCC/ PDAF courses in department of Anaesthesiology and CCM</b></p> <p>Head Department of Anaesthesiology &amp; CCM at Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow in his letter dt. 11.01.2022 has proposed for start of the following courses as per recommendations of departmental Board of Studies:-</p> <ol style="list-style-type: none"> <li>1. Instead of PDCC Course of 1 year duration an Advance Course, PDAF (Post- Doctoral Advanced Fellowship) of 2 academic year duration should be started from next academic year. SGPGIMS is already conducting this course.</li> </ol>   | <p>After deliberations the council approved that:-</p> <ol style="list-style-type: none"> <li>1. S.no. 1 &amp; 2 the course name should be PDAC (Post - Doctoral Advance Course)</li> <li>2. S.no. 3. Approved</li> <li>3. S.no. 4. It was suggested to start B.Sc. course in O.T. in deptt. of Anaesthesiology &amp; CCM.</li> </ol> |

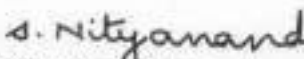
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|  |   |  |
|--|---|--|
|  | <p>Over the year, it has been felt that a training of 1 year for any super-specialty teaching programme is not sufficient enough to impart proper training and academic development in trainees.</p> <p>More over as department is planning to start DM Courses in the some super-specialty stream, this 2 year course will be a step in that direction.</p> <p>2. Department wishes to extend its specialty training as 2 year PDAF (Preferable) or 1 year PDCC Course in Neuro-anaesthesia and Cardiac-anaesthesia for next academic year, along with already approved PDCC in Critical Care Medicine &amp; Pain Medicine.</p> <p>3. In all specialties in which PDCC/ PDAF is proposed, deptt. proposed to have two supernumerary sponsored seats.</p> <p>4. Department proposes to start 10 seats - 3 year course in in B.Sc. (Technology) Anaesthesiology and Critical Care Recommended by Departmental Board of Studies dt. 28.06.2021. External expert review is pending.</p> <p>Proposal: to deliberate on the suggestions from the head of the deptt. of Anaesthesia and CCM and approve</p> | <p>Above matters to be taken up by the Course formulation Committee. Courses to be put up for Board of Governors (BoG) for approval of admission in 2022-23.</p> <p><b>(Action:HoD Anaesthesiology &amp; CCM / Course Formulation Committee)</b></p> |
|--|---|--|

The Meeting was concluded with vote of thanks.

  
(Dr. V.S. Gogia)  
Deputy Registrar  
*Representative of ER*

  
(Prof. Nuzhat Husain)  
Dean

  
(Prof. Sonia Nityanand)  
Director



Attendance for Academic Council Dated:-15/01/2022

| SL.No. | Designation                            | Signature            |
|--------|--|----------------------|
| 1.     | Director                               |                      |
| 2.     | Dean                                   |                      |
| 3.     | R Bhargava                             |                      |
| 4.     | Dr. V.S. Gogia D.O. to ER              | Wg                   |
| 5.     |  |                      |
| 6.     |  |                      |
| 7.     |  |                      |
| 8.     |  |                      |
| 9.     |  |                      |
| 10.    |  |                      |
| 11.    | Dr. Sachin Arora                       |                      |
| 12.    | Prof. D.K. Sankaran                    |                      |
| 13.    | Dr. A.P. Jain                          |                      |
| 14.    | Dr. Gaurav Raj                         | 15/01/22             |
| 15.    | Dr. Rita Kanoli                        |                      |
| 16.    | Dr. Manish Verma                       |                      |
| 17.    | Dr. ANURAM DAS                         |                      |
| 18.    | Dr. PRASHANT VERMA                     |                      |
| 19.    | Dr. Sahawati Samad                     |                      |
| 20.    | Dr. Nabin Parichha Sub Dean            |                      |
| 21.    | Dr. Tanvir Roshan Khan                 |                      |
| 22.    | Dr. Pradyuman Singh (COE)              |                      |
| 23.    | Dr. D. Mahajan                         |                      |
| 24.    | Dr. Atul Jain                          |                      |
| 25.    | Dr. S.D. Kandpal                       |                      |
| 26.    | Dr. Dimple K. Singh                    | 15.01.22             |
| 27.    | Dr. MADHUP RASTOGI                     | 15/01/22             |
| 28.    | Dr. S.S. Tripathi                      | 15/01/22             |
| 29.    | Dr. A.K. Singh                         | Ar Singh             |
| 30.    | Dr. Anuram Pandey                      |                      |
| 31.    | Dr. Dipak Agrawal                      |                      |
| 32.    | Dr. Neetu Singh                        |                      |
| 33.    | Dr. V.S. Gogia, HOD PMR                | Wg                   |
| 34.    | Dr. Anuram Choudhary (ENT)             |                      |
| 35.    | Dr. Anuram Choudhary Tissue            |                      |
| 36.    | Dr. Rajani Bala Jasrotia               | Rajani Bala Jasrotia |
| 37.    | Dr. Sanjay K. Bhat                     |                      |
| 38.    | Dr. Poojanka Rai Gen. Surgery Poojanka |                      |
| 39.    | Dr. Komal Pradhan Endocrine Surgery    |                      |
| 40.    | Dr. Ashish Rana                        |                      |





**DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES**  
**VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW**

**MINUTES OF THE MEETING**

Meeting of the Academic council was held on 09.01.2021 at 12.30 pm in Conference Hall, Administrative block and the following were present:-

| <b>S.no.</b> | <b>Committee Member/Presenting officer</b>                | <b>Designation</b> |
|--------------|---|--------------------|
| 1.           | Prof. A.K. Singh, Director, Dr. RMLIMS, Lucknow           | Chairman           |
| 2.           | Prof. Nuzhat Husain, Dean, Dr. RMLIMS, Lucknow            | Member Secretary   |
| 3.           | Executive Registrar, Dr. RMLIMS, Lucknow                  | Member             |
| 4.           | Head of deptt. Of Anaesthesiology, Dr. RMLIMS, Lucknow    | Member             |
| 5.           | Head of deptt. Of Anatomy, Dr. RMLIMS, Lucknow            | Member             |
| 6.           | Head of deptt. Of Biochemistry, Dr. RMLIMS, Lucknow       | Member             |
| 7.           | Head of deptt. Of Cardiology, Dr. RMLIMS, Lucknow         | Member             |
| 8.           | Head of deptt. Of Community Medicine, Dr. RMLIMS, Lucknow | Member             |
| 9.           | Head of deptt of CTVS, Dr. RMLIMS, Lucknow                | Member             |
| 10.          | Head of deptt. Of Em.Medicine, Dr. RMLIMS, Lucknow        | Member             |
| 11.          | Head of deptt. Of ENT, Dr. RMLIMS, Lucknow                | Member             |
| 12.          | Head of deptt. Of Forensic Medicine, Dr. RMLIMS, Lucknow  | Member             |
| 13.          | Head of deptt. Of General Medicine, Dr. RMLIMS, Lucknow   | Member             |
| 14.          | Head of deptt. Of General Surgery, Dr. RMLIMS, Lucknow    | Member             |
| 15.          | Head of deptt. Of Neurology, Dr. RMLIMS, Lucknow          | Member             |
| 16.          | Head of deptt. Of Neurosurgery, Dr. RMLIMS, Lucknow       | Member             |
| 17.          | Head of deptt. Of Nuclear Medicine, Dr. RMLIMS, Lucknow   | Member             |
| 18.          | Head of deptt. Of Obs & Gyane, Dr. RMLIMS, Lucknow        | Member             |
| 19.          | Head of deptt. Of Orthopaedics, Dr. RMLIMS, Lucknow       | Member             |
| 20.          | Head of deptt. Of Paediatrics, Dr. RMLIMS, Lucknow        | Member             |
| 21.          | Head of deptt. Of Pathology, Dr. RMLIMS, Lucknow          | Member             |
| 22.          | Head of deptt. Of Pharmacology, Dr. RMLIMS, Lucknow       | Member             |
| 23.          | Head of deptt. Of Physiology, Dr. RMLIMS, Lucknow         | Member             |



**DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES**  
**VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW**

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|-----|--|---------|
| 24. | Head of deptt. Of PMR, Dr. RMLIMS, Lucknow                       | Member  |
| 25. | Head of deptt. Of Radiotherapy, Dr. RMLIMS, Lucknow              | Member  |
| 26. | Head of deptt. Of Surgical Gastroenterology, Dr. RMLIMS, Lucknow | Member  |
| 27. | Head of deptt. Transfusion Medicine, Dr. RMLIMS Lucknow          | Member  |
| 28. | Head of deptt. Of Urology, Dr. RMLIMS, Lucknow                   | Member  |
| 29. | Controller of Examination, Dr. RMLIMS, Lucknow                   | Invitee |
| 30. | Sub Dean MCI/NMC, Dr. RMLIMS, Lucknow                            | Invitee |
| 31. | Sub Dean Nursing, Dr. RMLIMS, Lucknow                            | Invitee |
| 32. | Sub Dean Paramedical Course, Dr. RMLIMS, Lucknow                 | Invitee |
| 33. | Sub Dean PG, Dr. RMLIMS, Lucknow                                 | Invitee |
| 34. | Sub Dean Research, Dr. RMLIMS, Lucknow                           | Invitee |
| 35. | Sub Dean UG, Dr. RMLIMS, Lucknow                                 | Invitee |
| 36. | Sub Dean Students Welfare, RMLIMS Lucknow                        | Invitee |

At the outset the Chairman welcomed all the members and officers attending Academic council meeting of Dr.RMLIMS and requested the Member-secretary Dean to present the agenda for discussion. In her opening address, Dean welcomed the Chairman, all the members present and the officers to the meeting of the Academic Council of Dr.RMLIMS, Lucknow. With the permission of the Chairperson Dean present the progress report of academic year 2021-22 regarding UG/PG/Super speciality admissions and the MCI inspections conducted during the previous year with result. The agenda was presented for discussion by the Dean as under:-

| Agenda no. | Agenda   | Decision   |
|------------|--|--|
| 1.         | Confirmation of the minutes of the previous Academic council meeting dt. 29.04.2020. | Minutes of the previous meeting dated 29.04.2020 was confirmed.                                |
| 2.         | Compliance with reference to the Academic council meeting dt. 29.04.2020             | Compliance with reference to the previous meeting dt. 29.04.2020 was approved notes as below:- |

**Academic Council Meeting Dated**

**Agenda-2 Compliance of the Minutes Of The Academic**  
**29.04.2020**

| Agenda  |   | Decision | Compliance   |
|---|---|----------|--|
| <b>Agenda-2a Proposal to commence new PDCC/PDF courses</b><br>With reference to the agenda 6,7 of Academic council held on 17.07.2019 that new courses other than MD/DM/M.Ch The following departments have submitted the details of course and recommendation for commencement of the course by the nominated external expert. |   | Approved | The proposal was sent to G.B. meeting dt. 30.07.2020 where it was suggested to put up in a subcommittee presided by Vice-Chairman. The subcommittee meeting was conducted on dated 30.09.2020. in the office of the Vice Chairman, G.B. and it was proposed that the following no. of courses can be started initially as below:-<br><b>Pathology- 2 PDCC courses</b><br><b>Anaesthesia- 2 PDCC courses</b><br><b>Neurosurgery- 1 PDF</b><br>As per the decision, the heads of department were requested vide letter dated 22.12.2020 to inform which course they want to start in the department. Finalized courses will be put up in GB for approval and commencement in 2021. |
| Pathology department  | <ul style="list-style-type: none"> <li>• PDCC in Oncopathology</li> <li>• PDCC in Cytopathology</li> <li>• PDCC in Renal Pathology</li> </ul>   |          |  |
| Anesthesia department   | <ul style="list-style-type: none"> <li>• PDCC in Intensive care medicine</li> <li>• PDCC in Neuroanesthesia</li> <li>• PDCC in Cardiac Anaesthesia-</li> <li>• PDCC in Pain medicine</li> </ul> |          |  |
| Neurosurgery dept   | <ul style="list-style-type: none"> <li>• PDF in Spine surgery</li> <li>• PDF in Neuro-endovascular surgery</li> </ul>   |          |  |
| It is proposed to start these courses from academic year 2020 after approval of GB.   |   |          |  |

*[Handwritten signatures]*



**Agenda-2 Compliance of the Minutes Of The Academic Council Meeting Dated**  
**29.04.2020**

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| <p><b>Agenda 2 b: To start B.Sc and M.Sc courses:</b> With reference to the agenda 10, 13 of Academic council held on 17.07.2019, the following courses were finalized by the recommended committee in coordination with external experts. The details of the course in terms of the number of candidates, durations, syllabus, and facilities available has been enlisted. The fees were decided along the guidelines of SGPGIMS.</p> <ol style="list-style-type: none"> <li><b>MSc (Medical Physics):</b> to be conducted by the dept of radiotherapy</li> <li><b>BSc (Radiotherapy Technology):</b> to be conducted by the dept of radiotherapy</li> <li><b>Bsc Medical Laboratory Technology</b>(Depts of Pathology, Microbiology, Biochemistry)</li> </ol> <p>* M.Sc Nuclear medicine course will be continued with affiliation to Lucknow University as per the decision of the Head of Nuclear Medicine for admissions in 2020.</p> | <p align="center">Approved</p> | <p>The proposal was sent to G.B. meeting dt. 30.07.2020 where it was suggested to put up in a subcommittee presided by Vice-Chairman. The subcommittee meeting was conducted on dated 30.09.2020, in the office of the Vice Chairman, G.B. and it was proposed that the following courses can be started initially as below:-</p> |
|  |                                | <p><b>Radiotherapy-<br/>M.Sc Medical<br/>Physics</b></p>  |
|  |                                | <p>As per the decision, the head of department was requested vide letter dated 22.12.2020 to develop the curriculum, details of admission, examination etc</p>  |
|  |                                | <p><i>In the Academic Council meeting dt. 09.01.2021, it was decided that a letter to Vice Chairman, Governing Body to be sent for starting all of proposed courses in view of reuired upgrade of DMLT and DMRT paramedical courses. Action solicited by</i></p>  |

**Agenda-2 Compliance of the Minutes Of The Academic Council Meeting Dated**  
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|  |  | <i>Director.</i>   |
| <p><b>Agenda-3 Proposal for Change of Affiliation of UG/PG/Super-speciality/PhD courses from academic session 2020</b></p> <ul style="list-style-type: none"> <li>• As per the University act established 1889/79-वि-1-18-1 (क)-27-2015, दिनांक 12.09.2018, the institute is eligible to enroll the students under its own affiliation.</li> <li>• In view of this, the process of Admission and Enrollment of the Undergraduate MBBS students has been commenced from current academic year 2019 at RMLIMS.</li> <li>• The Medical Council of India has given permission for changing the affiliation of PG courses i.e. MD/MS/DM/MCh/MSc etc. those are running in this institute with affiliation to KGMU or Lucknow University. The admissions from academic year 2020 onwards in various courses i.e. MBBS/MD/DM/MCh will be conducted by RMLIMS. However the students enrolled till academic year 2019 will continue to be affiliated to KGMU.</li> <li>• The Dean office will look after the enrolment of students</li> <li>• The Consent of Affiliation to apply in new courses or increase in seats will be issued by Executive Registrar of RMLIMS.</li> </ul> <p>The above is submitted for information of Academic council</p> | Approved   | <p>Enrollment of PGs commenced from the academic year 2020-21 onwards and UG from academic year 2019-20 at RMLIMS.</p> <p><i>Enrolment Cell to be established with Executive Registrar, Dr. RMLIMS (decided in Academic Council meeting dt. 09.01.2021). Online enrollment forms have been developed and will be used.</i></p> |
| <p><b>Agenda-4 Approval to apply for new or increase in seats to Secretary General, MCI for starting MD courses in academic session 2021-22 in pre &amp; para clinical subjects</b></p> <p>The 3<sup>rd</sup> renewal &amp; admission of fourth MBBS batch is due in academic year 2020. As per MCI regulations, the applications may be sent to start course in pre &amp; para clinical subjects for commencement of the post graduate courses along with the 3<sup>rd</sup> renewal &amp; admission of fourth MBBS batch.</p> <p>The following pre and para clinical departments who have submitted proposal for applying new seats in 2021-22 are –</p>   | Approved. With recommendation to fulfil all requirements as per MCI on priority basis. | <p>Application sent to MCI vide ref. no. 6425, dated 23.03.2020</p> <p>All Concerned Heads have been informed vide letter dated 19.11.2020 to prepare their departments for ensuing inspection.</p>  |



**Agenda-2 Compliance of the Minutes Of The Academic Council Meeting Dated**  
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| Departments        | Existing seats | New seats to be applied For Academic session 2021-2022 | Increase seat to be applied for Academic Session 2021-22 |
|--------------------|----------------|--|--|
| Anatomy            | -              | 04   | -  |
| Physiology         | -              | 04   | -  |
| Pharmacology       | -              | 05   | -  |
| Pathology          | 05             | -  | 05 to 15   |
| Community Medicine | -              | 08   | -  |

Approval from the academic council requested.

**Agenda-5 MBBS internship in RMLIMS**

MBBS internship was being conducted at Dr.RMLCH through the medical superintendent against 11 sanctioned seats by MCI.

After merger, the applications of the students were received in the Dean office for commencement of MBBS internship. The process for internship of external candidates as followed at KGMU was implemented at RMLIMS. As per guidelines of KGMU an amount of 40,000/- per candidate fees was decided as fee for internship.

The application form from applicants for internship are approved by Director RMLIMS after which required documents i.e. NOC from DGME, State Medical Faculty registration number, NOC and certificate of completed internship details from the previous college the student's documents are verified and fees is deposited. The Chief Medical Superintendent office is responsible for providing posting schedule for internships. The attendance maintained by heads of respective depts. is submitted to CMS for who verifies training and issues the Internship Completion certificate.

A letter for increase in MBBS internship seats has been sent to DGME office.

**Submitted for information and approval of Academic council**

Approved.  
Clarification from DGME to be sought for charge of fees from candidates from state medical colleges and payment of stipend to them.

Letter for increase number of seats in MBBS internship sent to DGME office on dated 04.02.2020. As per the communication the DGME office has been forwarded to Medical Education UP Government. Decision pending.

**Agenda 6. Proposal for constitution of Medical Board**

**Functions:-** Medical issues of the students and faculty requiring medical opinion for administrative purposes will be referred to the Medical Board. The Medical Board will consist of medical experts and a Chairman nominated by

The committee advised that the invited expert of specific speciality (if required) to be added

*The medical board approved in earlier meeting was modified to include Heads of all clinical*



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| <p>the Director. The medical board shall advise the competent authority on issues referred to the Medical Board maintaining required confidentiality.</p> <p>Compositon of the Medical Board:-</p> <ol style="list-style-type: none"> <li>1. Chairman- Chief Medical Suptd./Medical Superintendent</li> <li>2. Member (Surgery)-</li> <li>3. Member (Medicine)-</li> <li>4. Member (ENT/orthopaedics/Ophthalmology)-</li> <li>5. Member (Obs. &amp; Gynae)-</li> <li>6. Member (Psychiatry)-</li> <li>7-External Expert (Clinical) Faculty from local Govt. teaching institute)</li> <li>8. Invited expert ( if required)</li> </ol> <p>*Adequate gender representation will be maintained in the nominated committee</p> <p>Approval for the academic council requested.</p>   | <p>to the composition of the Medical Board</p> | <p><i>specialties or their nominated representatives instead of permanently appointed consultants.</i></p> <p><i>The Medical Board to be constituted by Director</i></p> |
| <p><b>Agenda 7 Proposal for constitution of Disciplinary committee for students (UG/PG/Superspeciality/Paramedical &amp; others)</b></p> <p>Strength of the students is increasing in the institute. For maintaining discipline among students and for enquiring into complaints of breach of discipline by students, the Director will appoint a Disciplinary Committee for UG and PG students, which will also perform such other functions and exercise such powers as may be assigned to it by the Chairman from time to time.</p> <p><b>Composition:-</b></p> <p><b>UG Disciplinary Committee Committee:</b></p> <p>Chairman : Proctor</p> <p>Members (2) ( faculty not below the rank of Associate professor)</p> <p>Member 2 (faculty rank not below rank of Assistant Professor)</p> <p>Member OBC : 1</p> <p>Member SC : 1</p> <p><b>PG Disciplinary Committee</b></p> <p>Chairman : Proctor</p> <p>Members (2) ( faculty not below the rank of Associate professor)</p> <p>Member 2 (faculty rank not below rank of Assistant Professor)</p> <p>Member OBC : 1</p> <p>Member SC 1</p> | <p>Modifications added (see italics)</p>       | <p>The Proctorial Board was constituted vide refence no. 4058 dated 09.12.2020</p> <p>Constitution of Disciplinary committee may be done if required.</p>                |
| <p><b>Agenda 8 Proposal for Constitution of Board of studies:</b></p> <p>To make recommendations regarding courses of study, to suggest measures of improvement of standard of teaching and research, to consider matters of general and academic interest to the Department and about its functioning, and to</p>  | <p>Approved</p>                                | <p><i>It was pointed out to the council that the SGPGIMS, Lucknow Regulation has a</i></p>   |

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perform such other functions as may be assigned to it by the Academic council, a Board of Studies shall be constituted in each Department.

**Composition of Board of Studies:**

1. Head of the Department concerned (Chairman).
2. The entire faculty of the department
3. Nominated member: One subject expert from outside the parent university to be nominated by the Director from a panel of five recommended by the head.

**Term:** The term of the nominated member shall be 3 years.

**Meetings:** The Board of Studies will meet at least twice a year.

**Functions :**

- (a) prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders, and requirement considerations and regulations of the government of India with approval of the Academic Committee
- (b) suggest methodologies for innovative teaching and evaluation techniques;
- (c) suggest panel of names to the CoE for appointment of examiners; and
- (d) co-ordinate research, teaching, extension and other academic activities in the department/college.

*different composition of the board of studies including:-*

- Dean- Chairman
- Concerned HoD- Member Secretary
- Two External experts- Member
- All Sr Professors/Professors of the Deptt. concerned- Member
- One Additional Professor of the Deptt. concerned- Member
- One Associate Professor of the Deptt. concerned- Member
- One Assistant Professor, of the Deptt. concerned- Member

An office order no 141/Director Camp/2019/RML IMS. dt. 06.04.2019 was issued with this composition from the director office. The council however felt that since in most departments faculty are small in number and senior professor do not exist the composition of BOS as decided in council meeting on 29/04/2020 should be implemented at RMLIMS.



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|  |  | <p><i>Further</i></p> <ul style="list-style-type: none"> <li>• In departments where there is no Head exists the Director will be the officiating HoD and BOS will include 2 external experts</li> <li>• In departments with single faculty who is also the HOD, 2 experts shall be nominated.</li> </ul> <p><i>The composition of Board of Studies will be put up in GB for approval</i></p> |
| <p><b>Agenda 9: Awards, Medals and Prizes to be Instituted by the RMLIMS:</b> Besides awarding degrees for the different courses the following Awards and Prizes will be awarded to the students in the Annual Convocation:-</p> <p><b>UG Medal:</b></p> <ol style="list-style-type: none"> <li>1. Best Graduate (MBBS) student (to be given to student getting best aggregate of marks in all three professional examinations)</li> <li>2. Best all round student (MBBS) (will be assessed for performance in academic, research, sports, literary and cultural activity)</li> <li>3. Institute Subjects Medals to the candidates obtaining highest marks (more than 65%) in individual subjects in first, second and final Professional examinations.</li> <li>4. Standing first in First Professional examination</li> <li>5. Standing first in Second Professional examination</li> <li>6. Standing first in Final (part 1+part 2) Professional examination</li> <li>7. Institute Book Prizes for students in 1<sup>st</sup>, 2<sup>nd</sup>, final professional examination of MBBS, who secured distinction &gt;65% marks in a subject.</li> </ol> <p><b>PG Medal:</b></p> <ol style="list-style-type: none"> <li>1. Gold medal for highest marks/1<sup>st</sup> position MD/MS/DNB/DM/MCh examinations of University/NBE</li> </ol> | <p>Approved with Suggestions:</p> <p>Best Graduate (MBBS) Student: Director's medal</p> <p>Best Undergraduate All Round student – Governor's medal</p> <p>Possibility of President's silver medal from UGC for best women candidate to be explored</p> <p>Award Ceremony (for students registered at KGMU) to be commenced on Foundation day in 2020</p> | <p>The proposal was sent to G.B. meeting dt. 30.07.2020. The G.B. sought details of The Awards to be given.</p> <p>A committee has been constituted with Chairperson UG, PG &amp; respective sub-deans to detail the awards</p>  |



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| <p>passed in 1<sup>st</sup> attempt scoring more than 65% marks as applicable.</p> <p>2. Best Thesis Award –Clinical Sciences</p> <p>3. Best Thesis Award- Basic Sciences</p> <p><b>Paramedical Courses:</b></p> <p>1. Gold Medal to candidate scoring highest marks (aggregate in all semesters) at the end of the course (for all Bachelors and masters courses in the institute)</p> <p>2. Book prizes –candidate who secure highest marks in semester exams in each semester of the course</p> <p>Endowment medals and book prizes may be awarded at the time of “Annual institute celebrations and convocation day” each year. Sponsorships for these medals may be permitted on individual case basis after approval of the academic committee and governing body. Minimum sponsorship amount will be Rs. 5 lakhs. Merits of the sponsor will be assessed on individual basis by office of Director before putting up in the Academic council. Recommendations for institution of sponsored medals for post graduates in subjects will commence from departmental board of studies, approved by director, academic committee and then by the governing body.</p> <p>Details of rules and processes will be finalized by an Award Committee nominated by Director, Will constitute of Dean, Executive registrar and Chairpersons of UG and PG cell and concerned subdeans (after approval and appointment).</p> <p>This committee will formulate the rules for awards, finalize the list of awardees obtained through merit list from the COE, procure medalions and certificates and ensure accurate distribution at the Convocation/Award function</p> | <p>awarded to convocation day with first batch of graduates and postgraduates.</p> <p>Awards criteria to be decided by Award committee to be nominated by the Director</p> |  |
| <p><b>Agenda 10 : Annual Institute Day celebrations and Convocation Ceremony:</b></p> <p>It is proposed that the institute should celebrate a convocation and award ceremony, RMLIMS oration award, Research show-case, Sports events, literary and cultural activities involving all UG/PGs and all faculty and staff over a period of 3-4 days in a predefined time frame annually.</p> <p>The convocation and award ceremony will follow standard protocols as in SGPGIMS and AIIMS, New Delhi</p>   | <p>The committee decided that <b>Foundation Day and Convocation Ceremony</b> to be celebrated and organized at different times.</p>  | <p>First Foundation Day could not be organized due to COVID restrictions.</p> <p><i>The Academic Council approved in its meeting dt. 09.01.2021 that the foundation day in 2021 should be organized on for 23<sup>rd</sup> March 2021.</i></p> |
| <p><b>Agenda 11: RMLIMS Oration Award by the Institute :</b></p> <p>It is proposed that an RMLIMS oration award be instituted. This award will be given to an invited orator during the Annual institute celebrations. The guidelines are as below:-</p>  | <p>First Foundation Day will be organized on 13<sup>th</sup> September 2020</p> <p>The RMLIMS</p>  | <p>First Foundation Day could not be organized due to COVID restrictions.</p>  |

**29.04.2020**

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| <p>1. <b>Name of the funding body:</b> Conducted by the RMLIMS</p> <p>2. <b>Fund to be utilized – Fees fund</b></p> <p>3. <b>Commencement year:</b> 2020</p> <p>4. <b>Frequency and timing:</b> Annual, preferably delivered during the Annual institute celebrations</p> <p>6. <b>Department Concerned:</b> Academic Section –Dean office</p> <p>7. <b>Criteria for selection:</b> By the Selection Committee for selection of an Orator i) Director, RMLIMS ii) Dean Member iii) Concerned HOD (if any) Member v) Executive Registrar Member secretary</p> <p>8. <b>Awards to be given:</b> Medallion and certificate to the Orator ii) Bouquet Miscellaneous iii) Air Fare (within India) iv) Accommodation RMLIMS Guest House/Hotel (as Institute Guest) v) Local Hospitality</p> <p>9. <b>Nomination:</b> The nominations may be invited from all HoDs and faculty members of the Institute. Final decision will rest with the Director.</p> <p><b>GENERAL GUIDELINES</b></p> <p>1. The award should be restricted to Indian Nationals working anywhere in the world.</p> <p>2. The award will be given to an eminent person for his/her outstanding contributions in the field of medical or related sciences.</p> <p>3. The outstanding contributions of the awardee during the last 10 years will be considered for this award.</p> <p>4. The award may be given alternately in the clinical and nonclinical sciences.</p> | <p>Oration and Research Showcase will be organized on Foundation Day activity.</p>  | <p>Decision on oration and research showcase dates may be taken by Academic Council.</p> <p><i>The Academic Council approved in its meeting dt. 09.01.2021 that the foundation day in 2021 should be organized on for 23<sup>rd</sup> March 2021.</i></p> |
| <p><b>Agenda 12: Increase in fund allocation in Intramural projects upto a maximum of Rs 5 lakhs for two years</b></p> <p>It is recommended that in view of the increased expenditure for quality research, the currently sanctioned grant of Rs. 2 lacs for 2 years in intramural projects should be increased to a maximum of Rs. 5 lacs in 2 years per project. The fund allocation in the individual project will be justified by the PI of the proposed project on the basis of the work involved and will be approved by the research committee as per rules.</p>  | <p>The committee approved the proposal</p>  | <p>The proposal was recommended by G.B. and will be implemented.</p>  |
| <p><b>Agenda 13: Constitution of Dean's Research Committee for evaluation of Thesis proforma of MD, DM MCh, MS and DNB students:</b></p> <p>To advise the Academic Council on all matters related to the research at the Institute, evaluation of Thesis projects of MD, DM MCh, MS and DNB students and to perform such functions as may be assigned to it by the Academic Council, there shall be a Dean's Research Committee. The</p>   | <p>Approved with modifications (inserted)</p> <p>The head of department will suggest name of subject expert at the time of thesis</p> | <p>Dean's Research Committee i.e. Scientific Research Committee constituted to review research projects/Thesis of PG/Superspeciality/D</p>  |



**Agenda-2 Compliance of the Minutes Of The Academic Council Meeting Dated**  
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| <p>committee will consist of five members including Dean and four members nominated by Dean.</p> <p>1- Dean- Chairperson</p> <p>2- Members (1) Experts- <i>Faculty who is a PG teacher, at least Associate professor from local government teaching institutes or RMLIMS (extradepartmental) who is a subject expert</i></p> <p>3-Biostatistician</p> <p>4- Basic Science faculty (1)- Internal expert</p> <p>5- Clinical faculty (1) Internal expert</p> <p>6- Members – Chief guide (HOD and All guides) (Ex-officio members)</p> <p>7- Members – Co-guides of thesis of concerned specialty (Ex-officio members)</p>  | <p>submission to the Dean's office.</p> <p>Research Committee as subject external expert</p> | <p>NB students- and has reviewed proposals for 2020 Academic students for DNB and MD.</p> <p><i>The Academic Council approved - in its meeting dt. 09.01.2021 to include Subdean research in this committee.</i></p> |
| <p><b>Agenda 14: Examination Cell:</b></p> <p>The institute shall have an Examination Cell for conducting exams of courses running at the institute as an autonomous body with deemed university status. There shall be a Controller of Examination, and Deputy Controllers of Examinations nominated by the Director. Details of section required by the examination cell is as below, each section will have an Assistant controller of Examination (ACE) supported by office staff</p> <p>The Controller of Examination will be assisted by the Deputy Controllers of Examinations dedicated to three levels of courses: Medical Graduate (MBBS), Medical Postgraduate (MD MS DM MCh PDCC PDF) and Masters and Paramedical Courses (MSc BSc Diploma Nursing and other) with other office support.</p> <p><b>Functions of the examination cell :</b></p> <ol style="list-style-type: none"> <li>1. Examination Cell serves all Examination notices to all concerned.</li> <li>2. Examination cell prepares Circulars for students regarding Exam Fee Collection, the last date of fee Collection, modalities of payments of fine etc.</li> <li>3. Examination Cell takes all precautions while preparing Examination Time table, Invigilation duty chart, seating plans for the students in the Examination halls, smooth conduct of Examinations etc.</li> <li>4. Examination Cell mobilizes the proper staff during the Examination time, and assigning them duty as per the duty chart already prepared.</li> <li>5. Examination cell takes necessary steps for distribution of Answer sheets to the concerned teachers after completion of the exam and receiving the answer sheets, award list, and preparing in the</li> </ol> | <p>Approved</p>  | <p>Accepted in part.</p> <p>Modification in proposed structure suggested by CoE will be discussed in new agenda 15b. of Academic Council scheduled on 09.01.2021</p>   |



desired format to send them to University.

6. Examination Cell staff collects Marks Memos of various examinations from the University and they distribute them to the corresponding students.

7. Examination cell analyzes all examination results and in consultation with the Director and prepares the report thereof for submission to Dean office for follow up action.

8. Examination Cell keeps all records pertaining to examinations.

9. Examination Cell staff addresses grievances of administration, faculty, staff and students on all examination related issues.

**Examination Committee:**

1. Controller examination
2. Deputy controllers of examinations(3)
3. Assistant Controlleres of examination (5)
4. Invited members – upto two, if required for the business of the meeting.

**Functional components/ Sections:**

**1. System**

Student Profiles, online registration, OMR (Theory and Lab etc.), stitching of OMR with answer scripts, Admit card Printing, Results Processing, Mark Sheets, maintenance of hard copies and soft copies of each file etc., admit card issue, student requests collection, student's grievance collection, issue of various certificates, maintenance of records, bills clearance, water etc., services to students writing examinations

Required: Assistant Controller of examinations (ACE), Computer programmer (software development)

**2. Question Papers**

Collection of Syllabus, Question Banks, Evaluation Procedure – internal, external, labs etc; paper setters course wise in consultation with HODs, request sending, collection, processing, maintaining stock, remuneration Bills preparation to setters, moderators, key preparation etc.,

Requirements: Assistant Controller of examinations ACE, Office assistant

**3. Examination Conduction – 1:**

Seating Plan; Absentees Statements; answer scripts arrangement, question paper printing and distribution,

**Examination Conduction – 2:**

Invigilators assignment, answer scripts distribution and collection (proper logs maintenance), Log tables distribution and collection, packing and handover of collected answer scripts to valuation section (Proper logs

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| <p>should maintained) Bills preparation for invigilators (proper log should be maintained) etc.,</p> <p>2 Assistant Controller of examinations (one for each section), Record keeper and Peon</p> <p><b>4. Evaluations:</b></p> <p>Conduct evaluation process of each subject, collect answer scripts from exam conduction section, verification, coding and bundling process; Collection of examiners in consultation with HODs and approval by director; request, appointment, valuation, payment, relieving of examiners; internal and external marks statements handover to ACE-Systems for results processing, bills preparation of payment to evaluators etc., proper internal marks, keys, coding files maintenance etc.,</p> <p>Assistant Controller of examinations evaluations, office assistant, peon</p> <p>Approval from Academic committee is sought for planned structure, Automations of Examination process and development of examination software, Payment of salaries of staff from fee funds and creation of some permanent posts by govt.</p>   |                                |  |
| <p><b>Agenda 15: Proposal for Structural composition of Dean Office:</b></p> <p><b>A. Deans committee :</b> The proposed constitution of the committee is:-</p> <ol style="list-style-type: none"> <li>1. Dean- Chairperson</li> <li>2. Members (02 HoDs and Professor from pre-clinical, 02 HoD and Professor from Para- clinical, 02 HoD and Professor from clinical Broad specialty and 02 HoD and Professor from super specialty</li> <li>3. Executive Registrar</li> <li>4. Sub-Deans</li> <li>5. CoE</li> </ol> <p><b>Functions of the Dean's committee:</b></p> <p>The Dean's committee will advise to the Dean time to time and it will deal mainly with undergraduate/postgraduate education – matters or any other related issues with approval of the Director. This Committee's advices will require further administrative approval from the Director for any actions/decisions, or for taking them further to the Academic council for considerations depending on the nature/merit of any such matters.</p> <p>Any casual vacancy (ies) of any members that may occur in the said Dean's Committee as a result of retirement or any other reasons, the same shall be filled in, with the</p> | <p align="center">Approved</p> | <p>The Sub-Deans were appointed vide office order no. 4115, dt. 15.12.2020.</p> <p>Dean's committee constitution is in process.</p> <p>Office staff appointment is pending</p> |



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| <p>approval of the Director.<br/>The tenure of the Committee will be 3 years.</p> <p><b>B. Functions of the Dean office-</b><br/>Dean office is responsible for the following work:-</p> <p>i) Students' related work      ii) Administration related correspondence      iii) Academic work      iv) MCI/Ministry of Health &amp; Family Welfare/DNB related correspondence proposal      v) Research cell work<br/>vi) Fee deposits and Systems maintenance and Miscellaneous works as allotted by director from time to time.</p> <p><b>i) Students' related works</b> -Students' related various works are administered in dean office i.e. admission, enrollment, thesis proforma, fee submission, Thesis works, examination circular etc.</p> <p><b>ii) Administration related correspondence</b> - Dean office deals with all major office i.e. Medical Council of India, Ministry of Health and Family Welfare, National Board of Examination, Director General Medical Education -Uttar Pradesh, King George's Medical University, Lucknow regarding various matters pertaining to seats allocations, new seats information, increasing seats, admitted students data etc. The academic activities that are an integral part of the course are also conducted by the dean office. Meetings, committee constitution, daily correspondences, payment related works, complaints redressal</p> <p><b>iii) Academic and Disciplinary work</b> - Students' related all academic purposes like curriculum developments, decisions of syllabi, time tables for teaching, thesis submissions and evaluations are dealt in dean office apart from approvals for starting of new courses, proposal, preparation for increase number of seats in any course etc.. Apart from Disciplinary issues, leave related issues, reimbursement of allowances related issues, ragging related issues, complaints and redressals.</p> <p><b>iv) MCI/Ministry of Health and Family Welfare related correspondence proposals</b> - The courses already running in the institute, the affiliation for these courses is proposed and recognition process is initiated by the dean office alongwith co-ordination between department and the assessor is done by dean office in the means of documentation, procurement of data etc. The PG teachers' recognition is done by dean office alongwith foundation course introduction for UG and PG/SS. Dean office supervises the inspection of MCI, NBE alongwith all relevant pre and post documentation.</p> |  |  |
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Various procedures essential for the seat sanction till recognition process are fulfilled by dean office.

v) **Research cell work** – Research cell shall run under supervision of Dean. Intramural projects, Extramural projects, clinical trial, short term training, observership programs including its financial processes are processed through dean office.

vi) **Finance work**-Deposition of fees, maintenance of student related expenditures, funds for medallions, research grants and their expenditure are maintained by the deans office

**C. Officers and staff in the dean office:**

**Subdean : UG-** shall work as the co-ordinator between Dean office and UG cell for admission, study, curriculum, holiday schedule of the all professional

**Subdean PG-** shall work as the co-ordinator between Dean office and PG cell for admission, study, curriculum, attendance, schedules etc

**Subdean MCI coordination**

**Subdean Paramedical courses-** It will work as the co-ordinator between Dean office and Paramedical students admission & the management for admission, study, curriculum and result related activities

**Subdean Research** - It will work as the co-ordinator between Faculty I/c Research cell and Dean office for research and projects related all works

**Subdean: Student welfare** - will coordinate welfare matters of all students including co-curricular activities

**A.A.O. (Admin.)-** will supervise overall functions of the dean office and co-ordinate between all divisions and dean office.

**J.A.O./A.A.O.-**will maintain the fee deposits as well as cashbook updating for current courses, fees paid to MCI in various procedures of courses and seats, research cell accounts/

**Office Assistant-** All works as designated by Director, Dean, A.A.O. or competent authority time to time.

**Peon:** for local dispatch works and dak entry

**D : Functional divisions of the dean office :**

**i) UG Cell & Post Graduate Cell:**

**Composition of UGA&MC** – The Under Graduate Cell (UG Cell) would be headed by the Chairman, Under Graduate Admission and Management Committee (UGA&MC).

- Professor – Chairman.
- Sub-dean UG – Member Secretary.
- 4 Additional/Associate Professors/ Assistant Professors – Members (one-two representative from

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each of pre-clinical, para-clinical, clinical broad specialty subjects).

**Functions:**

The Chairman and all members of UGA&MC would be nominated by the Dean of the Institute and approved by the Director.

**Powers and Functions of UGA&MC –**

- Document verification, admission and holding original certificates/ bonds of students admitted to undergraduate medical course (MBBS) through respective All India/ State merits or as per rules as modified from time to time.
- Liaisoning with respective central and state offices regarding updating seat matrix/ institute profile for UG seats through All India/ State counselling.
- Maintenance of attendance for UG students
- Issue of internal assessment marks, attendance records from time to time
- Such other powers and functions as determined by the Dean.

Composition of the Undergraduates Admission and Management Committee (UGA&MC).

Staff: Subdean UG Cell, Office assistant 1

**ii) Post Graduate Cell:-**

**Composition of PGA&MC –** The Post Graduate Cell (PG Cell) would be headed by the Chairman, Post Graduate Admission and Management Committee (PGA&MC).

- Professor – Chairman.
- Subdean – Member Secretary.
- 4 Associate Professors/ Assistant Professors – Members (one representative from each of pre-clinical, para-clinical, clinical broad specialty and clinical super-specialty subjects).

**Functions:**

The Chairman and all members of PGA&MC would be nominated by the Dean of the Institute and approved by the Director.

**Powers and Functions of PGA&MC –**

- Document verification, admission and holding original certificates/ bonds of students admitted to various post-graduate medical courses (MD/MS/DM/MCh/DNB/PDCC/PDF) through respective All India/ State merits.
- Liaisoning with respective central and state offices regarding updating seat matrix/ institute profile for PG medical seats through All India/ State counselling.
- Maintenance of leave records for PG students during their residency period and extension of



residency period, if required, in consultation with the Dean.

- Release of original documents after completion of residency and fulfilling the bond conditions, in consultation with the Dean.

- Such other powers and functions as determined by the Dean.

Staff: Subdean PG, Office assistant

**iii) Paramedical Cell:**

**Paramedical Course Management and coordination committee:** The Paramedical courses Cell (Paramed Cell)

**Committee:**

- Professor -Chairman, Paramedical and Management Committee (PaMC).
- Subdean paramedical – Member Secretary.
- 4 Associate Professors/ Assistant Professors – Members (preferably from subjects where the paramedical courses are being run)

**Functions:** The paramedical cell will co-ordinate in all paramedical courses in the institute

The Chairman and all members of paramedical cell would be nominated by the Dean of the Institute and approved by the Director.

Staff: Subdean paramedical

Office assistant

**iv) Nursing Courses cell:**

**Committee:** Professor- Chairperson, Subdean Nursing; Member secretary, (1) faculty as member, (2) nursing faculty as members

Staff: Subdean Nursing, office assistant, pool

**v) Curriculum development committee- Curriculum Development Committee: -**

As per the standards of MCI the Curriculum Development Committee has been constituted under the Medical Education Unit. The composition of the committee is as below:-

1. **Dean** Chairman
2. **Co-ordinator (MEU)** Member Secretary
3. **Members:** One from each undergraduate teaching department nominated by the concerned HOD.

**Functions:** The main function of the Curriculum Development Committee is to abide by the guidelines Medical Education Unit of this institute. This committee provides oversight and support for curriculum implementation in various UG/PG/Superspeciality courses and where required. It helps phase and subject committees



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| <p>In creating timetables and approves them.</p> <p>vi) <b>Services and Finance:</b> Deposition of fees , maintenance of student portal academic Academic information of Institute , departments, faculty, research, Student Registration, Student Portal,<br/>Staff: Junior Account Officer/A.A.O. (accounts), Office assistant</p> <p>viii) <b>MCI coordination cell:</b> will arrange for fresh applications, maintain records required by MCI coordinate with other cells for the purpose of MCI, help in conduct of inspections, completion of forms, compile required records, update with MCI modifications and coordinate with correspondence with MCI.<br/>Staff: Office assistant, Computer operator 1, peon</p> <p>ix) <b>Research Cell-</b> As approved in Academic committee meeting dt. 24.03.2012 decision</p>  |   |  |
| <p><b>Agenda 16: Proposal to sanction honorarium for teaching of Degree or Diploma courses</b></p> <p>Many departments have introduced additional courses i.e. B.Sc., M.Sc., Diploma etc. These courses include internal faculty lecture, guest lectures, examination activities, paper settings. These academic activities are additional work for the departmental faculty as well as other supporting staff. The following may be sanctioned for teaching lecture:-</p> <p>1. a) External Teaching faculty- Rs. 1000/- (Min. 1 hour in one day) (Already passed with GB meeting dt. 25.07.2014)</p> <p>b) Internal Teaching faculty- Rs. 500/-</p> <p>2. Non-teaching staff (for office work related to the course / week) Rs. 200/-</p> <p>4. Other support (paper setting/examination duty) - Rs. 200/-week</p> <ul style="list-style-type: none"> <li>• This is applicable to only those courses that are sanctioned through Governing Body</li> <li>• The budget will be issued on request of the Head of the Department.</li> </ul> <p>The Head of the department will produce an academic schedule.</p> | <p>Approved.<br/>The proposal to be approved by the G.B.</p>  | <p>The proposal was sent to G.B. meeting dt. 30.07.2020 and could not be taken up.</p>   |
| <p><b>Agenda 17: Proposal for Logo designing &amp; motto for the Institute</b></p> <p>In view of the changed nature of the Institute and its focus on secondary &amp; tertiary level care with a focus on progress and futuristic technology, it is proposed that a modern desing Logo with a motto should be designed for the Institute. For this purpose, a design agency may be hired for providing designs to be approved by the Director. This logo will be used on all stationary, certificates, degrees, banners etc. issued by the Institute.</p>  | <p>The committee approved the proposal. It was suggested that apart from professional designers the Logo designing and motto for the institute to be may be requested</p> | <p>The MBBS students were informed by email &amp; few designs were received. The designs on file are available.</p> <p><i>The academic council in its meeting on 09.01.21 decided that</i></p> |

**Agenda-2 Compliance of the Minutes Of The Academic Council Meeting Dated 29.04.2020**

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|   | from UG students of this institute with addition of a flag design.   | <i>the Logo, Motto &amp; Flag designing may be given to professional designer.</i>  |
| <p><b>Agenda 18: The process of selection of Senior Resident and Junior Resident in the Institute ( apart from those in MCI courses) :</b></p> <p><b>Regular appointments SR/JR:-</b><br/> For Junior Resident/tutor: MBBS degree must be from an MCI/DCI recognized program<br/> For Senior Resident/SR cum Tutor PDCC candidates: MD/MS/DNB degree must be from an MCI/DCI recognized program.<br/> Fellows for PDF courses : post DM/MCh/DNB in Super-speciality<br/> Reservation policy as per the government rules.<br/> Annual entrance through exams conducted in June-July (details as per SGPGI)<br/> Exam to be conducted by examination cell. Practical assessment in the concerned department. Proportion of marks 60% theory and 40% practical. Duration of residency maximum 3 years renewable every year.<br/> MCI rules to be followed<br/> <b>Adhoc appointments:</b> On posts vacated / lying vacant after conduct of regular appointment procedure: Adhoc appointments may be made through Walk-in-interview. Vacancies to be posted on the website.</p> | <p>Approved</p> <p>Note: Designation should be as per MCI eg Tutor for preclinical courses and should be adhered to in advertisements, applications and appointment letters.</p> | <p>The entrance exam for JR and SR could not be done this year due to PG exam schedule changes &amp; COVID situation. Timelines for 2021 selection may be decided by Director, CMS &amp; COE.</p> <p><i>The Academic Council in its meeting dt. 09.01.2021 decided that additionally Ad-hoc appointments of SR will be held on every last Saturday of the month, and if that is a holiday it will be conducted of the first working day after that.</i></p> |

*\*The modifications as approved in Academic Council meeting dt. 09.01.2021 are mentioned in italics in column-3.*





DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES  
VIBHUTI KILAND, GOMTI NAGAR, LUCKNOW

| Agenda no. | Agenda   | Decision |                   |                    |                   |                    |   |                  |    |    |   |   |             |    |    |   |   |                          |    |    |   |   |                 |    |    |   |   |              |    |    |   |   |                 |    |   |          |          |
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| 3.         | <p><b>Post Facto approval regarding Applications sent for commencement/increase in admission capacity of Post Graduate courses in clinical Broad Speciality &amp; Superspeciality subjects at Dr.RMLIMS for Academic Session 2021-22:</b></p> <p>a) Post facto approval is sought for Application sent to increase in admission capacity of Superspeciality course of the institute of the Department of Neurosurgery for increase in admission capacity of MCh Neurosurgery course from two to four seats.<br/> B) Post facto approval is sought for Application sent to MCI /NMC for new MD/MS courses (1-6) of Clinical Broad Speciality subjects of the institute permitted as per gazette notification below:-</p> <p><i>"The erstwhile MCI vide their Gazette notification no. MC1-18(1) / 2020-Med/1100887 dated 22<sup>nd</sup> July 2020 amended the opening of a New or Higher Course of study or training (including Post Graduate Course of study or Training) &amp; Increase in admission capacity in any course of study or training (including a Post graduate Course of Study or Training) Regulations, 2000:- Vide which they have allowed Medical Colleges not yet recognized for the award of MBBS degree to apply for Starting of a postgraduate course in the clinical subjects namely: Anaesthesiology, Dermatology, Venerology &amp; Leprosy; General Medicine, Paediatrics, Psychiatry, Radiodiagnosis, Radiation Oncology, Respiratory Medicine, Otorhinolaryngology, General Surgery, Ophthalmology, Orthopaedics, Obstetrics &amp; Gynaecology at the time of 2<sup>nd</sup> renewal, i.e. along with the admission of 3<sup>rd</sup> batch for the MBBS course."</i></p> <p>As per this clause the Dr.RMLIMS had applied for the commencement/increase in admission capacity of the following post graduate courses to the existing MCI at that time for the academic session 2021-2022, for which post facto approval is sought, the broad speciality subjects are namely:</p> <table border="1"> <thead> <tr> <th>SN</th><th>Department</th><th>Degree</th><th>New seats applied</th><th>Increased in seats</th></tr> </thead> <tbody> <tr> <td>1</td><td>General Medicine</td><td>MD</td><td>08</td><td>-</td></tr> <tr> <td>2</td><td>Paediatrics</td><td>MD</td><td>07</td><td>-</td></tr> <tr> <td>3</td><td>Obstetrics &amp; Gynaecology</td><td>MS</td><td>13</td><td>-</td></tr> <tr> <td>4</td><td>General Surgery</td><td>MS</td><td>10</td><td>-</td></tr> <tr> <td>5</td><td>Orthopaedics</td><td>MS</td><td>07</td><td>-</td></tr> <tr> <td>6</td><td>Anaesthesiology</td><td>MD</td><td>-</td><td>12 to 18</td></tr> </tbody> </table> <p><b>Courses applied in NBE in the 2020:-</b></p> | SN       | Department        | Degree             | New seats applied | Increased in seats | 1 | General Medicine | MD | 08 | - | 2 | Paediatrics | MD | 07 | - | 3 | Obstetrics & Gynaecology | MS | 13 | - | 4 | General Surgery | MS | 10 | - | 5 | Orthopaedics | MS | 07 | - | 6 | Anaesthesiology | MD | - | 12 to 18 | Approved |
| SN         | Department   | Degree   | New seats applied | Increased in seats |                   |                    |   |                  |    |    |   |   |             |    |    |   |   |                          |    |    |   |   |                 |    |    |   |   |              |    |    |   |   |                 |    |   |          |          |
| 1          | General Medicine   | MD       | 08                | -                  |                   |                    |   |                  |    |    |   |   |             |    |    |   |   |                          |    |    |   |   |                 |    |    |   |   |              |    |    |   |   |                 |    |   |          |          |
| 2          | Paediatrics  | MD       | 07                | -                  |                   |                    |   |                  |    |    |   |   |             |    |    |   |   |                          |    |    |   |   |                 |    |    |   |   |              |    |    |   |   |                 |    |   |          |          |
| 3          | Obstetrics & Gynaecology   | MS       | 13                | -                  |                   |                    |   |                  |    |    |   |   |             |    |    |   |   |                          |    |    |   |   |                 |    |    |   |   |              |    |    |   |   |                 |    |   |          |          |
| 4          | General Surgery  | MS       | 10                | -                  |                   |                    |   |                  |    |    |   |   |             |    |    |   |   |                          |    |    |   |   |                 |    |    |   |   |              |    |    |   |   |                 |    |   |          |          |
| 5          | Orthopaedics   | MS       | 07                | -                  |                   |                    |   |                  |    |    |   |   |             |    |    |   |   |                          |    |    |   |   |                 |    |    |   |   |              |    |    |   |   |                 |    |   |          |          |
| 6          | Anaesthesiology  | MD       | -                 | 12 to 18           |                   |                    |   |                  |    |    |   |   |             |    |    |   |   |                          |    |    |   |   |                 |    |    |   |   |              |    |    |   |   |                 |    |   |          |          |



**DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES**  
**VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW**

| Agenda no. | Agenda   | Decision                                       |             |        |             |   |                    |     |    |   |                  |     |    |   |     |     |    |  |
|------------|--|--|-------------|--------|-------------|---|--------------------|-----|----|---|------------------|-----|----|---|-----|-----|----|--|
|            | <table><tr><th>SN</th><th>Department</th><th>Degree</th><th>No. of seat</th></tr><tr><td>1</td><td>Emergency Medicine</td><td>DNB</td><td>02</td></tr><tr><td>2</td><td>Nuclear Medicine</td><td>DNB</td><td>02</td></tr><tr><td>3</td><td>HNT</td><td>DLO</td><td>02</td></tr></table>  | SN   | Department  | Degree | No. of seat | 1 | Emergency Medicine | DNB | 02 | 2 | Nuclear Medicine | DNB | 02 | 3 | HNT | DLO | 02 |  |
| SN         | Department   | Degree   | No. of seat |        |             |   |                    |     |    |   |                  |     |    |   |     |     |    |  |
| 1          | Emergency Medicine   | DNB  | 02          |        |             |   |                    |     |    |   |                  |     |    |   |     |     |    |  |
| 2          | Nuclear Medicine   | DNB  | 02          |        |             |   |                    |     |    |   |                  |     |    |   |     |     |    |  |
| 3          | HNT  | DLO  | 02          |        |             |   |                    |     |    |   |                  |     |    |   |     |     |    |  |
| 4.         | <p><b>Regarding number of seats for which application for yearly renewal of MBBS course and recognition of the MBBS course of the institute is to be applied:</b></p> <p>Increase in fifty additional MBBS seats at Dr.RMLIMS had been sanctioned under 10% EWS quota from the academic year 2019-2020 vide letter no.-12012/350/2019-ME.I[PTS.8013875] dated 30<sup>th</sup> June 2019 of MoHFW, Govt. of India (Dept. of Health &amp; Family &amp; Welfare) in addition to the 150 annual intake of MBBS seats permitted from the academic year 2017-18 vide letter of permission no. U-12012/7/2017-ME.I[PTS.3093749] dated 26<sup>th</sup> May 2017 of MoHFW, Govt. of India. A clarification from the Secretary, National Medical Commission was sought vide our letter no. 3813/Dr.RMLIMS/2020 dated 16/11/2020, regarding approvals for additional 50 EWS seats while applying for yearly renewal of 150 MBBS seats of the institute, to which they had replied vide their e- mail dated 25.11.2020 clarifying with reference to the point number 01 of the notice no.3/2020 dated 20/11/2020 of the "Office of the Secretary, National Medical Commission" updated in the NMC website. The point no. 1 of the notice states as below:</p> <p><i>"As per guidelines of MoHRD&amp;MoHFW for implementation of 10% EWS quota, the medical colleges recommended by the State/UT Govt./ Central Govt. Institutions were granted one time increase in MBBS seats during academic year 2019-20 and academic year 2020-2021. This increase in seats granted to implement the EWS quota does not require annual renewal permission as is required for seats granted under section 10A of the IMC Act, 1956 read with section 61(2) on the NMC Act, 2019. However, the increase in seats so granted would require to be recognized when the batch admitted against the increased seats appear for their final MBBS-II(Pl.2) University examination."</i></p> <p>Academic committee is informed that As per the guideline, the institute will continue to seek yearly renewal of the 150 MBBS seats till the final year batch completes its internship in academic year 2022-2023.</p> <p>The institute will apply for recognition of additional 50 EWS MBBS seats, i.e. total 200 MBBS seats for the for the academic year 2024-2025(to be sent in the year 2023).</p> | Approved                                       |             |        |             |   |                    |     |    |   |                  |     |    |   |     |     |    |  |
| 5.         | <b>Framing of Rules for undergraduate and postgraduate admission, schedules, vacations, attendance, primary and supplementary exams, pattern of question papers, qualifying</b>  | The council suggested to form the committee in |             |        |             |   |                    |     |    |   |                  |     |    |   |     |     |    |  |





**DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES**  
**VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW**

| Agenda no.   | Agenda  | Decision   |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
|--|---|--|----------|------------------------|------|---------------|------|---------------------------------------|------|--|------|---|-------|-----------------|------|------------------|------|--------|------|----------------|------|---------------|---------------|------------------|-----------|--|
|  | <p><b>criteria, thesis, additional courses, and other related</b></p> <p>There is an urgent need to frame rules and responsibilities for conduct of academic courses at RMLIMS.</p> <p>It is proposed that:</p> <p>a. a committee be nominated by the director comprising of members as below:</p> <table><tr><td>Executive Registrar</td><td>Chairman</td></tr><tr><td>Two representative COE</td><td></td></tr><tr><td>All Subdeans</td><td></td></tr><tr><td>Representative from among the faculty</td><td></td></tr><tr><td>Representative from among the faculty (including OBC SC women representatives)</td><td></td></tr></table> <p>The committee will submit its report by end of January to the dean and director to be finalized and implemented as per rules.</p> <p>Until such a time that rules are framed for RMLIMS the rules for UG and PG management implemented at KGMU for UG and SGPJGMS for PG courses will be implemented at RMLIMS</p>   | Executive Registrar  | Chairman | Two representative COE |      | All Subdeans  |      | Representative from among the faculty |      | Representative from among the faculty (including OBC SC women representatives) |      | <p>co-ordination with 1. Director<br/>2. Dean and subdeans<br/>2. COE<br/>3. Chairperson, UG<br/>4. Chairperson, PG</p> <p>Action solicited by the Director, Chairman Academic Council.</p> |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| Executive Registrar  | Chairman  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| Two representative COE   |   |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| All Subdeans   |   |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| Representative from among the faculty  |   |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| Representative from among the faculty (including OBC SC women representatives) |   |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| 6.   | <p><b>Hospital requirements for NMC/MCI</b></p> <p>The ensuing MCI /NMC inspection can occur in upcoming days. For fulfilment of requirements as per NMC guidelines and needs the hospital beds should be prepared as per the guidelines.</p> <p>The details of bed distribution is given below:-</p> <table><tr><td>• General Medicine-</td><td>150/5</td></tr><tr><td>• Paediatrics-</td><td>90/3</td></tr><tr><td>• TB &amp; Chest-</td><td>20/1</td></tr><tr><td>• Skin &amp; VD-</td><td>15/1</td></tr><tr><td>• Psychiatry-</td><td>15/1</td></tr><tr><td>• General Surgery-</td><td>150/5</td></tr><tr><td>• Orthopaedics-</td><td>90/3</td></tr><tr><td>• Ophthalmology-</td><td>15/1</td></tr><tr><td>• ENT-</td><td>15/1</td></tr><tr><td>• Obs &amp; Gynae-</td><td>90/3</td></tr><tr><td><b>Total-</b></td><td><b>650/24</b></td></tr><tr><td><b>Casualty-</b></td><td><b>25</b></td></tr></table> <p>It is proposed that the respective heads of the department and Chief Medical Superintendent to be co-ordinator of bed distribution and arrangements as per MCI for UG and PG courses in coordination with the MCI cell.</p> | • General Medicine-  | 150/5    | • Paediatrics-         | 90/3 | • TB & Chest- | 20/1 | • Skin & VD-                          | 15/1 | • Psychiatry-  | 15/1 | • General Surgery-  | 150/5 | • Orthopaedics- | 90/3 | • Ophthalmology- | 15/1 | • ENT- | 15/1 | • Obs & Gynae- | 90/3 | <b>Total-</b> | <b>650/24</b> | <b>Casualty-</b> | <b>25</b> | <p>Proposal approved with modification that the Chief Medical Superintendent will be the co-ordinator for bed distribution and allot beds to HODs and communicate arrangements to MCI cell in accordance with the MCI/NMC guidelines for UG and PG courses</p> |
| • General Medicine-  | 150/5   |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • Paediatrics-   | 90/3  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • TB & Chest-  | 20/1  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • Skin & VD-   | 15/1  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • Psychiatry-  | 15/1  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • General Surgery-   | 150/5   |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • Orthopaedics-  | 90/3  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • Ophthalmology-   | 15/1  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • ENT-   | 15/1  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| • Obs & Gynae-   | 90/3  |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| <b>Total-</b>  | <b>650/24</b>   |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| <b>Casualty-</b>   | <b>25</b>   |  |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |
| 7.   | <p><b>Development of a dedicated MCI/NMC Cell in Dean Office</b></p> <p>Several new courses of MCI/NMC and DNB are being applied for and the course related inspections and accreditation related formalities need</p>  | <p>Approved with Modification suggested to keep the name</p> |          |                        |      |               |      |                                       |      |  |      |   |       |                 |      |                  |      |        |      |                |      |               |               |                  |           |  |



**DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES**  
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| Agenda no.             | Agenda  | Decision  |                            |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
|------------------------|---|---|----------------------------|-------------------|----------------------------|-----------------------|----|------------------------|------|-------------------|----|---------|------|-----------------------------------|----|---------|------|------|----|---------|------|--|
|                        | <p>a dedicated cell with inclusion of more faculty members. For the execution of this a dedicated MCI/NMC cell is to be developed in Dean office. The cell will comprised of following staff:-</p> <table><tr><td>Dean</td><td>Chairman</td></tr><tr><td>Sub Dean MCI Cell</td><td>Member Secretary</td></tr><tr><td>Representative of CMS</td><td>1</td></tr><tr><td>Members (from faculty)</td><td>3</td></tr><tr><td>Computer Operator</td><td>2</td></tr><tr><td>peon</td><td>1</td></tr></table> <p>Proposal put up for approval of academic council.</p>  | Dean  | Chairman                   | Sub Dean MCI Cell | Member Secretary           | Representative of CMS | 1  | Members (from faculty) | 3    | Computer Operator | 2  | peon    | 1    | of the Cell as a MCI/NMC/NBE Cell |    |         |      |      |    |         |      |  |
| Dean                   | Chairman  |   |                            |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| Sub Dean MCI Cell      | Member Secretary  |   |                            |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| Representative of CMS  | 1   |   |                            |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| Members (from faculty) | 3   |   |                            |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| Computer Operator      | 2   |   |                            |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| peon                   | 1   |   |                            |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| 8.                     | <p><b>The departments who have completed their 5 years of previous recognition, the course/seat are eligible and required to prepare renewal of recognition</b></p> <p>The departments who were permitted a seat/s of academic PG course and the seat was recognized by the MCI, the Renewal of Recognition is required for the same course/PG seat who have completed 5 years after their recognition of first batch/previous recognition.</p> <p>The departments in which Recognition is due:-</p> <table><tr><th>Department</th><th>Seats</th><th>LOP issued in</th><th>Renewal of Recognition due</th></tr><tr><td>Pathology</td><td>02</td><td>2013-14</td><td>2021</td></tr><tr><td>Radiotherapy</td><td>03</td><td>2013-14</td><td>2021</td></tr><tr><td>Cardiology</td><td>01</td><td>2013-14</td><td>2021</td></tr><tr><td>CTVS</td><td>01</td><td>2013-14</td><td>2021</td></tr></table> <p><b>Proposal:</b> The Head of the respective departments will be responsible to send the proposal for renewal of recognition in the set format to Dean office before 1 month prior to date for submission NMC and further fulfil all the requirements for proposed renewal of recognition.</p> | Department  | Seats                      | LOP issued in     | Renewal of Recognition due | Pathology             | 02 | 2013-14                | 2021 | Radiotherapy      | 03 | 2013-14 | 2021 | Cardiology                        | 01 | 2013-14 | 2021 | CTVS | 01 | 2013-14 | 2021 | Approved with recommendation that the heads will inform Dean the dates of practical examination well in advance to dean office for further communication to MCI through KGMU (affiliating university for batch 2018 & 2019) for assessment done by MCI/NMC for Renewal of Recognition. |
| Department             | Seats   | LOP issued in   | Renewal of Recognition due |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| Pathology              | 02  | 2013-14   | 2021                       |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| Radiotherapy           | 03  | 2013-14   | 2021                       |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| Cardiology             | 01  | 2013-14   | 2021                       |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| CTVS                   | 01  | 2013-14   | 2021                       |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |
| 9.                     | <p><b>Development of Skill Lab</b></p> <p>As per clause no. A.1.7. Skills Laboratory in page 61 of Minimum Requirements for Annual</p> <p>M.B.B.S. Admissions Regulations, 2020 of NMC/MCI Gazette No. NMC/MCI 35(1)98-med.(ii)123627 dated 28<sup>th</sup> October 2020 the Skill Lab is required for the 1st batch of MBBS students.</p>  | Approved. Was suggested that super speciality faculty should also be added to the skill lab committee. Time lines for |                            |                   |                            |                       |    |                        |      |                   |    |         |      |                                   |    |         |      |      |    |         |      |  |





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| Agenda no. | Agenda   | Decision  |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
|------------|--|---|-------|--------------|----|----------------------|------------------------------|----|--------------|--|----|------------|-----------------|----|------------------|-----------------|----|----------------------|-----------------|----|------------------|-------------------------|----|---------------|-----------------------|----|----------------|----------------------|----|----------------|-----------------------------|--|
|            | The matter is put up before the academic council to finalise the timelines for the completion of development of Skill Lab. Ground work has already been completed by a committee set up earlier.   | development of lab 31 <sup>st</sup> March 2021 in first phase. Phased development to be planned |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 10.        | <p><b>Expenditure from UG/PG/Superspeciality/DNB fees</b></p> <p>UG and PG fees as per KGMU is taken at the time of admission and on annual basis in the 3 years PG course and 4.5 years of UG (MBBS) course. This sum of fee is deposited in the bank account of the institute; however the utilization of this amount has not been decided yet. The agenda is put up to plan the expenditure heads.</p> <p><b>a) Proposed Expenditures heads</b></p> <ol style="list-style-type: none"><li>1. Infrastructural development for the students</li><li>2. employee hiring as per rules of institute</li><li>3. conduct of examination</li><li>4. Running of UG, PG and MCI cells, PG related Research activities</li></ol> <p><b>b) Miscellaneous head:</b></p> <ul style="list-style-type: none"><li>• Sports activities</li><li>• Contingency</li><li>• Cultural events</li><li>• Convocation /foundation day events, Medallions, Certificates etc.</li></ul> <p><b>Heads of income under fees :- Fee details UG</b></p> <table><tr><th>S.no.</th><th>Heads</th><th>Amount (Rs.)</th></tr><tr><td>1.</td><td>Application form fee</td><td>100 at the time of admission</td></tr><tr><td>2.</td><td>Tuition fees</td><td>18000/- per year<br/>*(Rs 9000/- for SC/ST/OBC)</td></tr><tr><td>3.</td><td>Other fees</td><td>4000/- per year</td></tr><tr><td>4.</td><td>Development fees</td><td>2000/- per year</td></tr><tr><td>5.</td><td>Central Library fees</td><td>1000/- per year</td></tr><tr><td>6.</td><td>Examination fees</td><td>12000/- per examination</td></tr><tr><td>7.</td><td>Computer fees</td><td>500/- per examination</td></tr><tr><td>8.</td><td>Marksheet fees</td><td>1000/- per marksheet</td></tr><tr><td>9.</td><td>Admission fees</td><td>2000/- at time of admission</td></tr></table> | S.no.   | Heads | Amount (Rs.) | 1. | Application form fee | 100 at the time of admission | 2. | Tuition fees | 18000/- per year<br>*(Rs 9000/- for SC/ST/OBC) | 3. | Other fees | 4000/- per year | 4. | Development fees | 2000/- per year | 5. | Central Library fees | 1000/- per year | 6. | Examination fees | 12000/- per examination | 7. | Computer fees | 500/- per examination | 8. | Marksheet fees | 1000/- per marksheet | 9. | Admission fees | 2000/- at time of admission | Approved. Matter to be detailed at level of director and put up in GB for approval |
| S.no.      | Heads  | Amount (Rs.)  |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 1.         | Application form fee   | 100 at the time of admission  |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 2.         | Tuition fees   | 18000/- per year<br>*(Rs 9000/- for SC/ST/OBC)  |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 3.         | Other fees   | 4000/- per year   |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 4.         | Development fees   | 2000/- per year   |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 5.         | Central Library fees   | 1000/- per year   |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 6.         | Examination fees   | 12000/- per examination   |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 7.         | Computer fees  | 500/- per examination   |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 8.         | Marksheet fees   | 1000/- per marksheet  |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |
| 9.         | Admission fees   | 2000/- at time of admission   |       |              |    |                      |                              |    |              |  |    |            |                 |    |                  |                 |    |                      |                 |    |                  |                         |    |               |                       |    |                |                      |    |                |                             |  |



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| Agenda no. | Agenda   |                            | Decision                                      |
|------------|--|----------------------------|---|
|            | 10.  | Caution money (refundable) | 10000/- at the time of admission              |
|            | 11.  | Enrollment fees            | 1000/- at the time of admission               |
|            | 12.  | Students welfare fees      | 1000/- at the time of admission               |
|            | 13.  | Athletic Association fee   | 1000/- at the time of admission               |
|            | 14.  | Student Registration fees  | 1000/- at the time of admission               |
|            | 15.  | Miscellaneous              | 7000/- per year                               |
|            | <b>Total fees at the time of admission</b>   |                            | <b>Rs. 61600/-</b>                            |
|            | <b>Heads of income under fees :- Fee details PG</b>  |                            |   |
|            | <b>S.no.</b>   | <b>Heads</b>               | <b>Amount (Rs.)</b>                           |
|            | 1.   | Tuition fees               | 24000/- per year                              |
|            | 2.   | Other fees                 | 4000/- per year                               |
|            | 3.   | Development fees           | 2000/- per year                               |
|            | 4.   | Electricity                | 6000/- per year                               |
|            | 5.   | Central Library fees       | 1000/- per year                               |
|            | 6.   | Examination fees           | 20000/- only at the time of admission         |
|            | 7.   | Examination form fees      | 500/- only at the time of admission           |
|            | 8.   | Marksheet fees             | 1000/- at the time of admission per marksheet |
|            | 9.   | Proforma Fees              | 1000/- only at the time of admission          |
|            | 10.  | Admission fees             | 2000/- at time of admission                   |
|            | 11.  | Caution money (refundable) | 10000/- at the time of admission              |
|            | 12.  | Enrollment fees            | 1000/- at the time of admission               |
|            | 13.  | Students welfare fees      | 1500/- at the time of admission               |
|            | 14.  | Athletic Association fee   | 100/- at the time of admission                |
|            | <b>Total fees at the time of admission</b>   |                            | <b>Rs. 74,100/-</b>                           |
|            | <p>Proposal: The matter is put up before the council to finalise the heads of the expenditure and the percentage of income to be distributed under these heads. A committee may be constituted including representatives</p> |                            |   |





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| Agenda no.    | Agenda   | Decision   |             |               |      |           |      |  |
|---------------|--|--|-------------|---------------|------|-----------|------|--|
|               | from administration, finance, dean's office, executive registrar and faculty with external experts to work out the details for final approval from GB.   |  |             |               |      |           |      |  |
| 11.           | <b>Common Room development</b><br><br>As per the terms of Notification published on 26.02.2010 in the Gazette of India, the requirement of a separate Common Room for male and female students with Basic facilities is required. Further some contingency amounts for sports activity and cultural activities need to be sanctioned for students.<br>It is proposed these facilities be developed from fees heads or from contingency as per rules.   | Approved with time lines set upto 1 <sup>st</sup> March 2021 |             |               |      |           |      |  |
| 12.           | <b>Schedule of new PDCC /PDF courses</b><br><br>The new PDCC and PDF courses permitted will be started as per the given schedule:-<br><br><table><tr><td>Advertisement</td><td>April - May</td></tr><tr><td>Entrance exam</td><td>June</td></tr><tr><td>Admission</td><td>July</td></tr></table><br>The dates may be decided as per the outgoing PG exam schedule of RMLIMS including/subdividing broad and super-speciality examinations. The exam can be conducted along with the SR entrance exam (agenda 18 in compliance) as done at SGPGIMS following regulations at SGPGIMS rules will be followed for conduct of the exam, fees and admission. | Advertisement  | April - May | Entrance exam | June | Admission | July | Timings of advertisement for PDCC and PDF will be coordinated with RMLIMS exit PG/Superspeciality exam |
| Advertisement | April - May  |  |             |               |      |           |      |  |
| Entrance exam | June   |  |             |               |      |           |      |  |
| Admission     | July   |  |             |               |      |           |      |  |
| 13.           | <b>The competitive funding for Thesis of MD students</b><br><br>It is proposed that a seed funding for conduct of thesis may be given on a competitive basis to MD/MS/DM and MCh students. A committee with external experts may be assigned to decide. Number of thesis to be funded each year, Amount to be sanctioned and methodology of award may be decided by academic council. Matter may be put up for approval in Governing Body.   | Not Accepted   |             |               |      |           |      |  |
| 14.           | <b>The Hospital Block DNB students' salary fund to be generated from institute salary head.</b><br><br>Total 10 students admitted in 2020 in following departments through NEET 2020-<br>1 Obs and Gynae- 04 (2 P+2S)<br>2. General Surgery- 02 (2 P)  | The proposal is to be sent to Government through G.B.        |             |               |      |           |      |  |



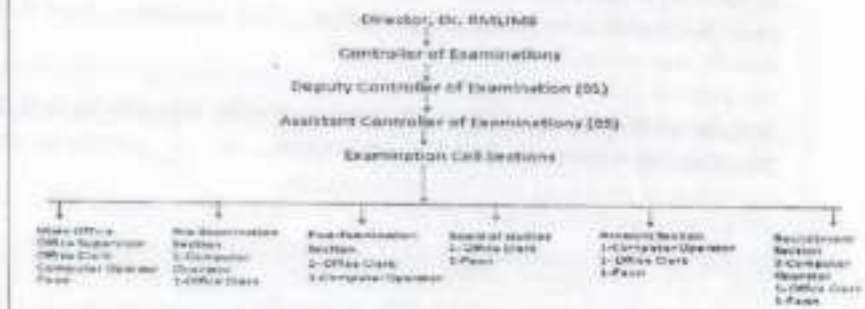
DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES  
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| Agenda no.         | Agenda  | Decision           |              |        |         |   |         |           |   |         |  |
|--------------------|---|--------------------|--------------|--------|---------|---|---------|-----------|---|---------|--|
|                    | <p>3. Orthopaedics- 04 (2P+2S)</p> <p>Salary for DNB courses being run at Hospital block is sanctioned by NHM. However for the new batch salary has not been released so far by NHM. In view of other DNB courses running at the institute wherein the students are employed as SR/ JR in respective department, it is proposed that the DNB students may be shifted to the academic SR/JR head at the institute. Approvals from Medical Education UP will be required.</p> <table><tr><th>Primary/ Secondary</th><th>no. of seats</th><th>salary</th></tr><tr><td>Primary</td><td>6</td><td>70000/-</td></tr><tr><td>Secondary</td><td>4</td><td>72000/-</td></tr></table>   | Primary/ Secondary | no. of seats | salary | Primary | 6 | 70000/- | Secondary | 4 | 72000/- |  |
| Primary/ Secondary | no. of seats  | salary             |              |        |         |   |         |           |   |         |  |
| Primary            | 6   | 70000/-            |              |        |         |   |         |           |   |         |  |
| Secondary          | 4   | 72000/-            |              |        |         |   |         |           |   |         |  |
| 15. a)             | <p><b>Regarding formation of Examination Committee</b></p> <p>We need to form examination committee as per our institutional by-laws which shall be responsible for managing examinations including Entrance Examinations.</p> <p>The constitution of <b>Examination Committee</b> should be as follows:-</p> <ol style="list-style-type: none"><li>1. Director Chairman</li><li>2. Controller of Examinations Member Secretary</li><li>3. Deans of all faculties</li><li>4. Senior most Professor other than the Deans of respective faculties by rotation</li><li>5. The Senior most Associate professor of the institute by rotation</li><li>6. One Senior faculty member of Other Backward Class and one that of Scheduled Caste/ Scheduled Tribes and one female faculty member to be nominated by the Director</li><li>7. Two members from among the teachers of the institute not falling under any of the above categories to be nominated by the Director</li></ol> <p><b>Tenure:</b> The tenure of the membership of Examination Committee other than ex-officio member shall be two years.</p> | Accepted           |              |        |         |   |         |           |   |         |  |





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|------------|--|---|
| 15 b)      | <p><b>Proposed Structure of Examination Cell at Dr. RMLIMS</b><br/> The Proposed structure of Examination Cell is given below:-</p>    | Approved  |
| 16.        | <p><b>Entitlement of Leave to MD/MS students</b></p> <p>As per SGPGIMS, The Leave Entitlement of MD/MS students will be as follows:-</p> <p><b>The Junior Residents (MD)</b> are entitled for 30 days leave (including all kind of leave) during the first year and 36 days in a year during the second and third year. This will be called leave without distinctive names. However, the leave can not be carried over to the subsequent years or encashed.</p> <p><b>In case of Academic Junior Residents</b>, if the leave is extended beyond permissible limit or LWP is sanctioned to the candidate, then their term will be extended for another six months with Pay.</p> <p><b>In case of female candidates</b> 180 days Maternity Leave is permissible but the term of Academic Resident is extended for six months to complete the training required for final examination.</p> <p><b>In case of male candidate</b> 15 days paternity leave is permissible.</p> | <p>A Committee constitution was suggested by council as below:-</p> <p>Dr. Ishwar Ram Dhayal- Chairman</p> <p>Members:</p> <p>Chairman- PG Cell</p> <p>Sub Dean, PG- Member</p> <p>Secretary</p> <p>2 other faculty members</p> |
| 17.        | <p><b>Entitlement of Leave to Senior Resident (Academic/Non-Academic)</b></p> <p>Entitlement of earned leave to Senior Resident (Academic /Non Academic):-</p> <p>Senior Resident (Non-Academic) are entitled for 30 days earned leave in one year</p> <p>Medical leave 10 days per year</p> <p>8 days Casual leave and 2 days Restricted leave in a year</p> <p>Senior Resident (Academic) will be entitled for only 30 days earned</p>   | <p>Same as S.no. 16</p> <p>The Council suggested that the Senior Residents be called SR Academic and other SRs to be called <b>Senior Residents Hospital Services (HS)</b></p>  |



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|            | <p>leave per year in all to calculate on the ratio of 2<sup>1/2</sup> days per completed month</p> <p>In case of Academic Senior Resident, if the leave is extended beyond permissible limit or LWP is sanctioned to the candidate, then their term will be extended for another six months</p> <p>In case of female candidate 180 days maternity leave is permissible but the term of Academic Resident is extended for six months to complete the training required for final examination.</p> <p>In case of male candidate 15 days paternity leave is permissible.</p> <p>The service rendered as SR (HS) &amp; PDCC is governed by the terms of the appointment letter issued with this effect.</p> <p>As for as leave encashment is governed by the CCS Rules.</p>   | <p>instead of non-academic S.R.</p> <p>(Senior Resident On Reg. 1st Dec)</p> <p>B</p> |
| 18.        | <p><b><u>Additional agenda added with the permission of Chair</u></b></p> <p><b>For rectification of deficiencies for PG degrees:-</b></p> <p>1. Neuro Trauma- The HoD Neurosurgery has informed through his email dt. 05.01.2021 that "for upcoming NMC/ MCI inspection for increase in M.Ch Neurosurgery seats and for validation of already running MCh program, neurotrauma services are mandatory. Our request and recommendation is to start a 10 beds neurotrauma ward, with Neurotrauma OT".</p> <p>Other departments have also communicated regarding deficiencies for commencement of PG degrees. A compilation of the deficiencies is being done by the dean office MCI cell. Further urgent action can be decided at level of director in terms of the following headings through the following officers :-</p> <ol style="list-style-type: none"><li>1. Deficiency in hospital infrastructure: through CMS</li><li>2. Deficiency in staff: through ER</li><li>3. Deficiency in Equipment : JDMM</li><li>4. Any other matter : Establishment</li></ol> <p>Proposal : The channel of HOD - Dean - Relevant officer I/C- Director may be approved for action regarding MCI deficiencies</p> | Approved  |





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| Agenda no. | Agenda   | Decision   |
|------------|--|--|
| 19.        | <p><u>Additional agenda added with the permission of Chair</u></p> <p><b>STUDENT WELFARE COMMITTEE (SWC) : Proposed profile at Dr RMLIMS.</b></p> <p>Dr Ram Manohar Lohia Institute of Medical Sciences, Gomti Nagar, Lucknow constituted its <i>Student Welfare Committee (SWC)</i> vide letter no 4059/ Dir.camp/ Dr. RMLIMS/ 2020, dated 09 Dec 2020. The committee did an extensive review of formation and profiles of SWCs and their offices at various premier medical institutions across the country. After internal deliberations the committee hereby proposes the following draft of it's profile adhering to the basic fabric and core theme of welfare of students in mind.</p> <p><b>A. AIM AND OBJECTIVES</b></p> <p>Welfare of students being the primary objective of the committee, SWC should be kept in loop in all activities related to the students : educational, residential, recreational, curricular co-/extra-curricular, disciplinary, etc., without of course infringement on the domains of the specific committees.</p> <p><b>Role and responsibilities of committee</b></p> <ul style="list-style-type: none"><li>• To enable students to participate effectively in the management of hostels and also in organization of the students related sports, cultural and literary activities under the guidance of <i>faculty coordinators</i> to foster leadership qualities and strengthen communication skills.</li><li>• To co-ordinate with the in-charges of sports, hostel wardens, cultural &amp; literary activities for all matters related to students' welfare.</li><li>• Co-ordination with hostel administration for arrangement of congenial living environment in the campus for the students.</li><li>• To monitor essential support required for academic and co-curricular activities of students.</li><li>• To prepare plan and execute program for holistic development of the students.</li><li>• To arrange for deputing students to participate in events/ programs outside the Institute.</li><li>• To arrange for special care for the weaker and needy sections of students.</li><li>• Work for the welfare of the students as prescribed in the <i>regulations</i> and also as directed by the Director from time to time.</li><li>• Advise the administration for the nomination of student</li></ul> | <p>Agreed in Principle. Details to be verified worked out by committee to be set up by director and decided in next academic council</p> |



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|            | <p>representatives of the Under-Graduate, Post-Graduate Students and Research Scholars in the campus on various bodies of the Institute.</p> <ul style="list-style-type: none"><li>• Supervise and/or organize such programs and activities, which shall strengthen the students- teacher relationship, student-administration and student-society relationships.</li><li>• To ensure discipline among students in the Institute campus in in coordination with the proctorial committee.</li><li>• Interaction with guardians with regards to students' welfare as and when required.</li></ul> <p><i>Activities under SWC</i></p> <p><u>Important Sections</u></p> <ul style="list-style-type: none"><li>➤ HOSTEL – Allotment /Change- Chairperson SWC to be Member of Hostel allotment committee.</li><li>➤ Sports /Leisure Activities/ Entertainment Amenity Centre with TV/Musical instruments/Audio System.</li><li>➤ Canteen/Mess/Dining halls – Quality assurance.</li><li>➤ Medical facilities for sick students -Treatment / Admission to ward in case of sickness.</li><li>➤ NSS , Coaching/ Guidance.</li><li>➤ Scholarships/ Financial Assistance disbursement.</li><li>➤ Issue of Character certificates</li><li>➤ Railway concessions/ Educational tours.</li><li>➤ Extra curricular Activities/ Convocation/Annual Day.</li><li>➤ Ensure a ragging free campus as member of the institutional anti ragging committee.</li><li>➤ Students Council.</li></ul> <ol style="list-style-type: none"><li>1. Coordination with hostel administration regarding accommodation of needy students in the hostel facilities and registration of rest of the students as non- resident students in the NRSC (Non Resident Students Centre), if as and when such a facility becomes available.</li><li>2. Development of Common Rooms for boys and girls as per the GOI Gazette Notification.</li><li>3. Co-ordination with with regards to the proper functioning of Canteen/Mess/Dining halls to ensure quality standards.</li><li>4. Monitoring and providing medical facilities for sick students in consultation with the Chief Medical Superintendent and the Chief Warden.</li><li>5. Actively associated in running of the Counselling, Coaching &amp; Guidance Centre, National Social Service Scheme and mentorship program for students.</li><li>6. Co-ordination and arrangement of disbursement of all financial</li></ol> |          |





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|            | <p>assistance in the form of aids, scholarships, stipends etc. awarded on merit/ merit-cum-means basis.</p> <p>7. Issuance of Character Certificates to the students after obtaining reports from the hostel administration (Wardens/ Provosts), the Dean and the Proctor.</p> <p>8. Identity cards (laminated temper-proof) : Authentication subsequent to preparation and disbursement by biomedical department to all bona fide students of this Institute during each academic session.</p> <p>9. Arrangements with Railway authorities for issuance of Railway concession facilities to students for home journey during vacations, for educational/ research/ academic tours and for students' participation in sports &amp; extracurricular activities.</p> <p>10. Active participation in celebration of important events like annual convocation, sports day, college festival, founders day, other Institute events involving students. Supervision of funds allocation for the cultural and sports activities.</p> <p>11. Coordination with Institute administration for formation of an Institutional Anti Ragging Committee.</p> <p>12. To constitute a Students Council with representative of students from different batches (proposal enclosed in a separate sheet).</p> <p><b>B. FINANCIAL ASPECTS: FUNDS</b></p> <ul style="list-style-type: none"><li>• Involvement in key decision making with regards to expenditure from UG/ PG/ Superspeciality/ DNB fees.</li><li>• Coordination within and/or outside the Institute for creation of a fund-raising body (society).</li></ul> <p><b>C. INFRASTRUCTURE REQUIREMENTS</b></p> <p>Initially to begin with the basic minimum infrastructural requirement shall be creation of a Student Welfare Cell with the basic minimum pre-requisites as follows:-</p> <ol style="list-style-type: none"><li>a. Office space: 2 (or 1+1) room set</li><li>b. Human resource/ office staff: Computer operator/ Typist (for secretarial desk &amp; office work) <i>atleast</i> 01</li><li>c. Peon/attendant <i>atleast</i> 01</li><li>d. Equipment: Computer system with printer <i>atleast</i> 01 each</li><li>e. Photocopier cum Scanner 01</li><li>f. Furniture: Almira/s <i>atleast</i> 02</li><li>g. <i>Other office furniture.</i></li></ol> <p><b>D. HUMAN RESOURCES</b></p> |          |



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|------------|---|---|
|            | <p>Liberty &amp; powers to coopt <i>ex-officio</i> members &amp; special invitees on need basis for a specified period from hostel administration, Institute administration, registrar's office, UG /PG bodies, Proctorial disciplinary committee etc.</p> <p>Incorporation of the provision of committee in its existent profile in Institute's regulations and statutes as per draft given by SWC in concurrence with Institute administration.</p>   |   |
| 20.        | <p><b><u>Additional agenda added with the permission of Chair</u></b></p> <p><b>Proposal of STUDENTS COUNCIL</b></p> <p><b>Introduction</b><br/>Students Council plays a vital role in development &amp; promotion of student activities, improvement of quality of students' lives and fostering greater interaction with the students along with overall well-being of the students. Student Council exists to represent the voice of the students, promote their ideas and advocate their views and interests. It also provides aid to the students, the institution and the community.</p> <p><b>What is Student Council?</b><br/>Student council provides a representative structure by involving the students in the college/institute affairs viz. social activities, community opportunities, leadership, scholarship, human relations and promotion of civic responsibilities.</p> <p><b>Why have a Student Council?</b></p> <ul style="list-style-type: none"><li>• Students' Council at our Institute shall be a <i>unit</i> selected by the students themselves under the supervision of SWC.</li><li>• Each Student Council shall work for a one year period in streamlining the co-curricular and extra-curricular activities of the institution for the benefit of all the students.</li><li>• The council shall act as a mediator to share students' ideas, interests, and concerns with teachers. In addition, it shall play a major role in raising funds for the conduction of annual cultural, literary and sports events. Further, all functions of the institution in a particular year shall be organized by the Student Council in consultation and under overall supervision of SWC.</li></ul> <p><b>The role of the Student Council</b><br/>A Student Council will set its own objectives in concurrence with and under the guidance of SWC. Some general objectives could include<br/>To enhance communication between students, management and staff.</p> | <p>Agreed in Principle.<br/>Details to be worked out by committee to be set up by director and decided in next academic council</p> |





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|------------|--|----------|
|            | <p>To promote an environment conducive to academic and personal development.</p> <p>To promote friendship and respect among students.</p> <p>To support the management and staff in the development of the Institute.</p> <p>To represent the views of the students on matters of general concern to them.</p> <p>A Student Council could also identify activities that it would like to get involved in, although the final decision on the activities of Students Council would mandatorily be after approval of and in agreement with SWC as intermediary between it and the Institute administration.</p> <p>A Student Council should not through its activities interfere with or detract from, the authority of college management or the teaching staff of the college. It is therefore not a function of Students Council to discuss or comment on matters pertaining to the employment or professional affairs of the Institute administration, faculty and other staff of the college, or to become involved in any issues that fall within their professional competence.</p> <p><b>Composition</b></p> <p>It is proposed to be composed of 5-7 students with representation of minimum of one representative from each batch.</p> <ul style="list-style-type: none"><li>• President</li><li>• General Secretary</li><li>• Finance secretary</li><li>• Sports secretary</li><li>• Cultural secretary</li><li>• Literacy secretary</li></ul> |          |

The meeting was closed with a vote of thanks by the Chairman of the council.

(Prof. A.K. Singh)  
Director  
19/4/2024

(Prof. Nuzhat Husain)  
Dean

(Prof. S.D. Kandpal)  
Executive Registrar

Copy For information & necessary action-

1. P.S. to Director, Dr. RMLIMS.
2. Executive Registrar, Dr. RMLIMS
3. Finance Controller, Dr. RMLIMS
4. Chief Medical Superintendent, Dr. RMLIMS
5. All Members of Academic Council, Dr. RMLIMS

## Minutes Of The Academic Council Meeting Dated 29.04.2020

Meeting of the Academic council was held on 29.04.2020 at 12 pm in Conference Hall, Administrative block and the following were present:-

|     |   |                  |
|-----|---|------------------|
| 1.  | Prof. A.K. Tripathi, Director               | Chairperson      |
| 2.  | Prof. Nuzhat Hussian, Dean,                 | Member Secretary |
| 3.  | Prof. Rajan Bhatnagar, Executive Registrar  | Member           |
| 4.  | Head of deptt. of CTVS                      | Member           |
| 5.  | Head of deptt. Of Cardiology                | Member           |
| 6.  | Head of deptt. Of Neurology                 | Member           |
| 7.  | Head of deptt. Of Neurosurgery              | Member           |
| 8.  | Head of deptt. Of Surgical Oncology         | Member           |
| 9.  | Head of deptt. Of Urology                   | Member           |
| 10. | Head of deptt. Of Surgical Gastroenterology | Member           |
| 11. | Head of deptt. Of Anaesthesiology           | Member           |
| 12. | Head of deptt. Of Pathology                 | Member           |
| 13. | Head of deptt. Of Radiotherapy              | Member           |
| 14. | Head of deptt. Of Anatomy                   | Member           |
| 15. | Head of deptt. Of Physiology                | Member           |
| 16. | Head of deptt. Of Biochemistry              | Member           |
| 17. | Head of deptt. Of Community Medicine        | Member           |
| 18. | Head of deptt. Of Pharmacology              | Member           |
| 19. | Head of deptt. Of Forensic Medicine         | Member           |
| 20. | Head of deptt. Of General Medicine          | Member           |
| 21. | Head of deptt. Of General Surgery           | Member           |
| 22. | Head of deptt. Of TB & Chest Medicine       | Member           |
| 23. | Head of deptt. Of ENT                       | Member           |
| 24. | Head of deptt. Of Obst. & Gynae             | Member           |
| 25. | Head of deptt. Of Orthopaedics              | Member           |
| 26. | Head of deptt. Of Paediatrics               | Member           |
| 27. | Head of deptt. Of Nuclear Medicine          | Member           |
| 28. | Head of Em.Medicine                         | Member           |
| 29. | Head of Medical Oncology                    | Member           |
| 30. | Head of PMR                                 | Member           |
| 31. | Head of Nephrology                          | Member           |
| 32. | Head of Gastroenterology                    | Member           |
| 33. | Head of Paediatric Surgery                  | Member           |
| 34. | Head of Obs & Gynaecology                   | Member           |
| 35. | Controller of Examination                   | Invitee          |

The Controller of Examination attended the meeting as special invitee.

At the outset the Chairman welcomed all the members and officers attending Academic council meeting of Dr.RMLIMS and requested the Member-secretary Dean to present the agenda for discussion. In her opening address, Dean welcomed the Chairman, all the members present and the officers to the meeting of the Academic Council of Dr.RMLIMS, Lucknow. With the permission of the Chairperson, agenda was presented for discussion by the Dean as under:-

| Agenda  | Decision  |
|---|---|
| Welcome by Director   | Minutes of the previous meeting dt. 17.07.2019 was confirmed. |
| Agenda 1 Confirmation of the minutes of the previous Academic council meeting dt. 17.07.2019. |   |



# Minutes Of The Academic Council Meeting Dated 29.04.2020

**Agenda 2 –Compliance with reference to the Academic council meeting dt. 17.07.2019.**

Compliance with reference to the previous meeting dt. 17.07.2019 was approved with no objection.

**Agenda-2a Proposal to commence new PDCC/PDF courses**

With reference to the agenda 6.7 of Academic council held on 17.07.2019 that new courses other than MD/DM/MCh. The following departments have submitted the details of course and recommendation for commencement of the course by the nominated external expert.

Approved

|                       |   |
|-----------------------|---|
| Pathology department  | <ul style="list-style-type: none"> <li>• PDCC in Oncopathology</li> <li>• PDCC in Cytopathology</li> <li>• PDCC in Renal Pathology</li> </ul>   |
| Anesthesia department | <ul style="list-style-type: none"> <li>• PDCC in Intensive care medicine</li> <li>• PDCC in Neuroanesthesia</li> <li>• PDCC in Cardiac Anesthesia</li> <li>• PDCC in Pain medicine</li> </ul> |
| Neurosurgery dept     | <ul style="list-style-type: none"> <li>• PDF in Spine surgery</li> <li>• PDF in Neuro-vascular surgery</li> </ul>   |

It is proposed to start these courses from academic year 2020 after approval of GB.

**Agenda 2 b: To start B.Sc and M.Sc courses:** With reference to the agenda 10, 13 of Academic council held on 17.07.2019, the following courses were finalized by the recommended committee in coordination with external experts. The details of the course in terms of the number of candidates, duration, syllabus, and facilities available has been enlisted. The fees were decided along the guidelines of SGPGIMS.

Approved

1. **M.Sc (Medical Physics):** to be conducted by the dept of radiotherapy
  2. **B.Sc (Radiotherapy Technology):** to be conducted by the dept of radiotherapy
  3. **B.Sc Medical Laboratory Technology (Depts of Pathology, Microbiology, Biochemistry)**
- \* M.Sc Nuclear medicine course will be continued with affiliation to Lucknow University as per the decision of the Head of Nuclear Medicine for admissions in 2020.

**Agenda-3 Proposal for Change of Affiliation of UG/PG/Superspeciality/PhD courses from academic session 2020**

Approved

- As per the University act established 1989/79-B-5-18-1 (46)-07-2016, (24-04-19/09/2018) the institute is eligible to enroll the students under its own affiliation.
- In view of this, the process of Admission and Enrolment of the Undergraduate MBBS students has been commenced from current academic year 2019 at RMLIMS.
- The Medical Council of India has given permission for changing the affiliation of PG courses i.e. MD/MS/DM/MCh/MSc etc. those are running in this institute with affiliation to KGMU in Lucknow University. The admissions from academic year 2020 onwards in various courses i.e. MBBS/MD/DM/MCh will be conducted by RMLIMS. However the students enrolled till academic year 2019 will continue to be affiliated to KGMU.
- The Dean office will look after the enrolment of students.
- The Consent of Affiliation to apply in new courses or increase in seats will be issued by Executive Registrar of RMLIMS.

**The above is submitted for information of Academic council**

**Agenda-4 Approval to apply for new or increase in seats to Secretary General, MCI for starting MD courses in academic session 2021-22 in pre & para clinical subjects**

The 3<sup>rd</sup> renewal & admission of fourth MBBS batch is due in academic year 2020. As per MCI regulations, the applications may be sent to start course in pre & para clinical subjects for commencement of the post graduate courses along with the 3<sup>rd</sup> renewal & admission of fourth MBBS batch.

Approved, With recommendation is valid all requirements as per MCI on priority

# Minutes Of The Academic Council Meeting Dated 29.04.2020

The following pre and para clinical departments who have submitted proposal for applying new basis.  
seats in 2021-22 are -

| Departments        | Existing seats | New seats to be applied For Academic session 2021-2022 | Increase seat to be applied for Academic Session 2021-22 |
|--------------------|----------------|--|--|
| Anatomy            | -              | 04   | -  |
| Physiology         | -              | 04   | -  |
| Pharmacology       | -              | 05   | -  |
| Pathology          | 05             | -  | 05 to 15   |
| Community Medicine | -              | 08   | -  |

Approval for the academic council requested.

## Agenda-5 MBBS internship in RMLIMS

MBBS internship was being conducted at Dr.RMLCH through the medical superintendent against 11 sanctioned seats by MCI.

After merger, the applications of the students were received in the Dean office for commencement of MBBS internship. The process for internship of external candidates as followed at KGMU was implemented at RMLIMS. As per guidelines of KGMU an amount of 40,000/- per candidate fees was decided as fee for internship.

The application form from applicants for internship are approved by Director RMLIMS after which required documents i.e. NOC from DGME, State Medical Faculty registration number, NOC and certificate of completed internship details from the previous college the student's documents are verified and fees is deposited. The Chief Medical Superintendent office is responsible for providing posting schedule for internships. The attendance maintained by heads of respective depts. is submitted to CMS for who verifies training and issues the Internship Completion certificate.

A letter for increase in MBBS internship seats has been sent to DGME office.

Submitted for information and approval of Academic council

## Agenda 6 Proposal for constitution of Medical Board

Functions:- Medical issues of the students and faculty requiring medical opinion for administrative purposes will be referred to the Medical Board. The Medical Board will consist of medical experts and a Chairman nominated by the Director. The medical board shall advise the competent authority on issues referred to the Medical Board maintaining required confidentiality.

Composition of the Medical Board:-

1. Chairman- Chief Medical Suptd./Medical Superintendent
2. Member (Surgery)-
3. Member (Medicine)-
4. Member (ENT/orthopaedics/Ophthalmology)-
5. Member (Obs. & Gynae)-
6. Member (Psychiatry)-
7. External Expert (Clinical Faculty from local Govt. teaching institute)
8. Invited expert ( if required)

\*Adequate gender representation will be maintained in the nominated committee

Approval for the academic council requested.

## Agenda 7 Proposal for constitution of Disciplinary committee for students (UG/PG/Superspeciality/Paramedical & others)

Strength of the students is increasing in the institute. For maintaining discipline among students and for enquiring into complaints of breach of discipline by students, the Director will appoint a Disciplinary Committee for UG and PG students, which will also perform such other functions and exercise such powers as may be assigned to it by the Chairman from time to time.

Composition:-

UG Disciplinary Committee Committee:

Chairman - Proctor

Members (2) ( faculty not below the rank of Associate professor)

Member 2 (faculty rank not below rank of Assistant Professor)

Member OBC - 1

Approved.  
Clarification from DGME to be sought for charge of fees from candidates from state medical colleges and payment of stipend to them.

The committee advised that the invited expert of specific speciality (if required) to be added to the composition of the Medical Board

Modifications added (see italics)



# Minutes Of The Academic Council Meeting Dated 29.04.2020

Member SC : 1

## PG Disciplinary Committee

Chairman : Professor

Members (2) (Faculty not below the rank of Associate professor)

Member 2 (Faculty rank not below rank of Assistant Professor)

Member OBC : 1

Member SC : 1

## Agenda 8 Proposal for Constitution of Board of studies:

To make recommendations regarding courses of study, to suggest measures of improvement of standard of teaching and research, to consider matters of general and academic interest to the Department and about its functioning, and to perform such other functions as may be assigned to it by the Academic council, a Board of Studies shall be constituted in each Department.

### Composition of Board of Studies:

1. Head of the Department concerned (Chairman).
2. The entire faculty of the department
3. Nominated member: One subject expert from outside the parent university to be nominated by the Director from a panel of five recommended by the head.

**Term:** The term of the nominated member shall be 3 years.

**Meetings:** The Board of Studies will meet at least twice a year.

### Functions :

- (a) prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders, and requirement considerations and regulations of the government of India with approval of the Academic Committee
- (b) suggest methodologies for innovative teaching and evaluation techniques;
- (c) suggest panel of names to the Academic Council for appointment of examiners, and
- (d) coordinate research, teaching, extension and other academic activities in the department/college.

**Agenda 9: Awards, Medals and Prizes to be Instituted by the RMLIMS:** Besides awarding degrees for the different courses the following Awards and Prizes will be awarded to the students in the Annual Convocation:-

### UG Medal:

1. Best Graduate (MBBS) student (to be given to student getting best aggregate of marks in all three professional examinations)
2. Best all round student (MBBS) (will be assessed for performance in academic, research, sports, literary and cultural activity)
3. Institute Subjects Medals to the candidates obtaining highest marks (more than 65%) in individual subjects in first, second and final Professional examinations
4. Standing first in First Professional examination
5. Standing first in Second Professional examination
6. Standing first in Final (part I) part II) Professional examination
7. Institute Book Prizes for students in 1<sup>st</sup>, 2<sup>nd</sup>, final professional examination of MBBS, who secured distinction >65% marks in a subject.

### PG Medal:

1. Gold medal for highest marks/1<sup>st</sup> position MD/MS/DNB/DM/MCh examinations of University/NBE passed in 1<sup>st</sup> attempt scoring more than 65% marks as applicable.
2. Best Thesis Award - Clinical Sciences
3. Best Thesis Award - Basic Sciences

### Paramedical Courses:

1. Gold Medal to candidate scoring highest marks (aggregate in all semesters) at the end of the course (for all Bachelors and masters courses in the institute)
2. Book prizes - candidate who secure highest marks in semester exams in each semester of the course

Endowment medals and book prizes may be awarded at the time of "Annual institute celebrations and convocation day" each year. Sponsorships for these medals may be permitted on individual case basis after approval of the academic committee and governing body. Minimum sponsorship amount will be Rs. 5 lakhs. Merits of the sponsor will be assessed on individual basis by office of Director before putting up in the Academic council.

Approved

Approved with  
Suggestions

Best Graduate  
(MBBS) Student  
Director's medal  
Best Undergraduate  
All Round student  
Governor's medal

Possibility of  
President's silver  
medal from UGC for  
best women  
candidate to be  
explored

Award Ceremony  
for students  
registered at RMLIMS  
to be commenced on  
Foundation day in  
2020

Institute degrees  
students to be  
awarded at  
convocation day with  
first batch of  
graduates and  
post-graduates.

|  |  |
|--|--|
| <p>Recommendations for institution of sponsored medals for post graduates in subjects will commence from departmental board of studies, approved by director, academic committee and then by the governing body.</p>   | <p>Awards criteria to be decided by Award committee to be nominated by the Director</p>  |
| <p>Details of rules and processes will be finalized by an Award Committee nominated by Director, will constitute of Dean, Executive registrar and Chairpersons of UG and PG cell and concerned students (after approval and appointment).</p>  |  |
| <p>This committee will formulate the rules for awards, finalize the list of awardees obtained through merit list from the COE, procure medallions and certificates and ensure accurate distribution at the Convocation/Award function</p>  |  |
| <p><b>Agenda 10 : Annual Institute Day celebrations and Convocation Ceremony:</b><br/>It is proposed that the institute should celebrate a convocation and award ceremony, RMLIMS oration award, Research show-case, Sports events, literary and cultural activities involving all UG/PGs and all faculty and staff over a period of 3-4 days in a predefined time frame annually. The convocation and award ceremony will follow standard protocols as in SGPGIMS and AIIMS, New Delhi</p>  | <p>The committee decided that <b>Foundation Day and Convocation Ceremony</b> to be celebrated and organized at different times.</p>                                    |
| <p><b>Agenda 11: RMLIMS Oration Award by the Institute :</b><br/>It is proposed that an RMLIMS oration award be instituted. This award will be given to an invited orator during the Annual institute celebrations. The guidelines are as below:-<br/>1. Name of the funding body: Conducted by the RMLIMS.<br/>2. Fund to be utilized – Fees fund<br/>3. Commencement year: 2020<br/>4. Frequency and timing: Annual, preferably delivered during the Annual institute celebrations<br/>6. Department Concerned: Academic Section – Dean office<br/>7. Criteria for selection: By the Selection Committee for selection of an Orator i) Director, RMLIMS ii) Dean Member iii) Concerned HOD (if any) Member v) Executive Registrar Member secretary<br/>8. Awards to be given: Medallion and certificate to the Orator ii) Bouquet Miscellaneous iii) Air Fare (within India) iv) Accommodation RMLIMS Guest House/Hotel (as Institute Guest) v) Local Hospitality<br/>9. Nominations: The nominations may be invited from all HODs and faculty members of the institute. Final decision will rest with the Director.<br/><b>GENERAL GUIDELINES</b><br/>1. The award should be restricted to Indian Nationals working anywhere in the world.<br/>2. The award will be given to an eminent person for his/her outstanding contributions in the field of medical or related sciences.<br/>3. The outstanding contributions of the awardee during the last 10 years will be considered for this award.<br/>4. The award may be given alternately in the clinical and nonclinical sciences.</p> | <p>First Foundation Day will be organized on 13<sup>th</sup> September 2020 The RMLIMS Oration and Research Showcase will be organized on Foundation Day activity.</p> |
| <p><b>Agenda 12: Increase in fund allocation in Intramural projects upto a maximum of Rs 5 lakhs for two years</b><br/>It is recommended that in view of the increased expenditure for quality research, the currently sanctioned grant of Rs. 2 lacs for 2 years in intramural projects should be increased to a maximum of Rs. 5 lacs in 2 years per project. The fund allocation in the individual project will be justified by the PI of the proposed project on the basis of the work involved and will be approved by the research committee as per rules.</p>   | <p>The committee approved the proposal</p>   |
| <p><b>Agenda 13: Constitution of Dean's Research Committee for evaluation of Thesis proforma of MD, DM MCh, MS and DNB students:</b><br/>To advise the Academic Council on all matters related to the research at the institute, evaluation of Thesis projects of MD, DM MCh, MS and DNB students and to perform such functions as may be assigned to it by the Academic Council, there shall be a Dean's Research Committee. The committee will consist of five members including Dean and four members nominated by Dean.</p>  | <p>Approved with modifications (inserted)<br/>The head of department will suggest name of subject expert at the time of thesis</p>                                     |



# Minutes Of The Academic Council Meeting Dated 29.04.2020

- 1- Dean Chairperson
- 2- Members (1) Experts- Faculty who is a PG teacher, or least Associate professor from local government teaching institutes or RMLIMS (extradepartmental, who is a subject expert)

submission to the Dean's office.  
Research Committee is subject external expert.

## 3-Bioanalystician

- 4- Basic Science faculty (1)- Internal expert
- 5- Clinical faculty (1) Internal expert
- 6- Members- Chief guide (HOD) and All guides (Ex-officio members)
- 7- Members- Co-guides of thesis of concerned specialty (Ex-officio members)

## Agenda 14: Examination Cell:

The Institute shall have an Examination Cell for conducting exams of courses running at the institute as an autonomous body with deemed university status. There shall be a Controller of Examination, and Deputy Controllers of Examinations nominated by the Director. Details of section required by the examination cell is as below, each section will have an Assistant controller of Examination (ACE) supported by office staff.

Approved

The Controller of Examination will be assisted by the Deputy Controllers of Examinations dedicated to three levels of courses: Medical Graduate (MBBS), Medical Postgraduate (MD MS DM MCh PDCC PDF) and Masters and Paramedical Courses (MSc BSc Diploma Nursing and other) with other office support.

## Functions of the examination cell :

1. Examination Cell serves all Examination notices to all concerned.
2. Examination cell prepares Circulars for students regarding Exam Fee Collection, the last date of fee Collection, modalities of payments of fine etc.
3. Examination Cell takes all precautions while preparing Examination Time table, invigilation duty chart, seating plans for the students in the Examination halls, smooth conduct of Examinations etc.
4. Examination Cell mobilizes the proper staff during the Examination time, and assigning them duty as per the duty chart already prepared.
5. Examination cell takes necessary steps for distribution of Answer sheets to the concerned teachers after completion of the exam and receiving the answer sheets, award list, and preparing in the desired format to send them to University.
6. Examination Cell staff collects Mark Memo of various examinations from the University and they distribute them to the corresponding students.
7. Examination cell analyzes all examination results and in consultation with the Director and prepares the report thereof for submission to Dean office for follow up action.
8. Examination Cell keeps all records pertaining to examinations.
9. Examination Cell staff addresses grievances of administration, faculty, staff and students on all examination related issues.

## Examination Committee:

1. Controller examination
2. Deputy controllers of examinations (3)
3. Assistant Controllers of examination (5)
4. Invited members - upto two, if required for the business of the meeting.

## Functional components/ Sections:

### 1. System

Student Profiles, online registration, OMR (Theory and Lab etc.), stitching of OMR with answer scripts, Admit card Printing, Results Processing, Mark Sheets, maintenance of hard copies and soft copies of each file etc., admit card issue, student requests collection, student's grievance collection, issue of various certificates, maintenance of records, bills clearance, water etc., services to students writing examinations.

Required: Assistant Controller of examinations (ACE), Computer programmer (software development)

### 2. Question Papers

Collection of Syllabus, Question Banks, Evaluation Procedure - Internal, external, lab etc; paper setters course wise in consultation with HODs, request sending, collection, processing.

maintaining stock, remuneration Bills preparation to setters, moderators, key preparation etc.,

Requirements: Assistant Controller of examinations ACE, Office assistant

**3. Examination Conduction – 1:**

Seating Plan, Absence Statements, answer scripts arrangement, question paper printing and distribution,

**Examination Conduction – 2:**

Invigilators assignment, answer scripts distribution and collection (proper logs maintenance), Log tables distribution and collection, packing and handover of collected answer scripts to valuation section (Proper logs should maintained) Bills preparation for invigilators (proper log should be maintained) etc.,

2 Assistant Controller of examinations (one for each section), Record keeper and Peon

**4. Evaluations:**

Conduct evaluation process of each subject, collect answer scripts from exam conduction section, verification, coding and bundling process; Collection of examiners in consultation with HODs and approval by director, request, appointment, valuation, payment, relieving of examiners; internal and external marks statements handover to ACE-Systems for results processing, bills preparation of payment to evaluators etc., proper internal marks, keys, coding files maintenance etc.,

Assistant Controller of examinations evaluations, office assistant, peon

Approval from Academic committee is sought for planned structure, Automations of Examination process and development of examination software, Payment of salaries of staff from fee funds and creation of some permanent posts by govt.

**Agenda 15: Proposal for Structural composition of Dean Office:**

**A. Deans committee :** The proposed constitution of the committee is:-

1. Dean- Chairperson

2. Members (02 HoDs and Professor from pre-clinical, 02 HoD and Professor from Para-clinical, 02 HoD and Professor from clinical Broad specialty and 02 HoD and Professor from super specialty

3. Executive Registrar

4. Sub-Deans

5. CoE

**Functions of the Dean's committee:**

The Dean's committee will advise to the Dean time to time and it will deal mainly with undergraduate/postgraduate education – matters or any other related issues with approval of the Director. This Committee's advices will require further administrative approval from the Director for any actions/decisions, or for taking them further to the Academic council for considerations depending on the nature/merit of any such matters.

Any casual vacancy (ies) of any members that may occur in the said Dean's Committee as a result of retirement or any other reasons, the same shall be filled in, with the approval of the Director.

The tenure of the Committee will be 3 years.

**B. Functions of the Dean office-**

Dean office is responsible for the following work:-

i) Students' related work      ii) Administration related correspondence      iii) Academic work  
iv) MCI/Ministry of Health & Family Welfare/DNB related correspondence proposal      v) Research cell work

vi) Fee deposits and Systems maintenance and Miscellaneous works as allotted by director from time to time

**g) Students' related works** –Students' related various works are administered in dean office i.e. admission, enrollment, thesis proforma, fee submission, Thesis works, examination

Approved



circular etc.

ii) **Administration related correspondence** - Dean office deals with all major office i.e. Medical Council of India, Ministry of Health and Family Welfare, National Board of Examination, Director General Medical Education, Amar Prasad, King George's Medical University, Lucknow regarding various matters pertaining to seats allocations, new seats information, increasing seats, admitted students data etc. The academic activities that are an integral part of the course are also conducted by the dean office. Meetings, committee constitution, daily correspondences, payment related works, complaints redressal.

iii) **Academic and Disciplinary work** Students' related all academic purposes like curriculum developments, decisions of syllabi, time tables for teaching, thesis submissions and evaluations are dealt in dean office apart from approvals for starting of new courses, proposal, preparation for increase number of seats in any course etc. Apart from Disciplinary issues, leave related issues, reimbursement of allowances related issues, ragging related issues, complaints and redressals.

iv) **MCI/ Ministry of Health and Family Welfare related correspondence proposals** - The courses already running in the institute, the affiliation for these courses is proposed and recognition process is initiated by the dean office alongwith co-ordination between department and the assessor is done by dean office in the matter of documentation, procurement of data etc. The PG teachers' recognition is done by dean office alongwith foundation course introduction for UG and PG/SS. Dean office supervises the inspection of MCI, NDE alongwith all relevant pre and post documentation. Various procedures essential for the seat sanction till recognition process are fulfilled by dean office.

v) **Research cell work** - Research cell shall run under supervision of Dean. Intramural projects, Extramural projects, clinical trial, short term training, observership programs including its financial processes are processed through dean office.

vi) **Finance work**- Deposition of fees, maintenance of student related expenditures, funds for modallites, research grants and their expenditure are maintained by the deans office.

**C. Officers and staff in the dean office:**

**Subdean : UG** shall work as the co-ordinator between Dean office and UG cell for admission, study, curriculum, holiday schedule of the all professional.

**Subdean PG** shall work as the co-ordinator between Dean office and PG cell for admission, study, curriculum, attendance, schedules etc.

**Subdean MCI coordination**

**Subdean Paramedical courses**- It will work as the co-ordinator between Dean office and Paramedical students admission & the management for admission, study, curriculum and result related activities.

**Subdean Research** - It will work as the co-ordinator between Faculty De Research cell and Dean office for research and projects related all works.

**Subdean Student welfare** - will coordinate welfare matters of all students including co-curricular activities.

**A.A.O. (Admin.)**- will supervise overall functions of the dean office and co-ordinate between all divisions and dean office.

**J.A.O./A.A.O.**-will maintain the fee deposits as well as cashbook updating for current courses, fees paid to MCI in various procedures of courses and seats, research cell accounts.

**Office Assistant**- All works as designated by Director, Dean, A.A.O. or competent authority time to time.

**Peon**: for local dispatch works and dak entry.

**D : Functional divisions of the dean office :**

**1) UG Cell & Post Graduate Cell:**

**Composition of UGA&MC** - The Under Graduate Cell (UG Cell) would be headed by the

Chairman, Under Graduate Admission and Management Committee (UGA&MC).

- Professor – Chairman.
- Sub-dean UG – Member Secretary.
- 4 Additional/Associate Professors/ Assistant Professors – Members (one-two representative from each of pre-clinical, para-clinical, clinical broad specialty subjects).

**Functions:**

The Chairman and all members of UGA&MC would be nominated by the Dean of the Institute and approved by the Director.

**Powers and Functions of UGA&MC –**

- Document verification, admission and holding original certificates/ bonds of students admitted to undergraduate medical course (MBBS) through respective All India/ State merits or as per rules as modified from time to time.
- Liaisoning with respective central and state offices regarding updating seat matrix/ institute profile for UG seats through All India/ State counselling.
- Maintenance of attendance for UG students
- Issue of internal assessment marks, attendance records from time to time
- Such other powers and functions as determined by the Dean.

Composition of the Undergraduates Admission and Management Committee (UGA&MC).

Staff: Subdean UG Cell, Office assistant I

**ii) Post Graduate Cell:-**

**Composition of PGA&MC –** The Post Graduate Cell (PG Cell) would be headed by the Chairman, Post Graduate Admission and Management Committee (PGA&MC).

- Professor – Chairman.
- Subdean – Member Secretary.
- 4 Associate Professors/ Assistant Professors – Members (one representative from each of pre-clinical, para-clinical, clinical broad specialty and clinical super-specialty subjects).

**Functions:**

The Chairman and all members of PGA&MC would be nominated by the Dean of the Institute and approved by the Director.

**Powers and Functions of PGA&MC –**

- Document verification, admission and holding original certificates/ bonds of students admitted to various post-graduate medical courses (MD/MS/DM/MCh/DNB/PDCC/PDF) through respective All India/ State merits.
- Liaisoning with respective central and state offices regarding updating seat matrix/ institute profile for PG medical seats through All India/ State counselling.
- Maintenance of leave records for PG students during their residency period and extension of residency period, if required, in consultation with the Dean.
- Release of original documents after completion of residency and fulfilling the bond conditions, in consultation with the Dean.
- Such other powers and functions as determined by the Dean.

Staff: Subdean PG, Office assistant

**iii) Paramedical Cell:**

**Paramedical Course Management and coordination committee:** The Paramedical courses Cell (Paramed Cell)

**Committee:**

- Professor – Chairman, Paramedical and Management Committee (PaMC).
- Subdean paramedical – Member Secretary.
- 4 Associate Professors/ Assistant Professors – Members (preferably from subjects where the paramedical courses are being run)



## Minutes Of The Academic Council Meeting Dated 29.04.2020

**Functions:** The paramedical cell will co-ordinate in all paramedical courses in the institute

The Chairman and all members of paramedical cell would be nominated by the Dean of the Institute and approved by the Director.

Staff: Subdean paramedical

Office assistant

**iv) Nursing Courses cell:**

Committee: Professor- Chairperson, Subdean Nursing- Member secretary - (1) faculty as member - (2) nursing faculty as members

Staff: Subdean Nursing, office assistant, peon

**v) Curriculum development committee- Curriculum Development Committee -**

As per the standards of MCI the Curriculum Development Committee has been constituted under the Medical Education Unit. The composition of the committee is as below:-

1. **Dean** Chairman

2. **Co-ordinator (MEU)** Member Secretary

3. **Members:** One from each undergraduate teaching dept nominated by the concerned HOD

**Functions:** The main function of the Curriculum Development Committee is to abide by the guidelines Medical Education Unit of this institute. This committee provides oversight and support for curriculum implementation in various UG/PG/Speciality courses and where required, it helps phase and subject committees in creating timetables and improves them.

**vi) Services and Finance:** Deposition of fees, maintenance of student portal academic Academic information of Institute, departments, faculty, research, Student Registration, Student Portal.

Staff: Junior Account Officer/A.A.O. (accounts), Office assistant

**vii) MCI coordination cell:** will arrange for fresh applications, maintain records required by MCI coordinate with other cells for the purpose of MCI, help in conduct of inspections, completion of forms, compile required records, update with MCI modifications and coordinate with correspondence with MCI.

Staff: Office assistant, Computer operator 1, peon

**ix) Research Cell-** As approved in Academic committee meeting dt. 24.03.2012 decision

**Agenda 16: Proposal to sanction honorarium for teaching of Degree or Diploma courses**

Many departments have introduced additional courses i.e. B.Sc., M.Sc., Diploma etc. These courses include internal faculty lecture, guest lectures, examination activities, paper setting. These academic activities are additional work for the departmental faculty as well as other supporting staff.

The following may be sanctioned for teaching lectures:-

1. a) External Teaching faculty- Rs. 1000/- (Min. 1 hour in one day) (Already passed with GB meeting dt. 25.07.2014)

b) Internal Teaching faculty- Rs. 500/-

2. Non-teaching staff (for office work related to the course / week) Rs. 200/-

3. Other support (paper setting/examination duty) - Rs. 200/- week

- This is applicable to only those courses that are sanctioned through Governing Body

- The budget will be issued on request of the Head of the Department.

The Head of the department will produce an academic schedule.

**Agenda 17: Proposal for Logo designing & motto for the Institute**

In view of the changed nature of the Institute and its focus on secondary & tertiary level care with a focus on progress and futuristic technology, it is proposed that a modern design Logo with a motto should be designed for the Institute. For this purpose, a design agency may be hired for providing designs to be approved by the Director. This logo will be used on all stationery, certificates, degrees, banners etc. issued by the Institute.

Approved.

The proposal to be approved by the G.B.

The committee approved the proposal.

It was suggested that apart from

professional designers the Logo designing and motto for the Institute to be

|   |  |
|---|--|
|   | may be requested from UG students of this institute with addition of a flag design.  |
| <p><b>Agenda 18: The process of selection of Senior Resident and Junior Resident in the Institute (apart from those in MCI courses) :</b></p> <p><b>Regular appointments SR/JR:-</b><br/>           For Junior Resident/tutor: MBBS degree must be from an MCI/DCI recognized program<br/>           For Senior Resident/SR cum Tutor PDCC candidates: MD/MS/DNB degree must be from an MCI/DCI recognized program.<br/>           Fellows for PDF courses : post DM/MCh/DNB in Super-speciality<br/>           Reservation policy as per the government rules.<br/>           Annual entrance through exams conducted in June-July (details as per SGPGI)<br/>           Exam to be conducted by examination cell. Practical assessment in the concerned department.<br/>           Proportion of marks 60% theory and 40% practical. Duration of residency maximum 3 years renewable every year.<br/>           MCI rules to be followed<br/> <b>Adhoc appointments:</b> On posts vacated / lying vacant after conduct of regular appointment procedure. Adhoc appointments may be made through Walk-in-interview. Vacancies to be posted on the website.</p> | <p>Approved</p> <p>Note: Designation should be as per MCI eg Tutor for preclinical courses and should be adhered to in advertisements, applications and appointment letters.</p> |

The meeting was closed with a vote of thanks by the chairman of the council.

(Prof. A.K. Tripathi)  
Director

(Prof. Nuzhat Husain)  
Dean

(Prof. Rajan Bhatnagar)  
Executive Registrar

Copy For information & necessary action-

1. P.S. to Director, Dr. RMLIMS.
2. Executive Registrar, Dr. RMLIMS
3. Finance Controller, Dr. RMLIMS
4. Medical Superintendent, Dr. RMLIMS
5. All Committee Members, Dr. RMLIMS
6. Concerned file.



# Minutes Of The Academic Council Meeting Dated 29.04.2020

Meeting of the Academic council was held on 29.04.2020 at 12 pm in Conference Hall, Administrative block and the following were present:-

|     |   |                  |
|-----|---|------------------|
| 1.  | Prof. A.K. Tripathi, Director               | Chairperson      |
| 2.  | Prof. Nuzhat Husain, Dean,                  | Member Secretary |
| 3.  | Prof. Rajan Bhatnagar, Executive Registrar  | Member           |
| 4.  | Head of deptt of CTVS                       | Member           |
| 5.  | Head of deptt. Of Cardiology                | Member           |
| 6.  | Head of deptt. Of Neurology                 | Member           |
| 7.  | Head of deptt. Of Neurosurgery              | Member           |
| 8.  | Head of deptt. Of Surgical Oncology         | Member           |
| 9.  | Head of deptt. Of Urology                   | Member           |
| 10. | Head of deptt. Of Surgical Gastroenterology | Member           |
| 11. | Head of deptt. Of Anaesthesiology           | Member           |
| 12. | Head of deptt. Of Pathology                 | Member           |
| 13. | Head of deptt. Of Radiotherapy              | Member           |
| 14. | Head of deptt. Of Anatomy                   | Member           |
| 15. | Head of deptt. Of Physiology                | Member           |
| 16. | Head of deptt. Of Biochemistry              | Member           |
| 17. | Head of deptt. Of Community Medicine        | Member           |
| 18. | Head of deptt. Of Pharmacology              | Member           |
| 19. | Head of deptt. Of Forensic Medicine         | Member           |
| 20. | Head of deptt. Of General Medicine          | Member           |
| 21. | Head of deptt. Of General Surgery           | Member           |
| 22. | Head of deptt. Of TB & Chest Medicine       | Member           |
| 23. | Head of deptt. Of ENT                       | Member           |
| 24. | Head of deptt. Of Obst. & Gynae             | Member           |
| 25. | Head of deptt. Of Orthopaedics              | Member           |
| 26. | Head of deptt. Of Paediatrics               | Member           |
| 27. | Head of deptt. Of Nuclear Medicine          | Member           |
| 28. | Head of Em. Medicine                        | Member           |
| 29. | Head of Medical Oncology                    | Member           |
| 30. | Head of PMR                                 | Member           |
| 31. | Head of Nephrology                          | Member           |
| 32. | Head of Gastroenterology                    | Member           |
| 33. | Head of Paediatric Surgery                  | Member           |
| 34. | Head of Obs & Gynaecology                   | Member           |
| 35. | Controller of Examination                   | Invitee          |

The Controller of Examination attended the meeting as special invitee.

At the outset the Chairman welcomed all the members and officers attending Academic council meeting of Dr.RMLIMS and requested the Member-secretary Dean to present the agenda for discussion. In her opening address, Dean welcomed the Chairman, all the members present and the officers to the meeting of the Academic Council of Dr.RMLIMS, Lucknow. With the permission of the Chairperson, agenda was presented for discussion by the Dean as under:-

| Agenda   | Decision  |
|--|---|
| Welcome by Director  |   |
| <b>Adenda 1</b> Confirmation of the minutes of the previous Academic council meeting dt. 17.07.2019. | Minutes of the previous meeting dt. 17.07.2019 was confirmed. |

# Minutes Of The Academic Council Meeting Dated 29.04.2020

|   |   |   |                              |   |                          |   |                 |
|---|---|---|------------------------------|---|--------------------------|---|-----------------|
| <p><b>Agenda 2 –Compliance with reference to the Academic council meeting dt. 17.07.2019.</b></p>   | <p>Compliance with reference to the previous meeting dt. 17.07.2019 was approved with no objection.</p>   |   |                              |   |                          |   |                 |
| <p><b>Agenda-2a Proposal to commence new PDCC/PDF courses</b></p> <p>With reference to the agenda 6,7 of Academic council held on 17.07.2019 that new courses other than MD/DM/M.Ch The following departments have submitted the details of course and recommendation for commencement of the course by the nominated external expert.</p> <table border="1"> <tr> <td><b>Pathology department</b></td><td> <ul style="list-style-type: none"> <li>• PDCC in Oncopathology</li> <li>• PDCC in Cytopathology</li> <li>• PDCC in Renal Pathology</li> </ul> </td></tr> <tr> <td><b>Anesthesia department</b></td><td> <ul style="list-style-type: none"> <li>• PDCC in Intensive care medicine</li> <li>• PDCC in Neuroanesthesia</li> <li>• PDCC in Cardiac Anaesthesia-</li> <li>• PDCC in Pain medicine</li> </ul> </td></tr> <tr> <td><b>Neurosurgery dept</b></td><td> <ul style="list-style-type: none"> <li>• PDF in Spine surgery</li> <li>• PDF in Neuro-endovascular surgery</li> </ul> </td></tr> </table> <p>It is proposed to start these courses from academic year 2020 after approval of GB.</p>  | <b>Pathology department</b>   | <ul style="list-style-type: none"> <li>• PDCC in Oncopathology</li> <li>• PDCC in Cytopathology</li> <li>• PDCC in Renal Pathology</li> </ul> | <b>Anesthesia department</b> | <ul style="list-style-type: none"> <li>• PDCC in Intensive care medicine</li> <li>• PDCC in Neuroanesthesia</li> <li>• PDCC in Cardiac Anaesthesia-</li> <li>• PDCC in Pain medicine</li> </ul> | <b>Neurosurgery dept</b> | <ul style="list-style-type: none"> <li>• PDF in Spine surgery</li> <li>• PDF in Neuro-endovascular surgery</li> </ul> | <p>Approved</p> |
| <b>Pathology department</b>   | <ul style="list-style-type: none"> <li>• PDCC in Oncopathology</li> <li>• PDCC in Cytopathology</li> <li>• PDCC in Renal Pathology</li> </ul>   |   |                              |   |                          |   |                 |
| <b>Anesthesia department</b>  | <ul style="list-style-type: none"> <li>• PDCC in Intensive care medicine</li> <li>• PDCC in Neuroanesthesia</li> <li>• PDCC in Cardiac Anaesthesia-</li> <li>• PDCC in Pain medicine</li> </ul> |   |                              |   |                          |   |                 |
| <b>Neurosurgery dept</b>  | <ul style="list-style-type: none"> <li>• PDF in Spine surgery</li> <li>• PDF in Neuro-endovascular surgery</li> </ul>   |   |                              |   |                          |   |                 |
| <p><b>Agenda 2 b: To start B.Sc and M.Sc courses:</b> With reference to the agenda 10, 13 of Academic council held on 17.07.2019, the following courses were finalized by the recommended committee in coordination with external experts. The details of the course in terms of the number of candidates, durations, syllabus, and facilities available has been enlisted. The fees were decided along the guidelines of SGPGIMS.</p> <ol style="list-style-type: none"> <li>1. <b>MSc (Medical Physics):</b> to be conducted by the dept of radiotherapy</li> <li>2. <b>BSc (Radiotherapy Technology):</b> to be conducted by the dept of radiotherapy</li> <li>3. <b>Bsc Medical Laboratory Technology</b> (Depts of Pathology, Microbiology, Biochemistry)</li> </ol> <p>* M.Sc Nuclear medicine course will be continued with affiliation to Lucknow University as per the decision of the Head of Nuclear Medicine for admissions in 2020.</p>  | <p>Approved</p>   |   |                              |   |                          |   |                 |
| <p><b>Agenda-3 Proposal for Change of Affiliation of UG/PG/Super-speciality/PhD courses from academic session 2020</b></p> <ul style="list-style-type: none"> <li>• As per the University act established 1889/79-वि-1-18-1 (क)-27-2015, दिनांक 12.09.2018, the institute is eligible to enroll the students under its own affiliation.</li> <li>• In view of this, the process of Admission and Enrollment of the Undergraduate MBBS students has been commenced from current academic year 2019 at RMLIMS.</li> <li>• The Medical Council of India has given permission for changing the affiliation of PG courses i.e. MD/MS/DM/MCh/MSc etc. those are running in this institute with affiliation to KGMU or Lucknow University. The admissions from academic year 2020 onwards in various courses i.e. MBBS/MD/DM/M.Ch will be conducted by RMLIMS. However the students enrolled till academic year 2019 will continue to be affiliated to KGMU.</li> <li>• The Dean office will look after the enrolment of students</li> <li>• The Consent of Affiliation to apply in new courses or increase in seats will be issued by Executive Registrar of RMLIMS.</li> </ul> <p>The above is submitted for information of Academic council</p> | <p>Approved</p>   |   |                              |   |                          |   |                 |
| <p><b>Agenda-4 Approval to apply for new or increase in seats to Secretary General, MCI for starting MD courses in academic session 2021-22 in pre &amp; para clinical subjects</b></p> <p>The 3<sup>rd</sup> renewal &amp; admission of fourth MBBS batch is due in academic year 2020. As per MCI regulations, the applications may be sent to start course in pre &amp; para clinical subjects for commencement of the post graduate courses along with the 3<sup>rd</sup> renewal &amp; admission of fourth MBBS batch.</p>   | <p>Approved. With recommendation to fulfil all requirements as per MCI on priority</p>  |   |                              |   |                          |   |                 |



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The following pre and para clinical departments who have submitted proposal for applying new seats in 2021-22 are -

| Departments        | Existing seats | New seats to be applied For Academic session 2021-2022 | Increase seat to be applied for Academic Session 2021-22 |
|--------------------|----------------|--|--|
| Anatomy            | -              | 04   | -  |
| Physiology         | -              | 04   | -  |
| Pharmacology       | -              | 05   | -  |
| Pathology          | 05             | -  | 05 to 15   |
| Community Medicine | -              | 08   | -  |

Approval for the academic council requested.

## Agenda-5 MBBS internship in RMLIMS

MBBS internship was being conducted at Dr.RMLCH through the medical superintendent against 11 sanctioned seats by MCI.

After merger, the applications of the students were received in the Dean office for commencement of MBBS internship. The process for internship of external candidates as followed at KGMU was implemented at RMLIMS. As per guidelines of KGMU an amount of 40,000/- per candidate fees was decided as fee for internship.

The application form from applicants for internship are approved by Director RMLIMS after which required documents i.e. NOC from DGME, State Medical Faculty registration number, NOC and certificate of completed internship details from the previous college the student's documents are verified and fees is deposited. The Chief Medical Superintendent office is responsible for providing posting schedule for internships. The attendance maintained by heads of respective depts. is submitted to CMS for who verifies training and issues the Internship Completion certificate.

A letter for increase in MBBS internship seats has been sent to DGME office.

Submitted for information and approval of Academic council

## Agenda 6 Proposal for constitution of Medical Board

**Functions:-** Medical issues of the students and faculty requiring medical opinion for administrative purposes will be referred to the Medical Board. The Medical Board will consist of medical experts and a Chairman nominated by the Director. The medical board shall advise the competent authority on issues referred to the Medical Board maintaining required confidentiality.

**Composition of the Medical Board:-**

1. Chairman- Chief Medical Suptd./Medical Superintendent
2. Member (Surgery)-
3. Member (Medicine)-
4. Member (ENT/orthopaedics/Ophthalmology)-
5. Member (Obs. & Gynae)-
6. Member (Psychiatry)-
- 7-External Expert (Clinical Faculty from local Govt. teaching institute)
8. Invited expert ( if required)

\*Adequate gender representation will be maintained in the nominated committee

Approval for the academic council requested.

## Agenda 7 Proposal for constitution of Disciplinary committee for students (UG/PG/Superspeciality/Paramedical & others)

Strength of the students is increasing in the institute. For maintaining discipline among students and for enquiring into complaints of breach of discipline by students, the Director will appoint a Disciplinary Committee for UG and PG students, which will also perform such other functions and exercise such powers as may be assigned to it by the Chairman from time to time.

**Composition:-**

**UG Disciplinary Committee Committee:**

**Chairman:** Proctor

**Members (2):** (faculty not below the rank of Associate professor)

**Member 2** (faculty rank not below rank of Assistant Professor)

**Member OBC:** 1

Approved.  
Clarification from DGME to be sought for charge of fees from candidates from state medical colleges and payment of stipend to them.

The committee advised that the invited expert of specific speciality (if required) to be added to the composition of the Medical Board

Modifications added (see italics)



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| <p><i>Member SC : 1</i><br/> <b>PG Disciplinary Committee</b><br/> <i>Chairman : Proctor</i><br/> <i>Members (2) (faculty not below the rank of Associate professor)</i><br/> <i>Member 2 (faculty rank not below rank of Assistant Professor)</i><br/> <i>Member OBC : 1</i><br/> <i>Member SC 1</i></p>  |   |
| <p><b>Agenda 8 Proposal for Constitution of Board of studies:</b><br/>         To make recommendations regarding courses of study, to suggest measures of improvement of standard of teaching and research, to consider matters of general and academic interest to the Department and about its functioning, and to perform such other functions as may be assigned to it by the Academic council, a Board of Studies shall be constituted in each Department.</p> <p><b>Composition of Board of Studies:</b></p> <ol style="list-style-type: none"> <li>1. Head of the Department concerned (Chairman).</li> <li>2. The entire faculty of the department</li> <li>3. Nominated member: One subject expert from outside the parent university to be nominated by the Director from a panel of five recommended by the head.</li> </ol> <p><b>Term:</b> The term of the nominated member shall be 3 years.</p> <p><b>Meetings:</b> The Board of Studies will meet at least twice a year.</p> <p><b>Functions :</b></p> <ol style="list-style-type: none"> <li>(a) prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders, and requirement considerations and regulations of the government of India with approval of the Academic Committee</li> <li>(b) suggest methodologies for innovative teaching and evaluation techniques;</li> <li>(c) suggest panel of names to the Academic Council for appointment of examiners; and</li> <li>(d) coordinate research, teaching, extension and other academic activities in the department/college.</li> </ol>   | <p>Approved</p>   |
| <p><b>Agenda 9: Awards, Medals and Prizes to be Instituted by the RMLIMS:</b> Besides awarding degrees for the different courses the following Awards and Prizes will be awarded to the students in the Annual Convocation:-</p> <p><b>UG Medal:</b></p> <ol style="list-style-type: none"> <li>1. Best Graduate (MBBS) student (to be given to student getting best aggregate of marks in all three professional examinations)</li> <li>2. Best all round student (MBBS) (will be assessed for performance in academic, research, sports, literary and cultural activity)</li> <li>3. Institute Subjects Medals to the candidates obtaining highest marks (more than 65%) in individual subjects in first, second and final Professional examinations.</li> <li>4. Standing first in First Professional examination</li> <li>5. Standing first in Second Professional examination</li> <li>6. Standing first in Final (part 1 + part 2) Professional examination</li> <li>7. Institute Book Prizes for students in 1<sup>st</sup>, 2<sup>nd</sup>, final professional examination of MBBS, who secured distinction &gt;65% marks in a subject.</li> </ol> <p><b>PG Medal:</b></p> <ol style="list-style-type: none"> <li>1. Gold medal for highest marks/1<sup>st</sup> position MD/MS/DNB/DM/MCh examinations of University/NBE passed in 1<sup>st</sup> attempt scoring more than 65% marks as applicable.</li> <li>2. Best Thesis Award Clinical Sciences</li> <li>3. Best Thesis Award- Basic Sciences</li> </ol> <p><b>Paramedical Courses:</b></p> <ol style="list-style-type: none"> <li>1. Gold Medal to candidate scoring highest marks (aggregate in all semesters) at the end of the course (for all Bachelors and masters courses in the institute)</li> <li>2. Book prizes -candidate who secure highest marks in semester exams in each semester of the course</li> </ol> <p>Endowment medals and book prizes may be awarded at the time of "Annual institute celebrations and convocation day" each year. Sponsorships for these medals may be permitted on individual case basis after approval of the academic committee and governing body. Minimum sponsorship amount will be Rs. 5 lakhs. Merits of the sponsor will be assessed on individual basis by office of Director before putting up in the Academic council.</p> | <p>Approved with Suggestions:</p> <p>Best Graduate (MBBS) Student: Director's medal</p> <p>Best Undergraduate All Round student - Governor's medal</p> <p>Possibility of President's silver medal from UGC for best women candidate to be explored</p> <p>Award Ceremony (for students registered at KGMU) to be commenced on Foundation day in 2020</p> <p>Institute degree students to be awarded to convocation day with first batch of graduates and postgraduates.</p> |



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| <p>Recommendations for institution of sponsored medals for post graduates in subjects will commence from departmental board of studies, approved by director, academic committee and then by the governing body.</p> <p>Details of rules and processes will be finalized by an Award Committee nominated by Director, will constitute of Dean, Executive registrar and Chairpersons of UG and PG cell and concerned subcells (after approval and appointment).</p> <p>This committee will formulate the rules for awards, finalize the list of awardees obtained through merit list from the COE, procure medalians and certificates and ensure accurate distribution at the Convocation/Award function</p>   | <p>Awards criteria to be decided by Award committee to be nominated by the Director</p>  |
| <p><b>Agenda 10 : Annual Institute Day celebrations and Convocation Ceremony:</b><br/>It is proposed that the institute should celebrate a convocation and award ceremony, RMLIMS oration award, Research show-case, Sports events, literary and cultural activities involving all UG/PGs and all faculty and staff over a period of 3-4 days in a predefined time frame annually. The convocation and award ceremony will follow standard protocols as in SGPGIMS and AIIMS, New Delhi</p>   | <p>The committee decided that <b>Foundation Day and Convocation Ceremony</b> to be celebrated and organized at different times.</p>  |
| <p><b>Agenda 11: RMLIMS Oration Award by the Institute :</b><br/>It is proposed that an RMLIMS oration award be instituted. This award will be given to an invited orator during the Annual institute celebrations. The guidelines are as below:-</p> <ol style="list-style-type: none"> <li>1. <b>Name of the funding body:</b> Conducted by the RMLIMS</li> <li>2. <b>Fund to be utilized</b> – Fees-fund</li> <li>3. <b>Commencement year:</b> 2020</li> <li>4. <b>Frequency and timing:</b> Annual, preferably delivered during the Annual institute celebrations</li> <li>6. <b>Department Concerned:</b> Academic Section – Dean office</li> <li>7. <b>Criteria for selection:</b> By the Selection Committee for selection of an Orator i) Director, RMLIMS ii) Dean Member iii) Concerned HOD (if any) Member v) Executive Registrar Member secretary</li> <li>8. <b>Awards to be given:</b> Medallion and certificate to the Orator ii) Bouquet Miscellaneous iii) Air Fare (within India) iv) Accommodation RMLIMS Guest House/Hotel (as Institute Guest) v) Local Hospitality</li> <li>9. <b>Nomination:</b> The nominations may be invited from all HoDs and faculty members of the Institute. Final decision will rest with the Director.</li> </ol> <p><b>GENERAL GUIDELINES</b></p> <ol style="list-style-type: none"> <li>1. The award should be restricted to Indian Nationals working anywhere in the world.</li> <li>2. The award will be given to an eminent person for his/her outstanding contributions in the field of medical or related sciences.</li> <li>3. The outstanding contributions of the awardee during the last 10 years will be considered for this award.</li> <li>4. The award may be given alternately in the clinical and nonclinical sciences.</li> </ol> | <p>First Foundation Day will be organized on 13<sup>th</sup> September 2020<br/>The RMLIMS Oration and Research Showcase will be organized on Foundation Day activity.</p> |
| <p><b>Agenda 12: Increase in fund allocation in Intramural projects upto a maximum of Rs 5 lakhs for two years</b><br/>It is recommended that in view of the increased expenditure for quality research, the currently sanctioned grant of Rs. 2 lacs for 2 years in intramural projects should be increased to a maximum of Rs. 5 lacs in 2 years per project. The fund allocation in the individual project will be justified by the PI of the proposed project on the basis of the work involved and will be approved by the research committee as per rules.</p>  | <p>The committee approved the proposal</p>   |
| <p><b>Agenda 13: Constitution of Dean's Research Committee for evaluation of Thesis proforma of MD, DM MCh, MS and DNB students:</b><br/>To advise the Academic Council on all matters related to the research at the Institute, evaluation of Thesis projects of MD, DM MCh, MS and DNB students and to perform such functions as may be assigned to it by the Academic Council, there shall be a Dean's Research Committee. The committee will consist of five members including Dean and four members nominated by Dean.</p>   | <p>Approved with modifications (inserted)<br/>The head of department will suggest name of subject expert at the time of thesis</p>   |



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| <p>1- Dean- Chairperson<br/> 2- Members (1) Experts- <i>Faculty who is a PG teacher, at least Associate professor from local government teaching institutes or RMLIMS (extradepartmental) who is a subject expert</i><br/> 3-Biostatistician<br/> 4- Basic Science faculty (1)- Internal expert<br/> 5- Clinical faculty (1) Internal expert<br/> 6- Members- Chief guide (HOD and All guides ) (Ex-officio members)<br/> 7- Members- Co-guides of thesis of concerned specialty (Ex-officio members)</p>   | <p>submission to the Dean's office, Research Committee as subject external expert</p> |
| <p><b>Agenda 14: Examination Cell:</b><br/> The Institute shall have an Examination Cell for conducting exams of courses running at the institute as an autonomous body with deemed university status. There shall be a Controller of Examination, and Deputy Controllers of Examinations nominated by the Director. Details of section required by the examination cell is as below, each section will have an Assistant controller of Examination (ACE) supported by office staff<br/> The Controller of Examination will be assisted by the Deputy Controllers of Examinations dedicated to three levels of courses: Medical Graduate (MBBS), Medical Postgraduate (MD MS DM MCh PDCC PDF) and Masters and Paramedical Courses (MSc BSc Diploma Nursing and other) with other office support.</p> <p><b>Functions of the examination cell :</b></p> <ol style="list-style-type: none"> <li>1. Examination Cell serves all Examination notices to all concerned.</li> <li>2. Examination cell prepares Circulars for students regarding Exam Fee Collection, the last date of fee Collection, modalities of payments of fine etc.</li> <li>3. Examination Cell takes all precautions while preparing Examination Time table, Invigilation duty chart, seating plans for the students in the Examination halls, smooth conduct of Examinations etc.</li> <li>4. Examination Cell mobilizes the proper staff during the Examination time, and assigning them duty as per the duty chart already prepared.</li> <li>5. Examination cell takes necessary steps for distribution of Answer sheets to the concerned teachers after completion of the exam and receiving the answer sheets, award list, and preparing in the desired format to send them to University.</li> <li>6. Examination Cell staff collects Marks Memos of various examinations from the University and they distribute them to the corresponding students.</li> <li>7. Examination cell analyzes all examination results and in consultation with the Director and prepares the report thereof for submission to Dean office for follow up action.</li> <li>8. Examination Cell keeps all records pertaining to examinations.</li> <li>9. Examination Cell staff addresses grievances of administration, faculty, staff and students on all examination related issues.</li> </ol> <p><b>Examination Committee:</b></p> <ol style="list-style-type: none"> <li>1. Controller examination</li> <li>2. Deputy controllers of examinations (3)</li> <li>3. Assistant Controlleres of examination (5)</li> <li>4. Invited members – upto two, if required for the business of the meeting.</li> </ol> <p><b>Functional components/ Sections:</b></p> <p><b>1. System</b><br/> Student Profiles, online registration, OMR (Theory and Lab etc.), stitching of OMR with answer scripts, Admit card Printing, Results Processing, Mark Sheets, maintenance of hard copies and soft copies of each file etc., admit card issue, student requests collection, student's grievance collection, issue of various certificates, maintenance of records, bills clearance, water etc., services to students writing examinations<br/> Required: Assistant Controller of examinations (ACE), Computer programmer (software development)</p> <p><b>2. Question Papers</b><br/> Collection of Syllabus, Question Banks, Evaluation Procedure – Internal, external, labs etc; paper setters course wise in consultation with HODs, request sending, collection, processing,</p> | <p>Approved</p>   |



maintaining stock, remuneration Bills preparation to setters, moderators, key preparation etc.,

Requirements: Assistant Controller of examinations ACE, Office assistant

**3. Examination Conduction – 1:**

Seating Plan, Absentees Statements; answer scripts arrangement, question paper printing and distribution,

**Examination Conduction – 2:**

Invigilators assignment, answer scripts distribution and collection (proper logs maintenance), Log tables distribution and collection, packing and handover of collected answer scripts to valuation section (Proper logs should maintained) Bills preparation for invigilators (proper log should be maintained) etc.,

2 Assistant Controller of examinations (one for each section), Record keeper and Peon

**4. Evaluations:**

Conduct evaluation process of each subject, collect answer scripts from exam conduction section, verification, coding and bundling process; Collection of examiners in consultation with HODs and approval by director; request, appointment, valuation, payment, relieving of examiners; internal and external marks statements handover to ACE-Systems for results processing, bills preparation of payment to evaluators etc., proper internal marks, keys, coding files maintenance etc.,

Assistant Controller of examinations evaluations, office assistant, peon

Approval from Academic committee is sought for planned structure, Automations of Examination process and development of examination software, Payment of salaries of staff from fee funds and creation of some permanent posts by govt.

**Agenda 15: Proposal for Structural composition of Dean Office:**

**A. Deans committee :** The proposed constitution of the committee is:-

1. Dean- Chairperson

2. Members (02 HoDs and Professor from pre-clinical, 02 HoD and Professor from Para-clinical, 02 HoD and Professor from clinical Broad specialty and 02 HoD and Professor from super specialty

3. Executive Registrar

4. Sub-Deans

5. CoE

**Functions of the Dean's committee:**

The Dean's committee will advise to the Dean time to time and it will deal mainly with undergraduate/postgraduate education – matters or any other related issues with approval of the Director. This Committee's advices will require further administrative approval from the Director for any actions/decisions, or for taking them further to the Academic council for considerations depending on the nature/merit of any such matters.

Any casual vacancy (ies) of any members that may occur in the said Dean's Committee as a result of retirement or any other reasons, the same shall be filled in, with the approval of the Director.

The tenure of the Committee will be 3 years.

**B. Functions of the Dean office-**

Dean office is responsible for the following work:-

i) Students' related work      ii) Administration related correspondence      iii) Academic work  
iv) MCI/Ministry of Health & Family Welfare/DNB related correspondence proposal      v) Research cell work

vi) Fee deposits and Systems maintenance and Miscellaneous works as allotted by director from time to time

**i) Students' related works** –Students' related various works are administered in dean office i.e. admission, enrollment, thesis proforma, fee submission, Thesis works, examination

Approved



circular etc.

ii) **Administration related correspondence** - Dean office deals with all major office i.e. Medical Council of India, Ministry of Health and Family Welfare, National Board of Examination, Director General Medical Education -Uttar Pradesh, King George's Medical University, Lucknow regarding various matters pertaining to seats allocations, new seats information, increasing seats, admitted students data etc. The academic activities that are an integral part of the course are also conducted by the dean office. Meetings, committee constitution, daily correspondences, payment related works, complaints redressal

iii) **Academic and Disciplinary work** - Students' related all academic purposes like curriculum developments, decisions of syllabi, time tables for teaching, thesis submissions and evaluations are dealt in dean office apart from approvals for starting of new courses, proposal, preparation for increase number of seats in any course etc.. Apart from Disciplinary issues, leave related issues, reimbursement of allowances related issues, ragging related issues, complaints and redressals.

iv) **MCI/ Ministry of Health and Family Welfare related correspondence proposals** - The courses already running in the institute, the affiliation for these courses is proposed and recognition process is initiated by the dean office alongwith co-ordination between department and the assessor is done by dean office in the means of documentation, procurement of data etc. The PG teachers' recognition is done by dean office alongwith foundation course introduction for UG and PG/SS. Dean office supervises the inspection of MCI, NBE alongwith all relevant pre and post documentation. Various procedures essential for the seat sanction till recognition process are fulfilled by dean office.

v) **Research cell work** - Research cell shall run under supervision of Dean. Intramural projects, Extramural projects, clinical trial, short term training, observership programs including its financial processes are processed through dean office.

vi) **Finance work**- Deposition of fees, maintenance of student related expenditures, funds for medallions, research grants and their expenditure are maintained by the deans office

**C. Officers and staff in the dean office:**

**Subdean : UG-** shall work as the co-ordinator between Dean office and UG cell for admission, study, curriculum, holiday schedule of the all professional

**Subdean PG-** shall work as the co-ordinator between Dean office and PG cell for admission, study, curriculum, attendance, schedules etc

**Subdean MCI coordination**

**Subdean Paramedical courses-** It will work as the co-ordinator between Dean office and Paramedical students admission & the management for admission, study, curriculum and result related activities

**Subdean Research** - It will work as the co-ordinator between Faculty I/c Research cell and Dean office for research and projects related all works

**Subdean: Student welfare** - will coordinate welfare matters of all students including co-curricular activities

**A.A.O. (Admin.)-** will supervise overall functions of the dean office and co-ordinate between all divisions and dean office.

**J.A.O./A.A.O.-**will maintain the fee deposits as well as cashbook updating for current courses, fees paid to MCI in various procedures of courses and seats, research cell accounts/

**Office Assistant-** All works as designated by Director, Dean, A.A.O. or competent authority time to time.

**Peon:** for local dispatch works and dak entry

**D : Functional divisions of the dean office :**

**i) UG Cell & Post Graduate Cell:**

**Composition of UGA&MC** - The Under Graduate Cell (UG Cell) would be headed by the



Chairman, Under Graduate Admission and Management Committee (UGA&MC).

- Professor – Chairman.
- Sub-dean UG – Member Secretary.
- 4 Additional/Associate Professors/ Assistant Professors – Members (one-two representative from each of pre-clinical, para-clinical, clinical broad specialty subjects).

**Functions:**

The Chairman and all members of UGA&MC would be nominated by the Dean of the Institute and approved by the Director.

**Powers and Functions of UGA&MC –**

- Document verification, admission and holding original certificates/ bonds of students admitted to undergraduate medical course (MBBS) through respective All India/ State merits or as per rules as modified from time to time.
- Liaisoning with respective central and state offices regarding updating seat matrix/ institute profile for UG seats through All India/ State counselling.
- Maintenance of attendance for UG students
- Issue of internal assessment marks, attendance records from time to time
- Such other powers and functions as determined by the Dean.

Composition of the Undergraduates Admission and Management Committee (UGA&MC).

Staff: Subdean UG Cell, Office assistant 1

**ii) Post Graduate Cell:-**

**Composition of PGA&MC –** The Post Graduate Cell (PG Cell) would be headed by the Chairman, Post Graduate Admission and Management Committee (PGA&MC).

- Professor – Chairman.
- Subdean – Member Secretary.
- 4 Associate Professors/ Assistant Professors – Members (one representative from each of pre-clinical, para-clinical, clinical broad specialty and clinical super-specialty subjects).

**Functions:**

The Chairman and all members of PGA&MC would be nominated by the Dean of the Institute and approved by the Director.

**Powers and Functions of PGA&MC –**

- Document verification, admission and holding original certificates/ bonds of students admitted to various post-graduate medical courses (MD/MS/DM/MCh/DNB/PDCC/PDF) through respective All India/ State merits.
- Liaisoning with respective central and state offices regarding updating seat matrix/ institute profile for PG medical seats through All India/ State counselling.
- Maintenance of leave records for PG students during their residency period and extension of residency period, if required, in consultation with the Dean.
- Release of original documents after completion of residency and fulfilling the bond conditions, in consultation with the Dean.
- Such other powers and functions as determined by the Dean.

Staff: Subdean PG, Office assistant

**iii) Paramedical Cell:**

**Paramedical Course Management and coordination committee:** The Paramedical courses Cell (Paramed Cell)

**Committee:**

- Professor –Chairman, Paramedical and Management Committee (PaMC).
- Subdean paramedical – Member Secretary.
- 4 Associate Professors/ Assistant Professors – Members (preferably from subjects where the paramedical courses are being run)

**Functions:** The paramedical cell will co-ordinate in all paramedical courses in the institute

The Chairman and all members of paramedical cell would be nominated by the Dean of the Institute and approved by the Director.

Staff: Subdean paramedical

Office assistant

**iv) Nursing Courses cell:**

Committee: Professor- Chairperson, Subdean Nursing: Member secretary, (1) faculty as member, (2) nursing faculty as members

Staff: Subdean Nursing, office assistant, peon

**v) Curriculum development committee- Curriculum Development Committee: -**

As per the standards of MCI the Curriculum Development Committee has been constituted under the Medical Education Unit. The composition of the committee is as below:-

1. **Dean** Chairman
2. **Co-ordinator (MEU)** Member Secretary
3. **Members:** One from each undergraduate teaching dept nominated by the concerned HOD

**Functions:-**The main function of the Curriculum Development Committee is to abide by the guidelines Medical Education Unit of this institute. This committee provides oversight and support for curriculum implementation in various UG/PG/Superspeciality courses and where required. It helps phase and subject committees in creating timetables and approves them.

**vi) Services and Finance:** Deposition of fees, maintenance of student portal academic Academic information of Institute, departments, faculty, research, Student Registration, Student Portal.

Staff: Junior Account Officer/A.A.O. (accounts), Office assistant

**viii) MCI coordination cell:** will arrange for fresh applications, maintain records required by MCI coordinate with other cells for the purpose of MCI, help in conduct of inspections, completion of forms, compile required records, update with MCI modifications and coordinate with correspondence with MCI.

Staff: Office assistant, Computer operator I, peon

**ix) Research Cell-** As approved in Academic committee meeting dt. 24.03.2012 decision

**Agenda 16: Proposal to sanction honorarium for teaching of Degree or Diploma courses**

Many departments have introduced additional courses i.e. B.Sc., M.Sc., Diploma etc. These courses include internal faculty lecture, guest lectures, examination activities, paper settings. These academic activities are additional work for the departmental faculty as well as other supporting staff.

The following may be sanctioned for teaching lecture:-

1. a) External Teaching faculty- Rs. 1000/- (Min. 1 hour in one day) (Already passed with GB meeting dt. 25.07.2014)
- b) Internal Teaching faculty- Rs. 500/-
2. Non-teaching staff (for office work related to the course / week) Rs. 200/-
4. Other support (paper setting/examination duty) - Rs. 200/-/week

- This is applicable to only those courses that are sanctioned through Governing Body
- The budget will be issued on request of the Head of the Department.

The Head of the department will produce an academic schedule.

**Agenda 17: Proposal for Logo designing & motto for the Institute**

In view of the changed nature of the Institute and its focus on secondary & tertiary level care with a focus on progress and futuristic technology, it is proposed that a modern desing Logo with a motto should be designed for the Institute. For this purpose, a design agency may be hired for providing designs to be approved by the Director. This logo will be used on all stationary, certificates, degrees, banners etc. issued by the Institute.

Approved.  
The proposal to be approved by the G.B.

The committee approved the proposal. It was suggested that apart from professional designers the Logo designing and motto for the institute to be



|  |  |
|--|--|
|  | may be requested from UG students of this institute with addition of a flag design.  |
| <p><b>Agenda 18: The process of selection of Senior Resident and Junior Resident in the Institute ( apart from those in MCI courses) :</b></p> <p><b>Regular appointments SR/JR:-</b><br/>                     For Junior Resident/tutor: MBBS degree must be from an MCI/DCI recognized program<br/>                     For Senior Resident/SR cum Tutor PDCC candidates: MD/MS/DNB degree must be from an MCI/DCI recognized program.<br/>                     Fellows for PDF courses : post DM/MCh/DNB in Super-speciality<br/>                     Reservation policy as per the government rules.<br/>                     Annual entrance through exams conducted in June-July (details as per SGPGI)<br/>                     Exam to be conducted by examination cell. Practical assessment in the concerned department.<br/>                     Proportion of marks 60% theory and 40% practical. Duration of residency maximum 3 years renewable every year.<br/>                     MCI rules to be followed</p> <p><b>Adhoc appointments:</b> On posts vacated / lying vacant after conduct of regular appointment procedure: Adhoc appointments may be made through Walk-in-interview. Vacancies to be posted on the website.</p> | <p>Approved</p> <p>Note: Designation should be as per MCI eg Tutor for preclinical courses and should be adhered to in advertisements, applications and appointment letters.</p> |

The meeting was closed with a vote of thanks by the chairman of the council.

(Prof. A.K. Tripathi)  
Director

(Prof. Nuzhat Husain)  
Dean

(Prof. Rajan Bhatnagar)  
Executive Registrar

Copy For information & necessary action-

1. P.S. to Director, Dr. RMLIMS.
2. Executive Registrar, Dr. RMLIMS
3. Finance Controller, Dr. RMLIMS
4. Medical Superintendent, Dr. RMLIMS
5. All Committee Members, Dr. RMLIMS
6. Concerned file.



**DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES**  
**VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW**

Ph. No. 0522-4918555, 4918504 FAX- 0522-4918506

Ref. No. 87 Dean /RMLIMS/2019

Date: 27.07.2019

**MINUTES OF THE MEETING**

A meeting of the Academic council of Dr. RMLIMS was held on 17.07.2019 at 3:30 p.m. in the Conference Hall, 11th floor, Padmshri S.C.Rai Chhatravas Dr.RMLIMS, Lucknow.

The meeting was attended by the following members:

|     |   |                    |
|-----|---|--------------------|
| 1.  | Prof. A.K. Tripathi, Director                   | Chairman           |
| 2.  | Prof. S.S. Rajput, Dean,                        | Member Secretary   |
| 3.  | Prof. Rajan Bhatnagar, Executive Registrar      | Member             |
| 4.  | Prof. Nuzhat Hussain, Faculty i/c Research Cell | Presenting Officer |
| 5.  | Head of deptt of CTVS                           | Member             |
| 6.  | Head of deptt. Of Neurology                     | Member             |
| 7.  | Head of deptt. Of Neurosurgery                  | Member             |
| 8.  | Head of deptt. Of Surgical Oncology             | Member             |
| 9.  | Head of deptt. Of Urology                       | Member             |
| 10. | Head of deptt. Of Anaesthesiology               | Member             |
| 11. | Head of deptt. Of Pathology                     | Member             |
| 12. | Head of deptt. Of Microbiology                  | Member             |
| 13. | Head of deptt. Of Radiodiagnosis                | Member             |
| 14. | Head of deptt. Of Radiotherapy                  | Member             |
| 15. | Head of deptt. Of Anatomy                       | Member             |
| 16. | Head of deptt. Of Physiology                    | Member             |
| 17. | Head of deptt. Of Biochemistry                  | Member             |
| 18. | Head of deptt. Of Community Medicine            | Member             |
| 19. | Head of deptt. Of Pharmacology                  | Member             |
| 20. | Head of deptt. Of Forensic Medicine             | Member             |
| 21. | Head of deptt. Of General Medicine              | Member             |
| 22. | Head of deptt. Of General Surgery               | Member             |
| 23. | Head of deptt. Of TB & Chest Medicine           | Member             |
| 24. | Head of deptt. Of ENT                           | Member             |
| 25. | Head of deptt. Of Obst. & Gynae                 | Member             |
| 26. | Head of deptt. Of Orthopaedics                  | Member             |
| 27. | Head of deptt. Of Paediatrics                   | Member             |
| 28. | Head of deptt. Of Nephrology                    | Presenting Officer |
| 29. | Head of deptt. Of Emergency Medicine            | Presenting Officer |
| 30. | Head of deptt. Of Nuclear Medicine              | Presenting Officer |
| 31. | Mrs. Suman Singh, Chief Nursing Officer         | Presenting Officer |
| 32. | Mrs. Poonam Tiwari, Dietician                   | Presenting Officer |

The following decisions were taken:-

- The Academic Council passed minutes of last meeting of Academic Committee held on 22.12.2018.

| Agenda<br>Item | Proposal  | Decision of the committee                                     | Responsible<br>persons/department |
|----------------|---|---|-----------------------------------|
| 1              | To enhance & strengthen the research in this Institute, the | The Academic council agreed to form Committee for formulation | Director                          |



|                                     |  |  |   |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
|-------------------------------------|--|--|---|----------|------|--------|---------------------------------|--------|-------------------------------------|--------|---------------------|--------|----------------------------|------------------|--|
|                                     | <p>Exchange program for Faculty/Students/Researchers is to be started with other National and International Medical/Research Institutes.</p> <ul style="list-style-type: none"><li>➤ The travel expenses will be borne by the respective institution.</li><li>➤ Lodging and boarding will be provided by the host institute. In RMLIMS, this is proposed to be met by the Research Cell fund.</li><li>➤ The Researchers/participants will be selected on the basis of quality, necessity and relevance of the Research/clinical subject and considered in view of available budget. The selection Committee will reserve all rights of selection process.</li><li>➤ The duration of clinical Training program will be a minimum for 2 weeks and maximum for 12 weeks.</li></ul> <p>A committee will be formed as per suggestion of Academic council.</p> | <p>of the program. The Committee will consist of the following members:</p> <table><tr><td>Director</td><td>Chairman</td></tr><tr><td>Dean</td><td>Member</td></tr><tr><td>Head of one Clinical Department</td><td>Member</td></tr><tr><td>Head of one Non-Clinical Department</td><td>Member</td></tr><tr><td>One External expert</td><td>Member</td></tr><tr><td>Faculty I/c Research Cell-</td><td>Member Secretary</td></tr></table> <p>It may be forwarded for further approval in the Governing Body meeting</p> | Director  | Chairman | Dean | Member | Head of one Clinical Department | Member | Head of one Non-Clinical Department | Member | One External expert | Member | Faculty I/c Research Cell- | Member Secretary |  |
| Director                            | Chairman   |  |   |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
| Dean                                | Member   |  |   |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
| Head of one Clinical Department     | Member   |  |   |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
| Head of one Non-Clinical Department | Member   |  |   |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
| One External expert                 | Member   |  |   |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
| Faculty I/c Research Cell-          | Member Secretary   |  |   |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
| 2.                                  | <ul style="list-style-type: none"><li>➤ Reputed Faculties from National and International Institutions will be offered visiting faculty positions, who will visit the respective department, share expertise and participate in the academic activities.</li><li>➤ All expenditures towards travel, accommodation, food etc. will be borne by the visiting faculty.</li><li>➤ The visiting faculties will be provided a "Certificate of participation" by the Institute.</li><li>➤ The duration for the visit will generally be one week. The visiting faculty will participate in academic, research and clinical activities and preferably prepare a plan to develop further collaborative projects between both Institutions.</li></ul>   | <p>The academic council has approved the agenda. It may be forwarded for further approval in the Governing Body meeting</p>  | <p>Concerned Head of the Departments through Director/Dean office</p> |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
| 3.                                  | <p>Appointment of an Asstt. Accounts Officer on contractual basis in Research Cell for maintaining cash book, bank reconciliation statement, Ledger, Trial balance sheet &amp; department- wise 'Overhead to Institute' of Research schemes etc.</p>   | <p>The academic council has approved the agenda.</p>   | <p>Faculty I/C Research Cell through Director office</p>              |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |
| 4.                                  | <p>प्रीवचनकोर्स से सम्बन्धित एजेन्डा</p>   | <p>The Academic council agreed in principle for commencement of the PhD program at RMLIMS. It was decided to circulate the draft of the PhD rules to all heads through mail for</p>  | <p>Faculty I/C research Ce</p>  |          |      |        |                                 |        |                                     |        |                     |        |                            |                  |  |

|                             |   | suggestions, if any, within one week. Final draft will be approved by director.   |  |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
|-----------------------------|---|---|--|------------------|------------------|-----------------------|-------|------------------------|---|-----------------------|-------|----------|----------|--------------------------|-------|----------|----------|-----------------------------|-------|----------|----------|--|------|----------|----------------------|--------|---------------------|--------|-------------------|--------|------------------|------------------|--|
| 5                           | With reference to the minutes of 25 <sup>th</sup> G.B. meeting held on 22.12.2015, Agenda no. 13, the Institutional Ethics Committee is to be reconstituted after 3 years i.e. in 2019 therefore the list of the members of the proposed Ethics Committee (2019-2022) is enclosed herewith for the approval from Academic Committee followed by approval from G.B.  | The Academic council approved the reconstitution of Ethics Committee (2019-2022).   | Faculty I/C research Cell through Dean office  |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| 6                           | <p>विभागाध्यक्ष एनेस्थीसिया द्वारा विभाग ने नये पीडीसीसी (पोस्ट डॉक्टरल सर्टिफिकेट कोर्स) प्रारम्भ किये जाने के लिये सक्षिप्त विवरण पत्र प्रस्तुत किया गया है:-</p> <table><tr><th>कोर्स का नाम</th><th>कोर्स</th><th>अनिवार्य योग्यता</th><th>प्रवेश प्रक्रिया</th></tr><tr><td>PDCC in Critical Care</td><td>1 yr.</td><td>MD/DNB Anaesthesiology</td><td>By qualifying in competitive exam consisting of MCQs based on MD/DNB Anaesthesiology Course</td></tr><tr><td>PDCC in Pain Medicine</td><td>1 yr.</td><td>As above</td><td>As above</td></tr><tr><td>PDCC in Neuroanaesthesia</td><td>1 yr.</td><td>As above</td><td>As above</td></tr><tr><td>PDCC in Cardiac Anaesthesia</td><td>1 yr.</td><td>As above</td><td>As above</td></tr></table> | कोर्स का नाम  | कोर्स  | अनिवार्य योग्यता | प्रवेश प्रक्रिया | PDCC in Critical Care | 1 yr. | MD/DNB Anaesthesiology | By qualifying in competitive exam consisting of MCQs based on MD/DNB Anaesthesiology Course | PDCC in Pain Medicine | 1 yr. | As above | As above | PDCC in Neuroanaesthesia | 1 yr. | As above | As above | PDCC in Cardiac Anaesthesia | 1 yr. | As above | As above | <p>The Academic council agreed to form a <b>Course formulation committee</b> to formulize the duration of the PDCC, Fellowship etc courses, fee structure, Nomenclature of the course, commencement date of the course etc. The Committee will comprise of the following members:</p> <table><tr><td>Dean</td><td>Chairman</td></tr><tr><td>Prof. Deepak Malviya</td><td>Member</td></tr><tr><td>Prof. Nuzhat Husain</td><td>Member</td></tr><tr><td>Prof. S.S. Rajput</td><td>Member</td></tr><tr><td>Dr. Deepak Singh</td><td>Member Secretary</td></tr></table> | Dean | Chairman | Prof. Deepak Malviya | Member | Prof. Nuzhat Husain | Member | Prof. S.S. Rajput | Member | Dr. Deepak Singh | Member Secretary | Head of the department through the <b>Course formulation committee</b> |
| कोर्स का नाम                | कोर्स   | अनिवार्य योग्यता  | प्रवेश प्रक्रिया   |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| PDCC in Critical Care       | 1 yr.   | MD/DNB Anaesthesiology  | By qualifying in competitive exam consisting of MCQs based on MD/DNB Anaesthesiology Course  |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| PDCC in Pain Medicine       | 1 yr.   | As above  | As above   |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| PDCC in Neuroanaesthesia    | 1 yr.   | As above  | As above   |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| PDCC in Cardiac Anaesthesia | 1 yr.   | As above  | As above   |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| Dean                        | Chairman  |   |  |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| Prof. Deepak Malviya        | Member  |   |  |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| Prof. Nuzhat Husain         | Member  |   |  |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| Prof. S.S. Rajput           | Member  |   |  |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| Dr. Deepak Singh            | Member Secretary  |   |  |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| 7                           | <p>i) Application for new courses under MCI purview: DM Oncopathology</p> <p>ii) Commencement of PDCC programs for SRs in Pathology under the institute including Renal Pathology and Cytopathology</p> <p>iii) Commencement of BSc Medical Lab Technology</p>  | <p>i) The Academic council agreed that application for new course under MCI purview:DM Oncopathology may be submitted, provided that the deptt. fulfils the MCI criteria.</p> <p>ii) Point was referred to the course formulation committee</p> <p>iii)The Academic council approved for commencement of BSc Medical Lab Technology</p> | <p>i) HOD through MCI Cell</p> <p>ii) HOD through the <b>Course formulation committee</b></p> <p>iii) HOD through the <b>UG/PG committee</b></p> |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |
| 8                           | <p>1. Starting Post-Doctoral Fellowship program in Spine Surgery and Neuro-endovascular surgery in Neurosurgery department.</p> <p>2. As per MCI norms, trauma training is required for M.Ch. Neurosurgery training program.</p>  | <p>1. Point was referred to the course formulation committee</p> <p>2) The Academic council agreed to sign a MOU for Neuro-trauma training.</p>   | <p>1. HOD through the Course formulation committee</p> <p>2. HOD through Dean office</p>   |                  |                  |                       |       |                        |   |                       |       |          |          |                          |       |          |          |                             |       |          |          |  |      |          |                      |        |                     |        |                   |        |                  |                  |  |



|                        |   |   |                        |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
|------------------------|---|---|------------------------|----------|--------------------|--------|---------------------|--------|----------------------|--------|------------------------|--------|--------------------|------------------|--|
|                        | Since trauma services are not available in our Institute, an MOU needs to be signed for one month Neuro-trauma training of M.Ch Neurosurgery residents between RMLIMS and any reputed Institute like AIIMS who is having apex trauma center to fulfill the criteria.<br>Fee structure and fee responsibility for same should also be decided.   | Training fees for the same will be reimbursed by the Institute.   |                        |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| 9.                     | दयूबरकुलसिल तथा रेस्पिरेटरी डिपार्टमेंट विभाग के विभागाध्यक्ष ने विभाग का नाम परिवर्तित करते हुये "रेस्पिरेटरी मेडिसिन" (Respiratory Medicine) किये जाने हेतु प्रस्ताव प्रस्तुत किया है। एमडीसीआईओ द्वारा उक्त कोर्स में प्रदान की जाने वाले एमडीसी डिग्री रेस्पिरेटरी मेडिसिन नाम से दी जाती है। अतः भविष्य में एमडीसी सीट्स के लिये आवेदन किये जाने हेतु एमडीसीआईओ के नियमों को पूर्ण किये जाने के लिये विभाग के नाम में परिवर्तन किये जाने का प्रस्ताव है। | The Academic council approved the change in the name of department of Tuberculosis and Respiratory Diseases as Respiratory Medicine   | HOD through MCI cell   |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| 10.                    | 1. विभागाध्यक्ष न्यूक्लियर मेडिसिन द्वारा न्यूक्लियर मेडिसिन में डीएनबी कोर्स प्रारम्भ किये जाने के लिये आवेदन किया है<br>2. विभागाध्यक्ष न्यूक्लियर मेडिसिन द्वारा एमडीसीआईओ न्यूक्लियर मेडिसिन के पाठ्यक्रम में संशोधन का भी उल्लेख किया गया है।  | 1. <b>For DNB:</b> The Academic council approved to apply the course.<br>2. The Academic council constituted a <b>UG/PG courses committee</b> for preparing all guidelines related to B.Sc./M.Sc. courses. The Committee will comprise of the following members: <table><tr><td>Dean</td><td>Chairman</td></tr><tr><td>Dr. Madhup Rastogi</td><td>Member</td></tr><tr><td>Dr. Jyotsna Agrawal</td><td>Member</td></tr><tr><td>Dr. Satyawati Deswal</td><td>Member</td></tr><tr><td>Dr. Gaurav Raj Agarwal</td><td>Member</td></tr><tr><td>Dr. Vandana Tiwari</td><td>Member Secretary</td></tr></table> The council referred the proposal to <b>UG/PG courses committee</b> | Dean                   | Chairman | Dr. Madhup Rastogi | Member | Dr. Jyotsna Agrawal | Member | Dr. Satyawati Deswal | Member | Dr. Gaurav Raj Agarwal | Member | Dr. Vandana Tiwari | Member Secretary | 1. HOD through MCI cell.<br>2. Head of the department through the <b>UG/PG courses committee</b> |
| Dean                   | Chairman  |   |                        |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| Dr. Madhup Rastogi     | Member  |   |                        |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| Dr. Jyotsna Agrawal    | Member  |   |                        |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| Dr. Satyawati Deswal   | Member  |   |                        |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| Dr. Gaurav Raj Agarwal | Member  |   |                        |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| Dr. Vandana Tiwari     | Member Secretary  |   |                        |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| 11.                    | विभागाध्यक्ष नेफ्रोलॉजी ने यह अवगत कराया है कि उनके द्वारा डीएनबी नेफ्रोलॉजी प्रारम्भ करने के लिये आवेदन कर दिया गया है जिसमें आवेदन पत्र एवं आवेदन शुल्क भी जमा किया जा चुका है। उक्त के सम्बन्ध में कार्यालय स्वीकृति अपेक्षित है।  | Approved by the Academic council.   | HOD Nephrology         |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| 12.                    | विभागाध्यक्ष फोरेंसिक मेडिसिन द्वारा संस्थान द्वारा प्रदान किये जाने वाले चिकित्सकीय उपचार एवं आधुनिक वैज्ञानिक संशोधनों के उन्नतीकरण तथा मरीजों की उत्तम देखभाल तथा सन्तुष्टि के लिये <b>Analytical Toxicology Laboratory</b> स्थापित किये जाने के लिये एजेन्डा बिन्दु प्रस्तुत किया गया है।   | The Academic council agreed that the section will be a part of Central Research Lab, to be established in academic building as per MCI norms.<br>It may be forwarded for further approval in the Governing Body meeting   | Head of the department |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |
| 13.                    | विभागाध्यक्ष रेडियोलॉजी द्वारा दो कोर्सेज   | The Academic council referred   | Head of the department |          |                    |        |                     |        |                      |        |                        |        |                    |                  |  |


|                                |   |   |  |                                |         |   |                                     |
|--------------------------------|---|---|--|--------------------------------|---------|---|-------------------------------------|
|                                | <p>प्रारम्भ किये जाने के लिये एजेण्डा प्रस्तुत किया है:-</p> <table><tr><td>एमएससी मेडिकल फिजिक्स</td><td>5 सीट्स</td></tr><tr><td>बीएससी रेडियोथेरेपी टेक्नोलॉजी</td><td>5 सीट्स</td></tr></table> <p>शासी निकाय द्वारा एमएससी मेडिकल फिजिक्स का कोर्स संचालन हेतु अनुमति प्राप्त है, जबकि बीएससी रेडियोथेरेपी टेक्नोलॉजी कोर्स वर्तमान में केजीएमयू तथा एसजीपीजीआईएमएस लखनऊ में संचालित है। विभागाध्यक्ष द्वारा ईमेल पर उपर्युक्त दोनों कोर्सों से सम्बन्धित पाठ्यक्रम तथा सहायक अभिलेख प्रेषित किये हैं, जिनका अनुमोदन अभी एआईआरबी द्वारा किया जाना अवशेष है।</p>  | एमएससी मेडिकल फिजिक्स   | 5 सीट्स  | बीएससी रेडियोथेरेपी टेक्नोलॉजी | 5 सीट्स | the proposal of both courses to UG/PG courses committee | through the UG/PG courses committee |
| एमएससी मेडिकल फिजिक्स          | 5 सीट्स   |   |  |                                |         |   |                                     |
| बीएससी रेडियोथेरेपी टेक्नोलॉजी | 5 सीट्स   |   |  |                                |         |   |                                     |
| 4                              | <p>1. Increase of minimum qualification and inclusion of MS Gynaec/MS ENT/MCh. S.Onco./MCh. Plastic Surgery / MDS oral maxillofacial as the minimum qualification for the post of non-academic Senior Resident in the department of Surgical Oncology</p> <p>2. Starting fellowship in Head and Neck oncology in view of adequate facility of necessary infrastructure, faculty and ancillary staff in the department of Surgical Oncology.</p> <p>3. Starting fellowship in Breast and Gynaec oncology in view of adequate facility of necessary infrastructure, faculty and ancillary staff in the department of Surgical Oncology.</p> | <p>1. The Academic council approved the agenda.</p> <p>2. The Academic council referred the proposal to <b>Course formulation committee</b></p> <p>3. The Academic council referred the proposal to <b>Course formulation committee</b></p>                   | <p>1.HOD through establishment of Director</p> <p>2.HOD through the <b>Course formulation committee</b></p> <p>3.The Academic council referred the proposal to <b>Course formulation committee</b></p> |                                |         |   |                                     |
| 5                              | <p>संस्थान में नये विभागों को प्रारम्भ करने के लिये प्रस्ताव:-</p> <p>1- Department of Hospital Administration</p> <p>2- Department of Geriatric Medicine</p> <p>3- Department of Clinical Hematology</p> <p>4- Department of Infectious Diseases</p> <p>5-Department of Clinical Immunology and Rheumatology</p>   | <p>The Academic council approved for starting these departments. Dr. Ishwar Ram Dhayal recommended starting Plastic Surgery department in institute which will be taken in next phase.</p>  | <p>To be put in Governing Body through Establishment of Director</p>   |                                |         |   |                                     |
| 6                              | <p>Medical Education Unit: Progress and Future plans</p>  | <p>This point was removed.</p>  | <p>-</p>   |                                |         |   |                                     |
| 7                              | <p>1. Starting fellowship program in Mammography, interventional radiology, Gastro, Radiology and Onco-Radiology and Musculo-Skeletal Radiology in Radiodiagnosis deptt.</p> <p>2. PhD program in the aegis of the same sub-specialities</p> <p>3. PDCC program Recognized / Non recognized by MCI in Neuro-Radiology Gastro</p>  | <p>1.The Academic council referred the proposal to Course formulation committee</p> <p>2. The Academic council referred the proposal to Course formulation committee</p> <p>3. The Academic council referred the proposal to Course formulation committee</p> | <p>For all 3 proposals: Head of the department through the Course formulation committee</p>  |                                |         |   |                                     |



|     |  |   |  |
|-----|--|---|--|
|     | <b>Radiology.</b>  |   |  |
| 18. | 1. संस्थान में बी०एससी० नर्सिंग कोर्स प्रारम्भ किये जाने से सम्बन्धित प्रस्ताव।<br>2. एम०एससी० नर्सिंग कोर्स प्रारम्भ किये जाने से सम्बन्धित प्रस्ताव। | It was discussed that these two courses have already been approved through GB and sent to the government for creation of posts.   | Head of the department through Dean  |
| 19. | Starting M.Sc.Course in Clinical Nutrition and Dietetics   | The Academic council referred the proposal to UG/PG committee   | Course coordinator / IOD through the U-G/PG committee  |
| 20. | Resident Development program   | Dr. Jyotsna Agarwal, HOD Microbiology will be In-charge of the Faculty & Resident Development Program that will have mandatory and optional components for all faculty member and residents. The detailed Program schedule will be prepared and submitted by Dr. Jyotsna Agarwal. | Dr. Jyotsna Agarwal, IOD Microbiology and Co-coordinator MEU   |
| 21. | <b>Matter 1-</b> i) Starting DNB Emergency Medicine<br>ii) Starting PDCC: Neuro-Emergency Medicine   | <b>Matter 1-i)</b> Approved by the Academic council.<br><b>ii)</b> The proposal was referred to the Course formulation committee  | i) HOD of Emergency Medicine<br>ii) HOD of Emergency Medicine through the course formulation Committee |
|     | <b>Matter 2-</b> Starting Post-Doctoral Fellow in HEADACHE in Neurology Department   | <b>Matter 2-</b> The Academic council referred the proposal to Course formulation committee   | HOD of Neurology through the Committee   |
|     | <b>Matter 3-</b> Starting a Robotic Program in Urology department  | <b>Matter 3-</b> The Academic council suggested to keep this proposal with details of all expenditures in the next council's meeting.   | Head of the Urology  |

The meeting was closed with a vote of thanks by Director.

  
(Prof. A.K. Tripathi)  
Director

  
(Prof. S.S. Rajput)  
Dean

  
(Prof. Rajan Bhatnagar)  
Executive Registrar

Copy to for information & necessary action-

1. All Committee Members, Dr. RMLIMS
2. Executive Registrar, Dr. RMLIMS
3. Medical Superintendent, Dr. RMLIMS
4. Finance Controller, Dr. RMLIMS
5. O. S. D. To Director



# डा० राम मनोहर लोहिया आयुर्विज्ञान संस्थान

विभूति खण्ड, गोमती नगर लखनऊ - 226010

फोन नं०-0522-4818555, 4818504 फैक्स नं०-0522-4818506

नं०-366/डीन/सी-06/2019

दिनांक- 31.01.2019

एकेडमिक कमेटी की बैठक दिनांक: 22.12.2018 का कार्यवृत्त 12.02.19

एकेडमिक कमेटी की बैठक दिनांक: 22.12.2018 को पूर्वाह्न 11 बजे डॉ० एस०सी०राय भवन के सभागृह में आयुक्त की अध्यक्षता में निम्नलिखित सदस्य सम्मिलित हुये:-

|   |              |
|---|--------------|
| 1. निदेशक, डा०रा०म०लो०आ०सं०                         | अध्यक्ष      |
| 2. डीन, डा०रा०म०लो०आ०सं०                            | संयोजक, बैठक |
| 3. विभागाध्यक्ष, एनेस्थीसिया डा०रा०म०लो०आ०सं०       | सदस्य        |
| 4. विभागाध्यक्ष, कार्डियोलॉजी डा०रा०म०लो०आ०सं०      | सदस्य        |
| 5. विभागाध्यक्ष, सर्जिकल ऑर्कोलॉजी डा०रा०म०लो०आ०सं० | सदस्य        |
| 6. विभागाध्यक्ष, रेडियोथेरेपी डा०रा०म०लो०आ०सं०      | सदस्य        |
| 7. विभागाध्यक्ष, पैथॉलॉजी डा०रा०म०लो०आ०सं०          | सदस्य        |
| 8. विभागाध्यक्ष सीटीवीएस डा०रा०म०लो०आ०सं०           | सदस्य        |
| 9. विभागाध्यक्ष, न्यूरोलॉजी डा०रा०म०लो०आ०सं०        | सदस्य        |
| 10. विभागाध्यक्ष, न्यूरोसर्जरी डा०रा०म०लो०आ०सं०     | सदस्य        |
| 11. विभागाध्यक्ष रेडियोबायोलॉजी डा०रा०म०लो०आ०सं०    | सदस्य        |
| 12. विभागाध्यक्ष माइक्रोबायोलॉजी डा०रा०म०लो०आ०सं०   | सदस्य        |
| 13. विभागाध्यक्ष यूरोलॉजी डा०रा०म०लो०आ०सं०          | सदस्य        |
| 14. चेयरमैन यू०जी०सेल डा०रा०म०लो०आ०सं०              | सदस्य        |
| 15. विभागाध्यक्ष एनार्टीमी डा०रा०म०लो०आ०सं०         | सदस्य        |
| 16. विभागाध्यक्ष फिजियोलॉजी डा०रा०म०लो०आ०सं०        | सदस्य        |
| 17. विभागाध्यक्ष बायोकेमिस्ट्री डा०रा०म०लो०आ०सं०    | सदस्य        |
| 18. विभागाध्यक्ष फार्माकोलॉजी डा०रा०म०लो०आ०सं०      | सदस्य        |
| 19. विभागाध्यक्ष फोरेंसिक मेडिसिन डा०रा०म०लो०आ०सं०  | सदस्य        |
| 20. विभागाध्यक्ष कम्युनिटी मेडिसिन डा०रा०म०लो०आ०सं० | सदस्य        |
| 21. विभागाध्यक्ष जनरल मेडिसिन डा०रा०म०लो०आ०सं०      | सदस्य        |
| 22. विभागाध्यक्ष ऑर्थोपेडिक्स डा०रा०म०लो०आ०सं०      | सदस्य        |
| 23. विभागाध्यक्ष पीडियाट्रिक्स डा०रा०म०लो०आ०सं०     | सदस्य        |
| 24. विभागाध्यक्ष टी०बी० एण्ड चेस्ट डा०रा०म०लो०आ०सं० | सदस्य        |
| 25. विभागाध्यक्ष जनरल सर्जरी डा०रा०म०लो०आ०सं०       | सदस्य        |
| 26. विभागाध्यक्ष ऑब्थ एण्ड गायनी डा०रा०म०लो०आ०सं०   | सदस्य        |

बैठक में रजिस्टर्ड एजेण्डा बिन्दुओं के अन्तर्गत बैठक में उपस्थित सदस्यों द्वारा निम्नलिखित निर्णय लिये गये:-

## एकेडमिक कमेटी की बैठक दिनांक: 22.12.2018 का कार्यवृत्त

| क्र०सं० | एजेण्डा बिन्दु  | निर्णय  | कार्यवाही                 |
|---------|---|---|---------------------------|
| 1.      | एम०सी०आई० के मानकानुसार एकेडमिक कमेटी की न्यूनतम दो से चार बैठक प्रतिवर्ष कराने के सम्बन्ध में। | प्रस्ताव सर्वसम्मति से पारित।                             | चेयरमैन, एकेडमिक कमेटी    |
| 2.      | नये पाठ्यक्रम संचालित करने के सम्बन्ध में।  | नये पाठ्यक्रमों को प्रारम्भ करने से सम्बन्धित प्रस्ताव की | समस्त शैक्षणिक विभागों के |



|    |  |   |                  |
|----|--|---|------------------|
|    |  | पत्रावली सम्बन्धित विभागाध्यक्ष द्वारा मूल नियमावली एवं सहायक अभिलेखों को संलग्न कर डीन कार्यालय प्रेषित किया जाये।   | विभागाध्यक्ष     |
| 3. | अवार्ड कमेटी/अवार्ड निर्धारण के सम्बन्ध में।   | प्रस्ताव सर्वसम्मति से पारित। समिति द्वारा अवार्ड निर्धारण हेतु स्नातक अवार्ड कमेटी तथा परास्नातक अवार्ड कमेटी गठित करने की सहमति व्यक्त की। समिति द्वारा स्नातक अवार्ड कमेटी का चेयरमैन प्रो० राजन भटनागर, यू०जी० वेयरमैन तथा परास्नातक अवार्ड कमेटी का चेयरमैन प्रो० ए०के० ठक्कर, विभागाध्यक्ष न्यूरोलॉजी को नामित किया गया।  | निदेशक           |
| 4. | अनुशासनात्मक समिति बनाने के सम्बन्ध में।   | प्रो० सी०के० पाण्डेय, विभागाध्यक्ष एनेस्थीसिया विभाग की अध्यक्षता में अनुशासनात्मक समिति के गठन पर सहमति व्यक्त की गई।  | निदेशक           |
| 5. | प्रशिक्षुओं के प्रशिक्षण एवं आब्जर्वरशिप की नियमावली के सम्बन्ध में।   | <ul style="list-style-type: none"> <li>• इस संस्थान के विभिन्न विभागों में प्रशिक्षण के लिये आने वाले प्रशिक्षुओं के लिये ट्रेनिंग से सम्बन्धित संशोधित प्रारूप को सर्वसम्मति से स्वीकार किया गया।</li> <li>• प्रशिक्षण से सम्बन्धित पूर्णता सर्टिफिकेट सम्बन्धित विभागाध्यक्ष द्वारा तैयार कर ट्रेनिंग से सम्बन्धित पत्रावली के साथ डीन के प्रतिहस्ताक्षर के लिये प्रेषित किया जायेगा, इसके सम्बन्ध में समिति पूर्णतः सहमत हुई।</li> <li>• प्रशिक्षण के लिये माह की पहली अथवा 15वीं तिथि से प्रशिक्षण प्रारम्भ किये जाने तथा प्रशिक्षण का शुल्क प्रशिक्षण प्रारम्भ किये जाने की तिथि के 5 दिवस के अन्दर जमा किये जाने पर समिति ने सहमति व्यक्त की।</li> <li>• यदि कोई प्रशिक्षु बिना पूर्व अनुमति/सूचना के निर्धारित सगयावधि में फीस नहीं जमा करते हैं, तो 50/- प्रतिदिन की दर से दण्ड शुल्क का प्रावधान किये जाने पर समिति ने सहमति व्यक्त की।</li> </ul> | डीन कार्यालय     |
| 6. | बिना किसी शुल्क अथवा मानदेय के इस संस्थान के जी०एन०एम० छात्र एवं छात्राओं की छः माह अथवा एक वर्ष की क्लिनिकल पोस्टिंग करने के सम्बन्ध में। | सर्वसम्मति से यह निर्णय लिया गया कि जी०एन०एम० छात्र/छात्राओं के प्रशिक्षण के लिये जिन दरों पर अन्य प्रशिक्षुओं से शुल्क लिया जाता है, वही नियम इन पर भी लागू होंगे।   | सम्बन्धित अनुभाग |
| 7. | Specimen Collection for Microbiological Investigation and Hand Hygiene.  | प्रस्ताव सर्वसम्मति से पारित।   | डॉ० मनोदीप सेन   |

(प्रो० दीपक मालवीय)  
निदेशक

(प्रो० मुकुल मिश्रा)  
डीन



Ref. No. 44/RMLIMS/2017

26/07  
Date: 19/06/2017

**MINUTES OF THE MEETING**

A meeting of the Academic Committee of Dr. RMLIMS was held on 19.06.2017 at 2:00 p.m. in the conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

1. Director, Dr. RMLIMS
2. Dean, Dr. RMLIMS
3. Head, Deptt. Of Anaesthesia, Dr. RMLIMS
4. Head, Deptt. Of Cardiology, Dr. RMLIMS
5. Head, Deptt. Of CTVS, Dr. RMLIMS
6. Head, Deptt. Of Pathology, Dr. RMLIMS
7. Head, Deptt. Of Radiotherapy, Dr. RMLIMS
8. Head, Deptt. Of Microbiology, Dr. RMLIMS

The following decisions were taken:-

**Agenda-1 To revise fees for short term training of the students and observership at RMLIMS for doctors outside of the Institute**

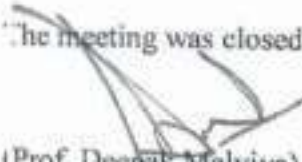
| Proposal   | Decision of Academic committee       |
|--|--------------------------------------|
| <p>i. RMLIMS is providing short term training (1-6 months) for students in the departments of Pathology, Microbiology, Radiation Oncology, Pharmacy, Hospital Training, Nursing, Radio-diagnosis, Bio-Medical Engineer and other departments etc as approved by academic committee meeting held on 24.03.2012.</p> <p>The present fees for trainees is Rs. 3,000/ per month. Decision of academic committee on increase in fees for student training if any is required.</p> | Members suggested for the same rates |
| <p>ii. RMLIMS is providing Observership for Doctors of outside of the Institute in various departments and specialities.</p> <p>The present fees for trainees is Rs. 10,000/ per month. Decision of academic committee on increase in fees for observership, if any is required.</p>   |                                      |



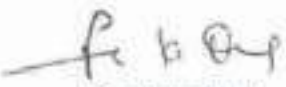
Agenda-2 permission to Dr. Soumya Sankar Nath, Assistant Professor of Anaesthesiology for pursuing FACEE (Fellow of Academic College of Emergency Experts)


| Proposal  | Decision of Academic committee   |
|---|--|
| <p>Dr. Soumya Sankar Nath, Assistant Professor of Anaesthesiology has requested for permission to pursue FACEE, an online course including monthly online tests, it includes one final online test and a five day contact programme to be held in January/February 2018.</p> <ol style="list-style-type: none"> <li>1. Dr. Nath has requested for the grant of permission to pursue the course.</li> <li>2. He has also requested for approval to reimbursement of course fee Rs. 75,000/-</li> </ol> | <ul style="list-style-type: none"> <li>• Permitted with the condition that no institutional work will be hampered.</li> <li>• No financial assistance will be given by the institute. However the LRA of Dr. Soumya Shankar Nath for the financial year 2017-18 can be adjusted against the fee for the course. The remaining amount will have to be borne by Dr. S.S. Nath.</li> <li>• Leave of the kind due, will be granted if required.</li> </ul> |


The meeting was closed with a vote of thanks by Director.


  
(Prof. Deepak Malviya)  
Director


  
(Prof. Mukul Misra)  
Dean

  
(Dr. P.K. Das)  
Head, Deptt. Of Anaesthesia

  
(Prof. S.S. Rajput)  
Head, Deptt. Of CTVS

  
(Prof. Nuzhat Husain)  
Head, Deptt. Of Pathology

  
(Dr. Vineeta Mittal)  
Head, Deptt. Of Microbiology

  
(Dr. Rohini Khurana)  
Nominated member by HOD Radiotherapy

Copy to-

1. All Committee Members, Dr. RMLIMS
2. Executive Registrar, Dr. RMLIMS
3. Medical Superintendent, Dr. RMLIMS
4. Finance Controller, Dr. RMLIMS



Ref. No. /RMLIMS/2015/217

Date: 26.03/15

### MINUTES OF THE MEETING

A meeting of the Academic Committee of Dr. RMLIMS was held on 20.03.2015 at 12:00 noon in the Conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

|  |                  |
|--|------------------|
| 1. Prof. Nuzhat Husain, Director, RMLIMS   | Chairman         |
| 2. Dr. Pradeep Kr. Maurya, Executive Registrar<br>& Associate Professor, Dept. of Neurology RMLIMS | Member Secretary |
| 3. Prof. A.K. Thacker, Head, Dept. of Neurology, RMLIMS  | Member           |
| 4. Prof. Arun Malhotra, Head, Dept. of Nuclear Medicine, RMLIMS                                    | Member           |
| 5. Prof. Mukul Misra, Head, Dept. of Cardiology, RMLIMS  | Member           |
| 6. Prof. Deepak Malviya, Head, Dept. of Anesthesiology, RMLIMS                                     | Member           |
| 7. Prof. S.S. Rajput, Head, Dept. of CVTS, RMLIMS, Lucknow   | Member           |
| 8. Dr. Pradyumn Singh, Additional Professor, Dept. of Pathology RMLIMS                             | Member           |
| 9. Dr. Deepak Kr. Singh, Associate Professor Dept. of Neurosurgery, RMLIMS                         | Member           |
| 10. Dr. Ishwar Ram Dhayal, Associate Professor Dept. of Urology, RMLIMS                            | Member           |
| 11. Dr. Anshum Pandey, Associate Professor Dept. of Gastro surgery, RMLIMS                         | Member           |
| 12. Dr. Sachin Awasthi, Associate Professor, Dept. of Emergency Medicine, RMLIMS                   | Member           |
| 13. Dr. Manodeep Sen, Associate Professor, Dept. of Microbiology, RMLIMS                           | Member           |
| 14. Dr. Shivendra Singh, Associate Professor, Dept. of Nephrology, RMLIMS                          | Member           |
| 15. Dr. Ravi Gaur, Assistant Professor, Dept. of PMR, RMLIMS                                       | Member           |
| 16. Dr. Prasant Verma, Assistant professor, Dept. of Gastro medicine, RMLIMS                       | Member           |

The agenda of the meeting was as follows-

The following decisions were taken:-

**With reference to Agenda-1)** To confirm the minutes of last meeting of Academic Committee held on 21.09.2014.

| Proposal   | Decision of Academic Committee   |
|--|--|
| The Institute has commenced its Emergency Services in collaboration with RMLCH with the present minimal staff and infrastructure. A proposal for developing the Emergency care services at the institute is enclosed (Annexure-) for approval of Academic committee. | The Academic Committee approved the proposal of Emergency Medicine services at the institute with suggestion to modify in the phase wise manner with deletion of duplication of items.<br>Phase I- Construction of Building<br>Phase- Manpower & Equipment |
|  | <b>Decision-Approved</b>   |



### Proposal

**For proposal (a)-** The following temporary change of posts in the following department is put up for the approval of the Academic Committee-

| Existing Posts   | Suggested Appointment                                    |
|--|--|
| Professor, Dept. of Medical Oncology                   | Professor, Dept. of Physical Medicine and Rehabilitation |
| Assistant Professor (Biochemistry), Dept. of Pathology | Assistant Professor, Dept. of Neurosurgery               |

**Justification-**

**For proposal (a)-** To start MD course in the Dept. of PMR. As per MCI requirements to start the MD course appointment of Professor is mandatory. Currently, The post of one Assistant & one Associate Professor is sanctioned in the Dept. of PMR. This temporary movement of post will fulfil the basic requirement of MCI to run MD course. It may also be mentioned, hence that getting Professor in the Dept. of medical Oncology is more unlikely.

**For proposal (b)-** Currently, Biochemistry Lab at Dr. Ram Mohan Lohia Institute of Medical Sciences, Lucknow deals in the clinical work only. At present adequate staff is present to run the biochemistry clinical work. The institute has already started the Neurology & Cardiology Emergency and Neurosurgery Emergency needs to be added. At present there is only one faculty in this department and one vacant post of each Assistant Professor, Associate Professor & Professor. The temporary movement of post will help in recruitment of more faculty which will help to start Neurosurgery Emergency.

### Decision of Academic Committee

The proposal was approved by Academic Committee with modification as below. It was recommended to appoint Assistant Professor against the posts of Associate Professor in the following Dept.

| a) | Existing Posts                       | Suggested Appointment                                    |
|----|--------------------------------------|--|
|    | Professor, Dept. of Medical Oncology | Professor, Dept. of Physical Medicine and Rehabilitation |

| b) | Dept.                                  | Assistant Professor |
|----|--|---------------------|
|    | Associate Professor, Neurosurgery      | 1                   |
|    | Associate Professor, Surgical Oncology | 1                   |
|    | Associate Professor, Urology           | 1                   |
|    | Associate Professor, Cardiology        | 1                   |
|    | Associate Professor, Radio-Diagnosis   | 1                   |

**Justification-**

**For proposal (a)-** To start MD course in the Dept. of PMR. As per MCI requirements to start the MD course appointment of Professor is mandatory. Currently, The post of one Assistant & one Associate Professor is sanctioned in the Dept. of PMR. This temporary movement of post will fulfil the basic requirement of MCI to run MD course. It may also be mentioned, hence that getting Professor in the Dept. of medical Oncology is more unlikely.

**For proposal (b)-** The Assistant Professor in the above departments have been promoted to Associate Professor under Career Progression Scheme of the Institute. The post of Associate Professor in the above departments have been advertised several times but till date they are vacant. Therefore, considering the clinical workload and in the interest of patient well fare, Assistant Professor may be appointed against the post of Associate Professor with permission from the Chairman/Governing Body. The post of Assistant Professor Biochemistry will remain in the department.

**Decision-Approved**

| Proposal  | Decision of Academic Committee  |
|---|---------------------------------|
| <p>After the merger of the Dr. RMLIMS &amp; RMLCH as per the MCI norms, the requirements of 557 teaching post &amp; 2260 Non-teaching posts has been prepared. List of required posts is enclosed for approval of Academic Committee.</p>   | <p><i>Decision-Approved</i></p> |
| <p>Academic Committee meeting held on 19.07.2014 approved the proposal of conducting walk in Interview of Senior Residents on Every last Saturday of the month on adhoc basis (for 89 days) it is in attention that one regular and two walk in interviews has been conducted but still several posts of senior resident are vacant. It is proposed to recruit Junior resident against these vacant senior residents posts in the respective department. The posts of senior residents will continue to be advertised as per the decided schedule of advertisement &amp; appointed Junior Residents will vacate posts as &amp; when eligible senior residents are appointed.</p>  | <p><i>Decision-Approved</i></p> |
| <p>The commencing of M.Sc. Nuclear medicine program under affiliation to university of Lucknow and authorization approval of RCI/AERB, GOI, Mumbai. The detailed proposal of the courses is being put for approval.</p>   | <p><i>Decision-Approved</i></p> |
| <p>The MCI had instructed vide letter no. MCI-34(1)/2012/UG-(website update)/130425-130893 dated-11.09.2014 to update the website in the first week of every month in the following format-</p> <ul style="list-style-type: none"> <li>a) Details of Dean, Principal &amp; Medical Superintendent including their name, qualification, complete address with telephone &amp; STD code, fax &amp; E-mail, etc.</li> <li>b) Teaching as well as non-teaching staff.</li> <li>c) Details of the sanctioned intake capacity of various courses UG as well as PGs by the MCI.</li> <li>d) List of students admitted merit wise category wise (UG &amp; PG) for the current &amp; previous year.</li> <li>e) Any research publications during the last one year.</li> <li>f) Details of any CME programmes, conference and/or any academic activities conducted by the institution.</li> <li>g) Details of any award and achievement received by the students or faculty.</li> <li>h) Details of the Affiliated University and its Vice-Chancellor &amp; Registrar.</li> <li>i) Result of all the examination of last one year.</li> <li>j) Details status of recognition of all the courses.</li> <li>k) Details status of clinical material in the hospital.</li> </ul> <p>For this purpose informations will be required from HOD every month.</p> <p>2) Further MCI vide letter no. MCI/Com.Sec./447/2014/12995 dated 11.09.2014 has asked for information about all the students admitted in the academic session 2014-15 which has to be submitted online under the following heading latest by 10<sup>th</sup> October 2014.</p> <ul style="list-style-type: none"> <li>i) Name, b) DOB c) Course name, d) Merit/Rank, e) Category/Sub category, f) percentage of marks in the PG entrance exam, g) PG teacher under whom the candidate is admitted, h) whether stipend paid or not and the amount) registration no., of the students and name of the council j) date of admission etc.</li> </ul> <p>The academic committee will all heads are informed of these important MCI notification through this meeting with request for compliance.</p> | <p><i>Decision-Approved</i></p> |



To decide to submit the application to MCI for increase in no. of seats (MD anaesthesiology) from 04 to 06 for the academic session 2015-16 in the dept. of Anaesthesiology.

Proposed by Head of the Department Anaesthesiology and approved by the Academic committee.

**Decision-Approved**

**Agenda-2 To reduce the fees for the student trainees**

Academic committee meeting held on 26.09.2014 decided that the fees for short term training (1-6 months) for students in the departments of Pathology, Microbiology, Radiation Oncology, Pharmacy, Nursing, Radio-diagnosis, Bio-Medical Engineer and other department as applicable will be Rs. 5000/- per month.

The students are not joining the institute due to high fee structure of the training. It is proposed to reduce the fees from Rs. 5000/- to Rs. 3000/- per month to provide training to students at the institute.

**Proposal Approved.**

Additionally, "the certificate will issue by the HOD of concerned department & countersigned by Executive Registrar. The format & Content of the certificate to be decided by concerned HOD".

**Agenda-3 To decide the change in name of the department of Radiation Oncology & CVTS as per MCI**

The departments of the Institute are named on the basis of approval given by the GB meeting dated 25.10.2010. There is discrepancy/difference in name of two departments { (1) Cardio Vascular & Thoracic Surgery (2) Radiation Oncology } as per the above GB approval and the letter of Permission from the MCI. It is therefore proposed that the names of all departments in the institute should be as per MCI recommendation.

Currently the following department names need to revised as per MCI-

| S<br>N | Name as per<br>GB Approval<br>Dated         | Name as<br>per MCI                          | Proposed<br>Name                            |
|--------|---|---|---|
| 1      | Radiation<br>Oncology                       | Radiothera<br>py                            | Radiotherapy                                |
| 2      | Cardio<br>Vascular &<br>Thoracic<br>Surgery | Cardio<br>Thoracic &<br>Vascular<br>Surgery | Cardio<br>Thoracic &<br>Vascular<br>Surgery |

| S<br>N | Name as per<br>GB<br>Approval<br>Dated      | Name as<br>per MCI                             | Propose<br>d Name                              |
|--------|---|--|--|
| 1      | Radiation<br>Oncology                       | Radiothe<br>rapy                               | Radiothe<br>rapy                               |
| 2      | Cardio<br>Vascular &<br>Thoracic<br>Surgery | Cardio<br>Thoracic<br>&<br>Vascular<br>Surgery | Cardio<br>Thoracic<br>&<br>Vascular<br>Surgery |

Additionally the committee decided that name of all the existing and proposed departments at the institute will be as per MCI norms.

**Agenda-4 Proposal to train Short term Honorary Fellowship max. upto 4 weeks at RMLIMS**

It has been observed that doctors may come from other national/International/SAARC/institutes in exchange programs & take training for a period of 01 to 04 weeks at RMLIMS. In such a case it is proposed that a system of honorary fellowship/training may be commenced at Dr. Ram Manohar Lohia Institute of Medical Sciences after approval from Director on the recommendations of concerned HOD. The Candidates for training on academic purposes should be employed at institute/colleges & hospitals of merit in India or from academic background in other countries.

**Proposal Approved.**

**Agenda-5 Information about MCI application sent for the academic session 2016-17**

It is proposed that new application for the following subjects should be submitted to the MCI for commencement / increase in Postgraduate seats for the academic session 2016-17

**For starting New Course**

| S.N                      | Department         | Degree | No. of Seats  |
|--------------------------|--------------------|--------|---------------|
| 1                        | Emergency medicine | MD     | 03            |
| 2                        | Microbiology       | MD     | 05            |
| 3                        | Nuclear Medicine   | MD     | 03            |
| <b>Increase in Seats</b> |                    |        |               |
| 1                        | Anaesthesiology    | MD     | from 04 to 06 |

**Approved.**

Additionally, the New applications may be submitted to MCI in any other department where the faculty may be expected to be completed.

**Agenda-6 Proposal to make laws for the employees of RMLIMS to undertake various study courses at other places of study such as Ph.D etc**

Employees in regular employment at Dr. Ram Manohar Lohia Institute of Medical Sciences seek permission to undertake Ph.D or other academic course while simultaneously working at the institute. Hence the rules for granting permission/leaves admissible should be defined. The following suggested rules are being put up for the approval of the academic committee-

1. Applicant should provide all details of course including leave requirement, duration of course, contact & exam period etc. issued from the university of course registration.
2. Whether course online or regular with details.
3. The arrangements of reliever during leave so that work would not be suffer.
4. Should full fill all the requirements for study leave as given in financial hand book VOL II-IV.
5. Should be recommended by the concerned HOD.
6. If the leave required is more than 03 months, the permission of Chairman will be necessary.
7. Any other

Academic committee approved the proposal point 01 to 05.

With the modification of point 06-

If the leave required is more than 03 months permission from the Academic Committee & Chairman will be necessary

**Additionally-**

8. Employees seeking permission for study leave must apply 6 months in advance.
9. A bond of maximum 03 year service after completion of course or of Rs. 5 Lakh will be signed by the employee going on leave.

**Agenda-7 Approval to sign MOU with Bundelkhand University, Jhansi for the purpose of exchange of students/residents, academic, training and research.**

A Memorandum of Understanding is proposed with Bundelkhand University, Jhansi. The goal of the MOU between Bundelkhand University and RMLIMS is to foster collaborative training and research programmes and to provide advancement in scientific knowledge.

**Proposal Approved**

**Any Other-8**

- a) In the selection Committee for the post of Assistant Professor the Heads of concerned department should be member of selection committee.
- b) when MD/MS/DM/MCh courses could not be started the departments may apply for postgraduate DNB programme. As & when the MCI norms are completed for MD/MS/DM/MCh the DNB programme the concerned department will stopped automatically.

**Approved.**

**Approved.**

The meeting was closed with a vote of thanks by Director.

(Prof. Nazhat Husain)  
Director

(Dr. Pradhep Kr. Maurya)  
Executive Registrar

(Dr. A.K. Thacker)  
Representative of Dean





# DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES

VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW

Ph. No. 0522-4918555, 4918504 FAX- 0522-4918506

Re: No. /RMLIMS/2014/190/ 2000

Date: 30/9/14

## MINUTES OF THE MEETING

A meeting of the Academic Committee of Dr. RMLIMS was held on 26.09.2014 at 4:00 p.m. in the Conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

|  |                  |
|--|------------------|
| 1. Prof. Nuzhat Husain, Director, RMLIMS                     | Chairman         |
| 2. Dr. Pradeep Kr. Maurya, Executive Registrar, RMLIMS       | Member Secretary |
| 3. Prof. Arun Chaturvedi, Dept. of Surgical Oncology, RMLIMS | Member           |
| 4. Prof. Deepak Malviya, Dept. of Anesthesiology, RMLIMS     | Member           |
| 5. Prof. M.L.B. Bhatt, Dept. of Radiotherapy, RMLIMS         | Member           |
| 6. Prof. A.K. Thacker, Dept. of Neurology, RMLIMS            | Member           |
| 7. Prof. Neera Kohli, Dept. of Radio-Diagnosis RMLIMS        | Member           |
| 8. Prof. Mukul Mishra, Dept. of Cardiology, RMLIMS           | Member           |
| 9. Dr. Pradyumn Singh, Dept. of Pathology RMLIMS             | Member           |
| 10. Dr. Vineeta Mittal, Dept. of Microbiology, RMLIMS        | Member           |
| 11. Dr. Deepak Kr. Singh, Dept. of Neurosurgery, RMLIMS      | Member           |
| 12. Dr. Ishwar Ram Dhayal, Dept. of Urology, RMLIMS          | Member           |
| 13. Dr. Satyawati Deswal, Dept. of Nuclear Medicine, RMLIMS, | Member           |
| 14. Dr. Prasant Verma, Dept. of Gastro Medicine, RMLIMS,     | Member           |
| 15. Dr. Ravi Gaur, Dept. of PMR, RMLIMS,                     | Member           |
| 16. Dr. Rajiv Ratan Singh, Dept. Emergency Medicine, RMLIMS  | Member           |
| 17. Dr. Shivendra Singh, Dept. of Nephrology, RMLIMS,        | Member           |

The agenda of the meeting was as follows-

The following decisions were taken:-

With reference to Agenda-1) To confirm the minutes of last meeting of Academic Committee held on 19.07.14.

| Agenda  |                        | Decision of Committee  |                          |          |  |
|---|------------------------|--|--------------------------|----------|--|
| It is proposed to commence GNM course in the institute for 60 students per year at Dr. Ram Manohar Lohia Institute of Medical Sciences in a self-financing manner. The details of proposal are attached. The infrastructure available at the institute will be utilized for the setting up of the Nursing school.   |                        | The academic committee approved to start General Nursing & Midwifery (GNM) Course at Dr. Ram Manohar Lohia Institute of Medical Science, Lucknow as proposed after permission from Governing body & State Medical Faculty. |                          |          |  |
| Diploma in Medical Laboratory Technician (DMLT) & Diploma in Medical Radiotherapy Technician (DMRT) courses are currently running in the institutes from academic session 2013-14. Currently 20 DMLT & 10 DMRT students are admitted at the institute. The teaching training of these technician training courses is done @ Rs. 12,000/- per technician trainee students / year in the academic year (as approved by state Medical Faculty). It has been proposed to commence to following courses- |                        | Decision-Approved  |                          |          |  |
|   |                        | 1. It was approved by the academic committee to increase in seats in each of the following courses as below:   |                          |          |  |
| S. N  | Name of the Department | Proposed Diploma Courses   | Proposed number of seats | Approved |  |
| 1   | Operation Theatre      | O.T. Technician  | 15                       | 15       |  |
| 2   | Radio-Diagnosis        | X-ray Technician   | 05                       | 10       |  |

*[Handwritten signatures]*



| S. No. | Name of the Department | Proposed Courses      | Diploma | Proposed number of seats |
|--------|------------------------|-----------------------|---------|--------------------------|
| 1      | Operation Theatre      | O.T. Technician       |         | 15                       |
| 2      | Radio-Diagnosis        | X-ray Technician      |         | 05                       |
| 3      | Cardiology             | Cardiology Technician |         | 05                       |
| 4      | Nephrology             | Dialysis Technician   |         | 05                       |

The State Medical Faculty has verbally communicated that at least 10 seats should be taken up for each course. The academic committee may approve courses & number of students in each course. Further proposal to increase fees per student may be considered to make the course self-financing & have capacity to invite faculty & hire tutors.

**Gymnasium-** It is proposed to run a gymnasium on the 3<sup>rd</sup> floor of Oncology Building for faculty & staff. The proposal submitted by the gymnasium committee is being put up for approval /modification.

**Creche-** It is proposed to run a Creche on the 3<sup>rd</sup> floor of Oncology Building for faculty & staff. The proposal submitted by the Creche committee is being put up for approval / modification.

|   |            |                       |    |    |
|---|------------|-----------------------|----|----|
| 3 | Cardiology | Cardiology Technician | 05 | 10 |
| 4 | Nephrology | Dialysis Technician   | 05 | 10 |

- The committee recommended the fees payable should be Rs. 36,000/- per annum payable twice a year.
- The funds generated from the fees should be spent under following heads-
  - Honorarium for teachers-  
External faculty-Rs. 1000/- per lecture (min.01hrs)  
Internal Faculty-Rs. 500/- per lectures (min. 01 hrs)
  - Study Material: including Books, electronics material minor equipment, consumables etc.
  - Expenditure on educational group functions organized for students.
  - Expenditure on examination

**Decision-Approved**

The proposal submitted for gymnasium committee was approved with following modifications:-

- Fees-** a) Rs. 500 per month or Rs. Rs. 3000/- annum for single person.  
b) Rs. 750 per month for family (spouse & Children)&Rs. 4500 per annum.
- Open Timings-**  
Morning- 6:00 am to 9:00 am  
Sports Rehabilitation patients under Dept. of PMR- 9:00 am to 2:00 pm  
Open Time- 2:00pm to 5 :00pm (for all off duty staff or family)  
Evening- 5:00 pm to 9:00 pm
- Staff-** Staff will be regular employee of the institute.
- Fund expenditure heads-** Separate Gym account to be opened & manage by Chairman & Nodal Officer by the gym committee.
  - Maintenance of Gym
  - Hiring of contractual Staff
  - Repair of damaged equipment not covered under CMC

The proposal submitted for Crèche committee was approved by the academic committee with the following modification-

- Children of both working mothers & fathers should be entitled.
- Temporary child care may be provided on daily basis @ Rs. 100/- day.
- 6 monthly health check-up of personnel employed in Creche should be done.

*[Handwritten signature]*

*[Handwritten signature]*



The term of Office of Chairman, Nodal Officers & members of Gym & Creche committees will be for 3 years. Appointing authority will rest with Director. In case a member leaves or resigns he will be replaced by another member of the same cadre.

**Decision-Approved**

the commencement of M.Sc Medical Physics course in the Department of Radiotherapy & Nuclear Medicine has been approved by Governing Body & affiliation with Lucknow University as approved in Governing body has been obtained. The detailed proposal of the course & fees structure is being put for approval.

Decision regarding the fee structure, possibility of self-financing & requirement of internships for students was discussed. It was opined that the proposal may be resubmitted in details by both departments of Nuclear Medicine & Radiotherapy in consensus.

**Decision-Approved**

i. BMLIMS is providing short term training (1-6 months) for students in the departments of Pathology, Microbiology, Radiation Oncology, Pharmacy, Nursing, Radio-diagnosis, Bio-Medical Engineer etc as approved by academic committee meeting held on 24.03.2012. The present fees for trainees is Rs. 1500/- per month. Decision of academic committee on increase in fees for student training if any is required.

With reference to the on-going studentships/ summer training in all departments at the institute, the academic committee agreed unanimously to increase the fees from 1500/- month to Rs. 5000/- per month.

ii. To commencement of fellowship/ observership for Doctors & approved fees for the same

With reference to observership for doctors the academic committee approved a fees of Rs. 10,000/- per month. The duration of observership was proposed from one to three months.

**Decision-Approved**

A recommendation of academic committee held on 30.01.2014 that "application to be submitted to MCI for new PG course for academic session 2015-16 only after appointment of required faculty members i.e. Professor, Associate Professor, Assistant Professor in the department with recommendation of concerned Head of Department". The Applications which had been sent to the MCI for commencement / increase in Post graduate seats for the academic session 2015-16 are as below:

The academic committee approved the new applications to MCI.

| S No. | Name of the Department | Degree | Commence ment | Increase |
|-------|------------------------|--------|---------------|----------|
| 1.    | Surgical Oncology      | M.Ch.  | 03            | --       |
| 2.    | Microbiology           | MD     | 05            | --       |
| 3.    | Nuclear Medicine       | MD     | 03            | --       |
| 4.    | Neurology              | DM     | --            | 01 to 03 |
| 5.    | Radio-therapy          | MD     | --            | 03 to 06 |
| 6.    | Cardiology             | DM     | --            | 01 to 03 |

**Decision-Approved**

With reference to Agenda-8

a) Revision of qualification & Experience for the post of Assistant Professor (Medical Physical in Nuclear Medicine & Radio Pharmacy) as proposed by Department of Nuclear Medicine

Proposal for revising of qualification & experience was rejected. The academic committee decided that Qualifications for the post of Assistant Professor (Medical







Agenda: - Proposal to appoint Professor, Dept. of PMR against post of Professor Dept. of Medical Oncology & Assistant Professor Neurosurgery against post of Assistant Professor, Biochemistry.

| Proposal   |   | Decision of Academic committee  |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
|--|---|---|-----------------------|---|---|---|---|---|---|----|--|-----------------------|--|--------------------------------------|---|--|---------------------------------|---|--|--------------------------------------|---|
| The following temporary change of posts in the following department is put up for the approval of the academic committee-  |   | a) The proposal was approved by Academic Committee with modification as below. It was recommended to appoint Assistant professor against the posts of Associate Professor in the following Dept.  |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
| <table><tr><th>Existing Posts</th><th>Suggested appointment</th></tr><tr><td>a) Professor, Dept. of Medical Oncology</td><td>Professor, Dept. of Physical Medicine and Rehabilitation.</td></tr><tr><td>b) Assistant Professor (Biochemistry), Dept. of Pathology</td><td>Assistant Professor, Dept. of Neurosurgery.</td></tr></table>  |   | Existing Posts  | Suggested appointment | a) Professor, Dept. of Medical Oncology | Professor, Dept. of Physical Medicine and Rehabilitation. | b) Assistant Professor (Biochemistry), Dept. of Pathology | Assistant Professor, Dept. of Neurosurgery. | <table><tr><th>a)</th><th>Existing Posts</th><th>Suggested appointment</th></tr><tr><td></td><td>Professor, Dept. of Medical Oncology</td><td>Professor, Dept. of Physical Medicine and Rehabilitation.</td></tr></table> |   | a) | Existing Posts                         | Suggested appointment |  | Professor, Dept. of Medical Oncology | Professor, Dept. of Physical Medicine and Rehabilitation. |  |                                 |   |  |                                      |   |
| Existing Posts   | Suggested appointment                                     |   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
| a) Professor, Dept. of Medical Oncology  | Professor, Dept. of Physical Medicine and Rehabilitation. |   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
| b) Assistant Professor (Biochemistry), Dept. of Pathology  | Assistant Professor, Dept. of Neurosurgery.               |   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
| a)   | Existing Posts  | Suggested appointment   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
|  | Professor, Dept. of Medical Oncology                      | Professor, Dept. of Physical Medicine and Rehabilitation.   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
| <b>Justification-</b><br>For proposal (a)- To start MD course in the Dept. of PMR. As per the MCI requirement to start the MD course appointment of Professor is mandatory. Currently, the post of one Assistant & one Associate Professor is sanctioned in the Dept. of PMR. This temporary movement of post will fulfill the basic requirement of MCI to run MD course. It may also be mentioned, hence that getting Professor in the Dept. of Medical Oncology is more unlikely.  |   | <table><tr><th>b)</th><th>Dept.</th><th>Assistant Professor</th></tr><tr><td></td><td>Associate Professor, Neurosurgery</td><td>1</td></tr><tr><td></td><td>Associate Professor, Surgical oncology</td><td>1</td></tr><tr><td></td><td>Associate Professor, Urology</td><td>1</td></tr><tr><td></td><td>Associate Professor, Cardiology</td><td>1</td></tr><tr><td></td><td>Associate Professor, Radio-Diagnosis</td><td>1</td></tr></table>  |                       | b)                                      | Dept.   | Assistant Professor                                       |   | Associate Professor, Neurosurgery   | 1 |    | Associate Professor, Surgical oncology | 1                     |  | Associate Professor, Urology         | 1   |  | Associate Professor, Cardiology | 1 |  | Associate Professor, Radio-Diagnosis | 1 |
| b)   | Dept.   | Assistant Professor   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
|  | Associate Professor, Neurosurgery                         | 1   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
|  | Associate Professor, Surgical oncology                    | 1   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
|  | Associate Professor, Urology                              | 1   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
|  | Associate Professor, Cardiology                           | 1   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
|  | Associate Professor, Radio-Diagnosis                      | 1   |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
|  |   | <b>Justification-</b> a) To start MD course in the Dept. of PMR. As per the MCI requirement to start the MD course appointment of Professor is mandatory. Currently, the post of one Assistant & one Associate Professor is sanctioned in the Dept. of PMR. This temporary movement of post will fulfill the basic requirement of MCI to run MD course. It may also be mentioned, hence that getting Professor in the Dept. of Medical Oncology is unlikely.  |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |
| For proposal (b)- Currently, Biochemistry Lab at Dr. RML N.S. deals in the clinical work only. At present adequate staff is present to run the biochemistry clinical work. The institute has already started the Neurology & Cardiology Emergency and Neurosurgery Emergency needs to be added. At present there is only one faculty in this department and one vacant post of each Assistant Professor, Associate Professor & Professor. The temporary movement of post will help in recruitment of more faculty which will help to start Neurosurgery Emergency. |   | b) The Assistant Professors in the above departments have been promoted to Associate Professor under Career Progression Scheme of the Institute. The post of Associate Professor in the above departments have been advertised several times but till date they are vacant. Therefore, considering the Clinical workload and in the interest of patient well fare, Assistant Professor may be appointed against the post of Associate Professor with permission from the chairman / Governing Body. The post of Assistant Professor Biochemistry will remain in the department. |                       |   |   |   |   |   |   |    |  |                       |  |                                      |   |  |                                 |   |  |                                      |   |

*[Handwritten signatures and initials]*



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Agenda-4 To approve the proposed teaching & Non teaching posts required after merger of the Dr. Ram Manohar Lohia Combined Hospital & Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow for MBBS, MD, MS, DM, MCh courses in new and existing Departments

| Proposal  | Decision of Academic committee                   |
|---|--|
| After the merger of the Dr. RMLIMS & Dr. RMLCH as per the MCI norms, the requirement of 557 Teaching posts & 2560 Non teaching posts has been prepared. List of required posts is enclosed (Annexure-3) for approval of academic committee. | The proposal approved by the Academic committee. |

Agenda-5 Adhoc appointment of Junior Resident on the vacant posts of Senior Resident in the interim period between regular advertisements.

| Proposal  | Decision of Academic committee                   |
|---|--|
| Academic committee meeting held on 19.07.2014 approved the proposal of conducting walk in interview of Senior Residents on every last Saturday of the month on adhoc basis (for 89 days). It is to mention that one regular and two Walk-In-Interviews has been conducted but still several posts of senior residents are vacant. It is proposed to recruit Junior Residents against these vacant senior resident posts in the respective departments for the smooth functioning of the departments. The post of Senior Resident will continue to be advertised as per the decided schedule of advertisement, & appointed Junior residents will vacate posts as & when eligible Senior residents are appointed. | The proposal approved by the Academic committee. |

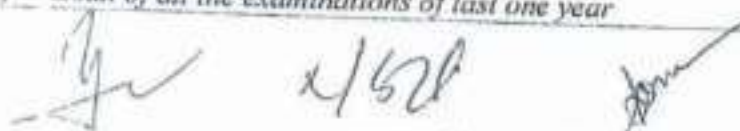
Additional Agenda

Agenda-6 Proposal to commence M. Sc Nuclear Medicine at RMLIMS

| Proposal  | Decision of Academic committee                   |
|---|--|
| The commencing of M. Sc Nuclear Medicine program under affiliation to University of Lucknow and authorization/ approval of RS/AERB, GOI, Mumbai. The detailed proposal of the Course is being put for approval. | The proposal approved by the Academic committee. |

Agenda-7 Update of Institute website as per MCI instructions

|   |                              |
|---|------------------------------|
| <p>1) The MCI had instructed vide letter no. MCI-34(1)/2012/UG-website update/130425-130893 dated 11.09.2014 to update the institute website in the first week of every month in the following format –</p> <p>a) Details of Dean, Principal and Medical Supt. Including their name, qualification complete address with telephone and STD code, fax and email etc.</p> <p>b) Teaching as well as non teaching staff.</p> <p>c) Details of sanctioned intake capacity of various courses UG as well as PGs by the MCI</p> <p>d) List of the students admitted merit wise category wise (UG &amp; PG) for the current and previous year.</p> <p>e) Any research publications during the last one year</p> <p>f) Details of any CME programmes, conferences and /or any academic activities conducted by the institution.</p> <p>g) Details of any awards and achievement received by the students or faculty</p> <p>h) Details of affiliated university and its Vice chancellor and Registrars</p> <p>i) Result of all the examinations of last one year</p> | Academic Committee informed. |
|---|------------------------------|





- j. Detailed status of recognition of all courses
- k. Details of clinical material in the hospital.

For this purpose informations will be required from HOD every month. (Annexure- 4)

- 2. Further MCI vide letter no. MCI/Com.Sec./447/2014/12995 dated 11.09.2014 has asked for information about all the students admitted in the academic session 2014-15 which has to be submitted online under the following heading latest by 7<sup>th</sup> October 2014.

- i) Name, b) DOB, c) Course name, d) Merit/ Rank, e) category/Sub category, f) percentage of marks in the PG entrance exam, g) PG teacher under whom the candidate is admitted, h) whether stipend paid or not and the amount, i) registration no. of the student and name of the council, j) date of admission etc. (Annexure- 5)

The academic committee will all heads are informed of these important MCI notification through this meeting with request for compliance.

**Agenda-8 Application for increase in number of MD seats in Dept. of Anaesthesiology**


To decide to submit the application to MCI for increase in no. of seats in MD anaesthesiology) from 04 to 06 for the academic session 2015-16 in the Dept. of Anaesthesiology

Proposed by Head of the Department Anaesthesiology and approved by the Academic committee

The meeting was closed with a vote of thanks by Director.

  
(Prof. Nuzhat Husain)  
Director

  
(Dr. Pradeep Kr. Maurya)  
Executive Registrar

  
(Dr. Neera Kohli)  
Representative of Dean

Copy :-

- 1 All Committee Members, RMLIMS, Lucknow
- 2 Executive Registrar, RMLIMS, Lucknow
- 3 Medical Superintendent, RMLIMS, Lucknow
- 4 P.S. To Director, RMLIMS, Lucknow



Ref. No. /RMLIMS/2014 184/Dean

Date: 21/7/14

MINUTES OF THE MEETING

A meeting of the Academic Committee of Dr. RMLIMS was held on 19.07.2014 at 12:00 noon in the Conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

|   |                  |
|---|------------------|
| 1. Prof. Nuzhat Husain, Director, RMLIMS  | Chairman         |
| 2. Dr. Pradeep Kr. Maurya, Executive Registrar & Associate Professor, Dept. of Neurology RMLIMS | Member Secretary |
| 3. Prof. M.L.B. Bhatt, Head, Dept. of Radiotherapy, RMLIMS                                      | Member           |
| 4. Prof. A.K. Thacker, Head, Dept. of Neurology, RMLIMS   | Member           |
| 5. Prof. Neera Kohli, Head, Dept. of Radio-Diagnosis RMLIMS                                     | Member           |
| 6. Prof. Anur Malhotra, Head, Dept. of Nuclear Medicine, RMLIMS                                 | Member           |
| 7. Dr. Pradyumn Singh, Additional Professor, Dept. of Pathology RMLIMS                          | Member           |
| 8. Dr. Vineeta Mittal, Associate Professor, Dept. of Microbiology, RMLIMS                       | Member           |
| 9. Dr. Satish Chandra Dhasmana, Associate Professor, Dept. of Anesthesiology, RMLIMS            | Member           |
| 10. Dr. Deepak Kr. Singh, Associate Professor Dept. of Neurosurgery, RMLIMS                     | Member           |
| 11. Dr. Ishwar Ram Dhayal, Associate Professor Dept. of Urology, RMLIMS                         | Member           |
| 12. Dr. Anshuman Pandey, Associate Professor Dept. of Gastro surgery, RMLIMS                    | Member           |
| 13. Dr. Ashish Singhal, Associate Professor Dept. of Surgical Oncology, RMLIMS                  | Member           |
| 14. Dr. Bhuwan Chandra Tiwari, Assistant Professor Dept. of Cardiology, RMLIMS                  | Member           |
| 15. Dr. Rajeev Rattan, Assistant Professor, Dept. of Emergency Medicine, RMLIMS                 | Member           |

The agenda of the meeting was as follows:-

The following decisions were taken:-

With reference to Agenda-1) To confirm the minutes of last meeting of Academic Committee held on 12.03.2014.

Agenda

To discuss reallocation of Senior Resident in various department at Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow

Decision of Committee

It was decided to reallocate the 30 seats of senior resident sanctioned at RMLIMS vide G.O. no.2536/71-2-12-2008 dated 14.03.2008 in consultation with respective heads of the departments and the need of the Institute.

| SN    | Dept.              | Previous allocation | New allocation | Change |
|-------|--------------------|---------------------|----------------|--------|
| 1.    | Cardiology         | 3                   | 3              | Nil    |
| 2.    | CVTS               | 2                   | -              | -2     |
| 3.    | Neurosurgery       | 3                   | 4              | +1     |
| 4.    | Neurology          | 3                   | 3              | Nil    |
| 5.    | Rad. Oncology      | 2                   | 2              | Nil    |
| 6.    | Pathology          | 2                   | 2              | Nil    |
| 7.    | Anesthesiology     | 4                   | 9              | +5     |
| 8.    | Radio-diagnosis    | 2                   | 4              | +2     |
| 9.    | Surgical Oncology  | 2                   | 1              | -1     |
| 10.   | Urology            | 2                   | 1              | -1     |
| 11.   | Nuclear Medicine   | 1                   | -              | -1     |
| 12.   | Gastro Surgery     | 2                   | -              | -2     |
| 13.   | Microbiology       | 1                   | -              | -1     |
| 14.   | Gastro Medicine    | 1                   | -              | -1     |
| 15.   | Nephrology         | -                   | -              | Nil    |
| 16.   | Medical Oncology   | -                   | -              | Nil    |
| 17.   | Emergency Medicine | -                   | -              | +1     |
| Total |                    | 30                  | 30             |        |

Decision-Approved

*[Signature]*  
21/7/14

*[Signature]*

*[Signature]*



To decide on holding pre interview examination of non-  
a post with large number of applications in terms of-

It was decided to hold pre interview examination if possible, on following post advertised no.760 Estb.(Gen)/RMLIMS/2014 dated 03.03.2014 taking in view 3(a) also

| S.N. | Name of the post   | Total vacancy | Pre interview examination (If possible) |
|------|--------------------|---------------|---|
| 1    | GDMO               | 2             | Yes                                     |
| 2    | Sister Grade II    | 25            | Yes                                     |
| 3    | Technical Grade II | 3             | Yes                                     |
| 4    | Dietician          | 1             | Yes                                     |
| 5    | Lab Assistant      | 4             | Yes                                     |

i. Minimum number of applications required for exam screening

Minimum no. of application will be 10 times to the no. of post advertised.

ii. Format of examination

To be decided by Coordinator Examination committee Prof. Neera Kohli who will be Faculty In-charge of examination & guidance/help will be sought from SGPGIMS, Lucknow

iii. Faculty In-charge of examination

iv. Question Bank

Software for random paper generation with checking (if possible)

Dr. Anshuman Pandey will coordinate in planning for developing software for random paper generation biometrics with Prof. Neera Kohli. Help will be sought from SGPGIMS where the system is well organized.

v. Qualifications ratio for interview

Qualification ratio will be 1:5 for interview. It was decided that examination will be qualifying examination for interview. Final selection will be based on evaluation in interview.

vi. Any other aspects related to examination.

Biometrics, Videography complete transparency will be maintained.

Any other matter with the permission of Chairperson

**Decision-Approved**

To approve commencement of M.Sc., Medical Physics (Med./ Rad. Phys.) course in Radiotherapy Dept.

With reference to commencing M.Sc., Medical Physics (Med./ Rad. Phys.) course in Radiation Oncology department. The Academic Committee approved the commencement of course in affiliating with Lucknow University.

**Decision-Approved**

With reference to Agenda 02- To decide to start the General Nursing & Midwifery (GNM) Courses in the institute

It is proposed to commence GNM course in the institute for 60 students per year at Dr. Ram Manohar Lohia Institute of Medical Sciences in a self-financing manner. The details of proposal are attached. The infrastructure available at the institute will be utilized for the setting up of the Nursing school.

The academic committee approved to start General Nursing & Midwifery (GNM) Course at Dr. Ram Manohar Lohia Institute of Medical Science, Lucknow as proposed after permission from Governing body & State Medical Faculty.

*[Signature]* 21/7/14

*[Signature]* 21/7/14

**Creche-** It is proposed to run a Creche on the 3<sup>rd</sup> floor of Oncology Building for faculty & staff. The proposal submitted by the Creche committee is being put up for approval / modification.

4. **Fund expenditure heads-** Separate Gym account to be opened & managed by Chairman & Nodal Officer by the gym committee.
- a) Maintenance of Gym
  - b) Hiring of contractual Staff
  - c) Repair of damaged equipment not covered under CMC

The proposal submitted for Crèche committee was approved by the academic committee with the following modification-

- a) Children of both working mothers & fathers should be entitled.
- b) Temporary child care may be provided on daily basis @ Rs. 100/- day.
- c) 6 monthly health check-up of personnel employed in Creche should be done.

The term of Office of Chairman, Nodal Officers & members of Gym & Creche committees will be for 3 years. Appointing authority will rest with Director. In case a member leaves or resigns he will be replaced by another member of the same cadre.

**With reference to Agenda-5 To decide the fees structure of M.Sc. Medical Physics in the Department of Radiotherapy & Nuclear Medicine**

The commencement of M. Sc Medical Physics course in the Department of Radiotherapy & Nuclear Medicine has been approved by Governing Body & affiliation with Lucknow University as approved in Governing body has been obtained. The detailed proposal of the course & fees structure is being put for approval.

Decision regarding the fee structure, possibility of self-financing & requirement of internships for students was discussed. It was opined that the proposal may be resubmitted in details by both departments of Nuclear Medicine & Radiotherapy in consensus.

**With reference to Agenda-6 To commence fellowships/ observership for doctors at RMLIMS & to decide about the fees for the student trainees**

i. RMLIMS is providing short term training (1-6 months) for students in the departments of Pathology, Microbiology, Radiation Oncology, Pharmacy, Nursing, Radio-diagnosis, Bio-Medical Engineer etc as approved by academic committee meeting held on 24.03.2012. The present fees for trainees is Rs. 1500/- per month. Decision of academic committee on increase in fees for student training if any is required.

With reference to the on-going studentships/ summer training in all departments at the institute, the academic committee agreed unanimously to increase the fees from 1500/- month to Rs. 5000/- per month.

ii. For commencement of fellowship/ observership for Doctors & approved fees for the same.

With reference to observership for doctors the academic committee approved a fees of Rs. 10,000/- per month. The duration of observership was proposed from one to three months.

  
21/7/14

 14/5/14



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With reference to Agenda-7 Information about MCI application sent for the academic session 2015-16

A recommendation of academic committee held on 30.01.2014 that "application to be submitted to MCI for new PG course for academic session 2015-16 only after appointment of required faculty members i.e. Professor, Associate Professor, Assistant Professor in the department with recommendation of concerned Head of Department". The Applications which had been sent to the MCI for commencement / increase in Post graduate seats for the academic session 2015-16 are as below:

The academic committee approved the new applications to MCI.

| S.N<br>c. | Name of the<br>Department | Degree | Commence<br>ment | Increase |
|-----------|---------------------------|--------|------------------|----------|
| 1.        | Surgical<br>Oncology      | M.Ch.  | 03               | --       |
| 2.        | Microbiology              | MD     | 05               | --       |
| 3.        | Nuclear<br>Medicine       | MD     | 03               | --       |
| 4.        | Neurology                 | DM     | --               | 01 to 03 |
| 5.        | Radio-therapy             | MD     | --               | 03 to 06 |
| 6.        | Cardiology                | DM     | --               | 01 to 03 |

V With reference to Agenda-8 Any other matter with the permission of Chairperson

a) Revision of qualification & Experience for the post of Assistant Professor (Medical Physical in Nuclear Medicine & Radio Pharmacy) as proposed by Department of Nuclear Medicine

Proposal for revising of qualification & experience was rejected. The academic committee decided that Qualifications for the post of Assistant Professor (Medical Physical in Nuclear Medicine & Radio Pharmacy) will be as per recommendation by MCI. Ph. D in relevant subject will be mandatory. Experience of 3 years at MCI recognized institute on post of lecturer or equivalent will be counted after Master's degree.

| Post   | Existing R&R   | Revision   | Reference   |
|--|--|--|---|
| Assistant Professor (Medical Physics in Nuclear Medicine & Radio Pharmacy) | M.Sc. (Phy/Chem./Bio Physics/Med. Physics/MSc Dip RP / M.Sc Nuclear Medicine) with relevant PhD Degree<br><br>Three Yrs experience in the subject in a recognized Medical College/teaching institution as lecturer or equivalent | M.Sc. In Nuclear Medicine or M. Sc. Physics with DRP / DMRIT<br><br>Eight years of experience in Nuclear Medicine as Medical Physicist/ Radio Chemist or Equivalent<br><br>Radiological Safety officer (RSO) level-III certification from Atomic Energy Regulatory Board (AERB) Govt. of India | Annexure-1<br><br>Bhopal Memorial Hospital & Research Centre (ICMR) MoH & FW Govt. of India |

21/11/14

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**With reference to Agenda 03- To approve commencement of technical courses of OT Technician, X-ray Technician, Cardiology Technician, Dialysis Technician & decision on fee structure & self-financing of all technical courses**

Diploma in Medical Laboratory Technician (DMLT) & Diploma in Medical Radiotherapy Technician (DMRT) courses are currently running in the institutes from academic session 2013-14. Currently 10 DMLT & 10 DMRT students are admitted at the institute. The teaching training of these technician training courses is done @ Rs. 12,000/- per technician training students / year in the academic year (as approved by state Medical Faculty). It has been proposed to commence to following courses-

| S.N | Name of the Department | Proposed Diploma Courses | Proposed number of seats |
|-----|------------------------|--------------------------|--------------------------|
| 1   | Operation Theatre      | O.T. Technician          | 15                       |
| 2   | Radio-Diagnosis        | X-ray Technician         | 05                       |
| 3   | Cardiology             | Cardiology Technician    | 05                       |
| 4   | Nephrology             | Dialysis Technician      | 05                       |

The State Medical Faculty has verbally communicated that at least 10 seats should be taken up for each course. The academic committee may approve courses & number of students in each course. Further proposal to increase fees per student may be considered to make the course self-financing & have capacity to invite faculty & hire tutors.

1. It was approved by the academic committee to increase in seats in each of the following courses as below:

| S. N | Name of the Department | Proposed Diploma Courses | Proposed number of seats | Approved |
|------|------------------------|--------------------------|--------------------------|----------|
| 1    | Operation Theatre      | O.T. Technician          | 15                       | 15       |
| 2    | Radio-Diagnosis        | X-ray Technician         | 05                       | 10       |
| 3    | Cardiology             | Cardiology Technician    | 05                       | 10       |
| 4    | Nephrology             | Dialysis Technician      | 05                       | 10       |

2. The committee recommended the fees payable should be Rs. 36,000/- per annum payable twice a year.
3. The funds generated from the fees should be spent under following heads-
- Honorarium for teachers-  
External faculty- Rs. 1000/- per lecture (min. 01 hrs)  
Internal Faculty- Rs. 500/- per lectures (min. 01 hrs)
  - Study Material: including Books, electronics material minor equipment, consumables etc.
  - Expenditure on educational group functions organized for students.
  - Expenditure on examination

**With reference to Agenda-4 To consider recommendation by the committees for Gymnasium & Creche**

**Gymnasium-** It is proposed to run a gymnasium on the 3<sup>rd</sup> floor of Oncology Building for faculty & staff. The proposal submitted by the gymnasium committee is being put up for approval /modification.

The proposal submitted for gymnasium committee was approved with following modifications:-

- Fees** - a) Rs. 500 per month or Rs. 3000/- annum for single person.  
b) Rs. 750 per month for family (spouse & Children) & Rs. 4500 per annum.
- Open Timings-**  
Morning- 6:00 am to 9:00 am  
Sports Rehabilitation patients under Dept. of PMR- 9:00 am to 2:00 pm  
Open Time- 2:00 pm to 5:00 pm (for all off duty staff or family)  
Evening- 5:00 pm to 9:00 pm
- Staff-** Staff will be regular employee of the institute.

  
21/7/14

  
N/62



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1) Proposal for holding walk-in interview for vacant posts of Senior Residents in all departments of RMLIMS on last Saturdays of every month for adhoc appointment.

The committee approved that adhoc appointment through walk in interview on posts of Senior Residents (SR) in all departments should be held in a regular manner on the last Saturday of every month at 12:00 pm. In case last Saturdays is a holiday the interview may be held on Friday at 3:00 pm. The appointment will be made on adhoc basis for 89 days renewable upto a max. of 3 times or until regular appointment. All govt. rules will be followed for appointments.

Regular appointment on posts of SR will be done twice in every academic year in July & January.

The meeting was closed with a vote of thanks by Director.

(Prof. Nuzhat Husain)

Director

(Dr. Pradeep Kr. Maurya)

Executive Registrar

(Dr. Neera Kohli)

Representative of Dean

Copy to-

1. All Committee Members, RMLIMS, Lucknow
2. Executive Registrar, RMLIMS, Lucknow
3. Medical Superintendent, RMLIMS, Lucknow
4. P.S. To Director, RMLIMS, Lucknow



Ref. No.- /RMLIMS/2014,

Date- July, 2014

**Minutes of the meeting for Crèche:RMLIMS**

A meeting of the Crèche Committee of Dr. RMLIMS was held on 16.07.2014 at 3.00 pm in the Administrative Block Ground floor room no. 10 at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

- |   |                  |
|---|------------------|
| 1. Prof. Neera Kohli, Dept. of Radiodiagnosis, Dr.RMLIMS    | Chairman         |
| 2. Dr. Namrata Punit Awasthi, Dept. of Pathology, Dr.RMLIMS | Member Secretary |
| 3. Mrs. Suman Singh, CNO, Dr.RMLIMS                         | Member           |
| 4. Mrs. Namita Upadhyay, DR.RMLIMS                          | Member           |
| 5. Mrs. Mansha Kaushal, Dr. RMLIMS                          | Member           |

It was projected that there might be approx. 20 children admitted to the crèche. After detailed deliberations and keeping in view the present needs of children of working mothers in the Institute, following decisions were taken and suggestions made:

1. Children above 06 months ~~age~~ will be admitted to be Crèche.
2. Timing for Crèche 7.30am to 8.30pm Monday to Saturday, Sunday Closed
3. Fees Rs. 1500/- per Child
4. Staff Requirements
  - (a) Supervisor 01
  - (b) Attendants 03
- Sweeper appointed at 3<sup>rd</sup> floor oncology building shall perform the cleaning twice-morning and evening. At other times the attendants will do the necessary cleaning work as and when required.
5. Staff timing:-
  - (a) Supervisor 10.00am to 6.00pm
  - (b) Attendants Two shifts
    - i- 7.30am to 3.30pm 02 attendants on duty
    - ii- 3.30pm to 8.30pm 01 attendant on duty

Shifts will be rotated for each attendant and person working in 2<sup>nd</sup> shift will work as back up in the absence of other attendants for that month.

6. A savings bank account in the name of Crèche RMLIMS will be initiated in the Indian Overseas Bank and the amount collected as fees will be deposited in this account. Authorized signatories for this account would be Director, RMLIMS and Director Nominee.
7. Committee suggested that a Crèche In charge may be nominated by the Director, RMLIMS for solving the day to day issues of the Crèche.







**Dr. Ram Manohar Lohia Institute of Medical Sciences,  
Vibhuti Khand, Gomti Nagar, Lucknow-226010**

Ph No.0522-4918555, 504 Fax No.- 0522-4918506, Website- [www.rmlims.in](http://www.rmlims.in)

- B. The duties of the supervisor would be as follows :-
- i. Record Keeping Registration forms, Fees, Medical health checkup records of children and staff.
  - ii. Attendance of children and staff
  - iii. Inventory Management
  - iv. Supervision of hygiene of Staff members
  - v. To make monthly duty roster.
  - vi. Over all supervision
  - vii. Report submission to committee – Monthly
  - viii. Day to day reporting to Crèche In charge.
9. Committee suggested that Medical Health Check up every three months should be carried out for the children by a Paediatrician.
10. The appointment letter issued to the staff should clearly state that 'tobacco chewing and smoking in the crèche would lead to immediate termination'. A proper health check up with an emphasis on communicable diseases should be carried out before the appointment.
11. Food & Milk for children should be brought from home. Refrigeration and heating facilities shall be provided in the Crèche.
12. Intercom Facility should be provided in the Crèche.

(Prof. Neera Kohli)  
Dept. of Radiodiagnosis  
Chairman

(Dr. Namrata Punit Awasthi)  
Dept. of Pathology  
Member Secretary

(Mrs. Suman Singh)  
CNO  
Member

(Mrs. Namita Upadhyay)  
L.D.A  
Member

(Mrs. Manisha Kaushal)  
Sister Gr-1  
Member

CCTV - Crèche & Gym







# DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES

VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW

Ph. No. 0522-4918555, 4918504 FAX- 0522-4918506

Ref. No. /RMLIMS/2014 /178

Date: 15/3/14

## MINUTES OF THE MEETING

A meeting of the Academic Committee of Dr. RMLIMS was held on 12.03.2014 at 4:00 p.m. in the Conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

|  |                  |
|--|------------------|
| 1. Prof. Nuzhat Husain, Director, RMLIMS                             | Chairman         |
| 2. Dr. Pradeep Kr. Maurya, Executive Registrar, RMLIMS               | Member Secretary |
| 3. Prof. M.L.B. Bhatt, Dept. of Radiotherapy, RMLIMS                 | Member           |
| 4. Prof. A.K. Thacker, Dept. of Neurology, RMLIMS                    | Member           |
| 5. Prof. Neera Kohli, Dept. of Radio-Diagnosis RMLIMS                | Member           |
| 6. Prof. Mukul Mishra, Dept. of Cardiology, RMLIMS                   | Member           |
| 7. Dr. Pradyumn Singh, Dept. of Pathology RMLIMS                     | Member           |
| 8. Dr. Vineeta Mittal, Dept. of Microbiology, RMLIMS                 | Member           |
| 9. Dr. Deepak Kr. Singh, Dept. of Neurosurgery, RMLIMS               | Member           |
| 10. Dr. Ishwar Ram Dhayal, Dept. of Urology, RMLIMS                  | Member           |
| 11. Dr. Anshumn Pandey, Dept. of Gastrosurgery, RMLIMS, Lucknow      | Member           |
| 12. Dr. Satyawati Deswal, Dept. of Nuclear Medicine, RMLIMS, Lucknow | Member           |
| 13. Dr. Ashish Singhal, Dept. of Surgical Oncology, RMLIMS, Lucknow  | Member           |
| 14. Dr. Abhilash Chandra, Dept. of Nephrology, RMLIMS, Lucknow       | Member           |
| 15. Dr. Ajitesh Jain, Dept. of CVTS, RMLIMS, Lucknow                 | Member           |

The agenda of the meeting was as follows-

The following decisions were taken:-

With reference to Agenda-1) To confirm the minutes of last meeting of Academic Committee held on 30.01.2014.

| S. N. | Agenda  | Decision of Committee  |
|-------|---|--|
| 1.    | To decide on application to be submitted to the Medical Council of India for approval of new PG courses for the academic session 2015-2016.   | It was decided that application to be submitted to MCI for new PG course for academic session 2015-16 only after appointment of required faculty members ie. Professor, Associate Professor, Assistant Professor in the department & with recommendation of concerned Head of Department.  |
| 2.    | To discuss about the implementation of MCI recommendations at RMLIMS for Post Graduate Students related to Record (Log) Book, Poster presentation, Paper presentation, Publication & Thesis which are pre-requisites for their examination (As per PG Medical Education Regulations 2000 of MCI). | <p><i>Decision-Approved</i></p> <p>It was decided that MCI recommendation at RMLIMS for PG student related to record (Log) Book, Poster Presentation, Paper Presentation &amp; Publication &amp; Thesis will be implemented.</p> <p>In the matter of publication it was decided that PG students should have an accepted/published paper for publication for PG examination.</p> <p><i>Decision-Approved</i></p> |



|    |  |   |
|----|--|---|
| 3. | To decide whether MCI inspection for increase in M.Ch seats of CVTS to be pursued for the current year (2014-2015) or not.   | It was decided with approval of HOD CVTS, that application for MCI inspection to increase in number of seats for M.Ch. in CVTS should be cancelled in the current academic year 2014-15.<br><br><i>Decision-Approved</i>  |
| 4. | To inform academic committee members about the proceedings of the meeting held at KGMU on 17.01.2014 to discuss & finalize the list of the faculty members of the affiliated medical institutions for their recognition as PG teacher & to resolve other related issues. | Academic committee members were informed about the proceeding of meeting held at KGMU on 17.01.2014. It was decided that-<br>1. Prescribed proforma for PG teachers of the departments where PG course have commenced, & approved for commencement have to be submitted to KGMU, Lucknow<br>2. Practical examination for post graduate students MD/MS/DM/M.Ch should be held at Dr. RMLIMS only & that the KGMU should be requested to kindly approve the same.<br>3. To constitute a curriculum committee in each deptt. at our institute.<br><br><i>Decision-Approved</i> |
| 5. | To decide about establishment of new super speciality departments (e.g., Reproductive Medicine/ Obstetrics & Gynecology & Transfusion Medicine) at RMLIMS.   | The academic committee recommended opening of the following departments at RMLIMS:- 1) Transfusion Medicine 2) Reproductive Medicine 3) Neonatology 4) Deptt. of Hospital Administration & Biostatistics 5) Endocrinology at RMLIMS.<br><br><i>Decision-Approved</i>  |
| 6. | Review & acceptance of suggestions of PG committee, Admission committee, Examination committee & Medical Education Units of the Institute.   | Committee reviewed the suggestions of PG committee, Admission committee, Examination committee & Medical Education Units of the Institute and the same were approved.<br><br><i>Decision-Approved</i>   |
| 7. | Any other matter with permission of Chairperson-<br><br>A) Use of Animal House facility at SGPGIMS, Lucknow<br><br>B) Establishment of Examination system in the Institute (for Diploma Candidates & for screening of application forms for interview).                  | a) The head of the department of Microbiology suggested to get permission from SGPGIMS, Lucknow to use their Animal House facility which is mandatory for the Microbiology work. The academic committee approved this.<br>b) It was decided to establish an examination system in the institute for diploma candidates and screening of application form for interview. Details of the System would be prepared by the examination committee.<br><br><i>Decision-Approved</i>   |

**With reference to Agenda-2)**

To discuss reallocation of Senior Resident in various department at Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow

It was decided to reallocate the 30 seats of senior resident sanctioned at RMLIMS vide G.O. no.2536/71-2-12-आरएमएल-3/2008 dated 14 अगस्त 2012 in consultation with respective heads of the departments and the need of the Institute-

| SN           | Dept.              | Previous allocation | Total no. of seats after new allocation | Reallocation seats |
|--------------|--------------------|---------------------|---|--------------------|
| 1.           | Cardiology         | 3                   | 3                                       | Nil                |
| 2.           | CVTS               | 2                   | -                                       | -2                 |
| 3.           | Neurosurgery       | 3                   | 4                                       | +1                 |
| 4.           | Neurology          | 3                   | 3                                       | Nil                |
| 5.           | Rad. Oncology      | 2                   | 2                                       | Nil                |
| 6.           | Pathology          | 2                   | 2                                       | Nil                |
| 7.           | Anaesthesiology    | 4                   | 9                                       | +5                 |
| 8.           | Radio-diagnosis    | 2                   | 4                                       | +2                 |
| 9.           | Surgical Oncology  | 2                   | 1                                       | -1                 |
| 10.          | Urology            | 2                   | 1                                       | -1                 |
| 11.          | Nuclear Medicine   | 1                   | -                                       | -1                 |
| 12.          | Gastro Surgery     | 2                   | -                                       | -2                 |
| 13.          | Microbiology       | 1                   | -                                       | -1                 |
| 14.          | Gastro Medicine    | 1                   | -                                       | -1                 |
| 15.          | Nephrology         | -                   | -                                       | Nil                |
| 16.          | Medical Oncology   | -                   | -                                       | Nil                |
| 17.          | Emergency Medicine | -                   | 1                                       | +1                 |
| <b>Total</b> |                    | <b>30</b>           | <b>30</b>                               |                    |

**With reference to Agenda-3)**

To decide on holding pre interview examination of non- faculty post with large number of applications in terms of-

It was decided to hold pre interview examination if possible, on following post advertised no.760/ Estb.(Gen)/RMLIMS/2014 dated 03.03.2014 taking in view 3(a) also

| S.N. | Name of the post   | Total vacancy | Pre interview examination (If possible) |
|------|--------------------|---------------|---|
| 1    | GDMO               | 2             | Yes                                     |
| 2    | Sister Grade II    | 25            | Yes                                     |
| 3    | Technical Grade II | 3             | Yes                                     |
| 4    | Dietician          | 1             | Yes                                     |
| 5    | Lab Assistant      | 4             | Yes                                     |

1. Minimum number of applications required for exam screening

Minimum no. of application will be 10 times to the no. of post advertised.

2. Format of examination

To be decided by Coordinator Examination committee Prof. Neera Kohli who will be Faculty In-charge of examination & guidance/help will be seeked from SGPGIMS, Lucknow


3. Faculty In-charge of examination

4. Question Bank




|   |   |
|---|---|
| e. Software for random paper generation with checking (if possible)                               | Dr. Anshuman Pandey will coordinate in planning for developing software for random paper generation bio metrics with Prof. Neera Kohli. Help will be sought from SG GIMS where the system is well organized.        |
| f. Qualifications ratio for interview   | Qualification ratio will be 1:5 for interview. It was decided that examination will be qualifying examination for interview. Final selection will be based on evaluation in interview.                              |
| g. Any other aspects related to examination.  | Biometrics, Videography complete transparency will be maintained.   |
| <b>With reference to Agenda-3)</b>  |   |
| Any other matter with the permission of Chairperson   |   |
| To approve commencement of M.Sc., Medical Physics (Med./ Rad. Phys.) course in Radiotherapy Dept. | With reference to commencing M.Sc., Medical Physics ( Med./ Rad. Phys. ) course in Radiation Oncology department The Academic Committee approved the commencement of course in affiliating with Lucknow University. |

The meeting was closed with a vote of thanks by Director.

  
(Prof. Nuzhat Husain)  
Director

  
(Dr. Pradeep Kr. Maurya)  
Executive Registrar

  
(Dr. Neera Kohli)  
Representative of Deat

Copy to-

1. All Committee Members, RMLIMS, Lucknow
2. Executive Registrar, RMLIMS, Lucknow
3. Medical Superintendent, RMLIMS, Lucknow
4. P.S. To Director, RMLIMS, Lucknow



Ref. No. /RMLIMS/2014 /172/Dean

Date: 5/2/14

**MINUTES OF THE MEETING**

A meeting of the Academic Committee of Dr. RMLIMS was held on 30-01-2014 at 1:00 p.m. in the Conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

|   |                  |
|---|------------------|
| 1. Prof. Nuzhat Husain, Director, RMLIMS                | Chairman         |
| 2. Dr. Pradeep Kr. Maurya, Executive Registrar, RMLIMS  | Member Secretary |
| 3. Prof. M.L.B. Bhatt, Dept. of Radiotherapy, RMLIMS    | Member           |
| 4. Prof. S.S. Rajput, Dept. of CVTS, RMLIMS             | Member           |
| 5. Dr. A. K. Thacker, Dept. of Neurology, RMLIMS        | Member           |
| 6. Dr. Deepak Malviya, Dept. of Anesthesiology, RMLIMS  | Member           |
| 7. Prof. Mukul Mishra, Dept. of Cardiology, RMLIMS      | Member           |
| 8. Dr. Pradyumn Singh, Dept. of Pathology, RMLIMS       | Member           |
| 9. Dr. Vineeta Mittal, Dept. of Microbiology, RMLIMS    | Member           |
| 10. Dr. Deepak Kr. Singh, Dept. of Neurosurgery, RMLIMS | Member           |
| 11. Dr. Ishwar Ram Dhayal, Dept. of Urology, RMLIMS     | Member           |

The agenda of the meeting was as follows-

The following decisions were taken:-

**With reference to Agenda A-1)** To confirm the minutes of last meeting of Academic Committee held on 15/05/2013.

The minutes of agenda 1, 3 to 5 of the last meeting were confirmed. Change in decision of Agenda no 2 of last decision was made (as details below)

"As per agenda no A-12 of the 19<sup>th</sup> Governing Body meeting of RMLIMS held on 13.08.2013 to increase the amount of bond, it was decided by committee to increase the amount of bond from 1 Lakh to 5 Lakh for the post graduate MD/DM/M.Ch after cutoff date for admission through UPMPGEE (Uttar Pradesh Medical PG Entrance Examination)/All India Medical Entrance Examination. All other conditions will remain the same."

| S. No. | Agenda   | Decision of committee   |        |            |         |       |   |           |      |   |   |                |      |   |   |                 |      |   |
|--------|--|---|--------|------------|---------|-------|---|-----------|------|---|---|----------------|------|---|---|-----------------|------|---|
| 1.     | To decide on courses to be submitted to Medical Council of India for approval in year 2013-14 & for increase in number of MD seats in Department of Pathology. | <p>a) It was decided that new applications for commencement of following Postgraduate courses should be submitted to MCI in session 2013-2014</p> <table><tr><th>S. No.</th><th>Department</th><th>Courses</th><th>Seats</th></tr><tr><td>1</td><td>Neurology</td><td>D.M.</td><td>4</td></tr><tr><td>2</td><td>Anesthesiology</td><td>M.D.</td><td>4</td></tr><tr><td>3</td><td>Radio-Diagnosis</td><td>M.D.</td><td>3</td></tr></table> <p>b) Application for increase number of seats in the Department of Pathology from 2 to 6 was approved by Academic committee.</p> <p><b>Decision-Approved</b></p> | S. No. | Department | Courses | Seats | 1 | Neurology | D.M. | 4 | 2 | Anesthesiology | M.D. | 4 | 3 | Radio-Diagnosis | M.D. | 3 |
| S. No. | Department   | Courses   | Seats  |            |         |       |   |           |      |   |   |                |      |   |   |                 |      |   |
| 1      | Neurology  | D.M.  | 4      |            |         |       |   |           |      |   |   |                |      |   |   |                 |      |   |
| 2      | Anesthesiology   | M.D.  | 4      |            |         |       |   |           |      |   |   |                |      |   |   |                 |      |   |
| 3      | Radio-Diagnosis  | M.D.  | 3      |            |         |       |   |           |      |   |   |                |      |   |   |                 |      |   |



|    |   |   |
|----|---|---|
| 2. | To approve fee structure & training, examination with other procedure for new students of MD, DM, M.Ch., PDCC, Ph.D programs to be commenced in academic session 2013-14. | <p>a) Separate account for fees should be opened with operated by Dean and Finance controller.</p> <p>b) Overall Fee structure including examination &amp; other fees will be as per King George's Medical University norms.</p> <p>c) The heads of expenditure of funds deposited in the Fees account, RMLIMS, Lucknow will be decided in next meeting of the Academic committee.</p> <p>d) A bond of Rs. 1 Lakh will be signed by the Postgraduate MD/DM/M.Ch. candidates after cutoff date for admission through UPPGME (Uttar Pradesh Medical PG Entrance Exam)/ All India Medical Entrance Examination as applicable.</p> <p><i>Modified Decision- As per agenda no A-12 of the 19<sup>th</sup> governing body meeting of RMLIMS held on 13.08.2013 to increase the amount of bond, it was decided by committee to increase the amount of bond from 1 Lakh to 5 Lakh for the post graduate MD/DM/M.Ch after cutoff date for admission through UPMPGEE (Uttar Pradesh Medical PG Entrance Examination)/All India Medical Entrance Examination. All other conditions will remain the same.</i></p> |
| 3. | To suggest possibility of hostel facilities for new academic session for students to be admitted & Senior Residents   | <p>It was decided that rental Accommodation within 0.0 -1 km of the institute will be taken up for 15-20 residents. This will be provided to PG Residents on priority followed by other non PG JR/SR &amp; PhD students on first come first service basis. Mess/ canteen facilities will be provided to students on contractual basis as per requirement.</p> <p><i>Decision-Approved</i></p>   |
| 4. | To review suggestions submitted by the 1) PG Committee 2) Examination Committee 3) PG Admission Committee 4) Medical Education Committee                                  | <p>a) <b>PG Committee-</b> The suggestions given in the PG Committee meeting held on 8-5-2013 were reviewed and approved by the Academic Committee. The recommendation of PG committee were approved (attached)</p> <p>b) <b>Examination Committee-</b> The suggestions given in the Examination Committee meeting held on 02-05-2013 were reviewed and the remarks given /decision taken by Academic committee on each issues were as follows-</p> <ol style="list-style-type: none"> <li>1. Point 1, 2 were approved</li> <li>2. In point 3 "Log book will be signed weekly (daily deleted) by teacher concerned".</li> <li>3. Point 4 &amp; 5 will read as eligibility &amp; fee structure of the examination should be as per the MCI &amp; KGMU norms.</li> <li>4. Point 6, 7 were not approved. KGMU norms will apply.</li> <li>5. Point 8 approved.</li> </ol> <p>c) <b>PG Admission Committee-</b> The suggestion given in the PG Admission Committee meeting held on 27-4-2013 were reviewed and approved by the Academic Committee.</p>   |

|    |   |  |
|----|---|--|
|    |   | <p>The suggestion given in the <b>Second PG Admission Committee</b> meeting held on <b>09-05-2013</b> was reviewed and the remarks given /decision taken by Academic committee on issues were as follows-</p> <ol style="list-style-type: none"> <li>1.b. Details of Medical fitness for Postgraduate student will be defined.</li> <li>1.d. Original documents will not be deposited</li> <li>2. <b>Course fee-</b> Course fee will be as per KGMU</li> <li>3. <b>Joining Time-</b> As per DGME directions</li> <li>4. <b>Leaving a course-</b> Bond as detailed earlier</li> <li>5. Point 5 &amp; 6 were approved</li> <li>6. Point 7 Recommendation of PhD candidates rules a) Aptitude Test b) Departmental Test c) Interview will be modified as per KGMU.</li> <li>7. Point 8,9,10,11,12 were approved</li> <li>d) <b>Medical Education Unit-</b> The suggestion given in the <b>Medical Education Unit</b> meeting held on <b>30-11-2012</b> were reviewed and approved by the Academic Committee.</li> </ol> <p><i>Decision-Approved</i></p>   |
| i. | <p>Approve commencement of Post graduate Dip. R.P. /Dip. M.P. / M.Sc. (Med/Rad. Phys.) courses in Radiotherapy.</p> | <ol style="list-style-type: none"> <li>a) It was decided that basic course in "<b>Research Methodology &amp; Biostatistics</b>" will be compulsory in 1<sup>st</sup> year of residency for Post graduate students getting admission at RMLIMS. In second year course of <b>Molecular Medicine</b> will be offered. Details of these courses will be worked out by the Medical Education Unit.</li> <li>b) With reference to application submitted by Department of Radiotherapy for commencing M.Sc. Medical Physics the need for a separate department and affiliation to Department of physics was pointed out. It was recommended that the students can be admitted at Integral University which has Physics &amp; Electronic Department facilities. Practical training could be provided at Department of Radiotherapy RMLIMS. The agreement could be worked out through MOU with the Integral University &amp; put up for approval by Governing Body, RMLIMS, Lucknow. Meanwhile the process for recognition of institution for practical training with BARC/AERB be initiated and Prof. M.L. B. Bhatt &amp; Dr. S. P. Mishra may coordinate the proposal.</li> </ol> <p><i>Decision-Approved</i></p> |

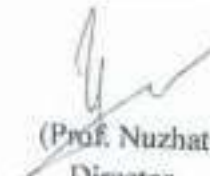



## With reference to New Agenda B-


| S. No | Agenda   | Decision of Committee  |
|-------|--|--|
| 1.    | To decide on application to be submitted to the Medical Council of India for approval of new PG courses for the academic session 2015-2016.  | It was decided that application to be submitted to MCI for new PG course for academic session 2015-16 only after appointment of required faculty members i.e. Professor, Associate Professor, Assistant Professor in the department & with recommendation of concerned Head of Department.   |
| 2.    | To discuss about the implementation of MCI recommendations at RMLIMS for Post Graduate Students related to Record (Log) Book, Poster presentation, Paper presentation, Publication & Thesis which are pre-requisites for their examination As per PG Medical Education Regulations 2000 of MCI). | It was decided that MCI recommendation at RMLIMS for PG student related to record (Log) Book, Poster Presentation, Paper Presentation & Publication & Thesis will be implemented.<br>In the matter of publication it was decided that PG students should have an accepted/published paper for publication for PG examination.  |
| 3.    | To decide whether MCI inspection for increase in M.Ch seats of CVTS to be pursued for the current year (2014-2015) or not.   | It was decided with approval of HOD CVTS, that application for MCI inspection to increase in number of seats for M.Ch. in CVTS should be cancelled in the current academic year 2014-15.   |
| 4.    | To inform academic committee members about the proceedings of the meeting held at KGMU on 17.01.2014 to discuss & finalize the list of the faculty members of the affiliated medical institutions for their recognition as PG teacher & to resolve other related issues.                         | Academic committee members were informed about the proceeding of meeting held at KGMU on 17.01.2014. it was decided that-<br>1. Prescribed proforma for PG teachers of the departments where PG course have commenced & approved for commencement have to be submitted to KGMU, Lucknow<br>2. Practical examination for post graduate students MD/MS/DM/M.Ch should be held at Dr. RMLIMS only & that the KGMU should be requested to kindly approve the same.<br>3. To constitute a curriculum committee in each deptt. at our institute. |
| 5.    | To decide about establishment of new super speciality departments (e.g., Reproductive Medicine/ Obstetrics & Gynecology & Transfusion Medicine) at RMLIMS.   | The academic committee recommended opening of the following departments at RMLIMS- 1) Transfusion Medicine 2) Reproductive Medicine 3) Neonatology 4) Deptt. of Hospital administration & Biostatistics 5) Endocrinology at RMLIMS.  |
| 6.    | Review & acceptance of suggestions of PG committee, Admission committee, Examination committee & Medical Education Units of the Institute.   | Committee reviewed the suggestions of PG committee, Admission committee, Examination committee & Medical Education Units of the Institute and the same were approved.  |

|   |  |
|---|--|
| <p>7. Any other matter with permission of Chairperson-</p> <p>A) Use of Animal House facility at SGPGIMS, Lucknow</p> <p>B) Establishment of Examination system in the Institute (for Diploma Candidates &amp; for screening of application forms for interview).</p> | <p>a) The head of the department of Microbiology suggested to get permission from SGPGIMS, Lucknow to use their Animal House facility which is mandatory for the Microbiology work. The academic committee approved this.</p> <p>b) It was decided to establish an examination system in the institute for diploma candidates and screening of application form for interview. Details of the System would be prepared by the examination committee.</p> |
|---|--|

The meeting was closed with a vote of thanks by Director.

  
(Prof. Nuzhat Husain)  
Director

  
(Dr. Pradeep Kr. Maurya)  
Executive Registrar

  
(Dr. M.L.B. Bhatt)  
Representative of Dean

Copy to-

- All Committee Members, Dr. RMLIMS
- Executive Registrar, Dr. RMLIMS
- Medical Superintendent, Dr. RMLIMS
- PS. To Director, RMLIMS, Lucknow



Ref. No. 76 /RMLIMS/2012

Date: 15/5/13

**MINUTES OF THE MEETING**

A meeting of the Academic Committee of Dr. RMLIMS was held on 10-05-2013 at 1:00 p.m. in the Conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The agenda for the meeting was :

The meeting was attended by the following members:

- |  |                  |
|--|------------------|
| 1. Prof. M.C. Pant, Director, RMLIMS                       | Chairman         |
| 2. Prof. Nuzhat Husain, Dean, RMLIMS                       | Member           |
| 3. Dr. Pradeep Kr. Maurya, Executive Registrar, RMLIMS     | Member Secretary |
| 4. Prof. Neera Kohli, Dept. of Radio-Diagnosis, RMLIMS     | Member           |
| 5. Prof. M.L.B. Bhatt, Dept. of Radiotherapy               | Member           |
| 6. Prof. S.S. Rajput, Dept. of CVTS, RMLIMS                | Member           |
| 7. Dr. Ajai Kr. Singh, Dept. of Neurology, RMLIMS          | Member           |
| 8. Dr. Vineeta Mittal, Dept. of Microbiology, RMLIMS       | Member           |
| 9. Dr. Satyawati Deswal, Dept. of Nuclear Medicine, RMLIMS | Member           |
| 10. Dr. Ashish Singhal, Dept. of Surgical Oncology, RMLIMS | Member           |
| 11. Dr. Prasant Verma, Dept. of Gastro- medicine, RMLIMS   | Member           |

The following decisions were taken:-

**With reference to Agenda 1-**

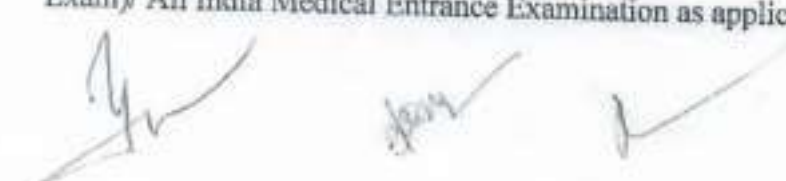
- a) It was decided that new applications for commencement of following Postgraduate courses should be submitted to MCI in session 2013-2014

| S. No. | Department      | Courses | Seats |
|--------|-----------------|---------|-------|
| 1      | Neurology       | D.M.    | 4     |
| 2      | Anaesthesiology | M.D.    | 4     |
| 3      | Radio-Diagnosis | M.D.    | 3     |

- b) Application for increase number of seats in the Department of Pathology from 2 to 6 was approved by Academic committee.

**With reference to Agenda 2- It was decided that-**

- a) Separate account for fees should be opened with operated by Dean and Finance controller.
- b) Overall Fee structure including examination & other fees will be as per King George's Medical University norms.
- c) The heads of expenditure of funds deposited in the Fees account, RMLIMS, Lucknow will be decided in next meeting of the Academic committee.
- d) A bond of Rs. 1 Lakh will be signed by the Postgraduate MD/DM/M.Ch. candidates after cutoff date for admission through UPMPGEE (Uttar Pradesh Medical PG Entrance Exam)/ All India Medical Entrance Examination as applicable.



**With reference to Agenda 3-**

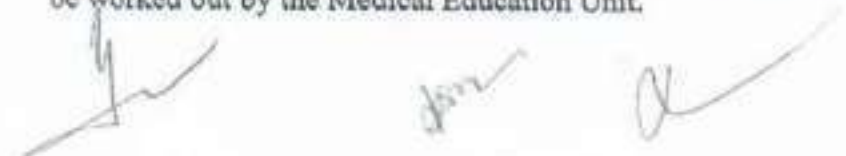
It was decided that rental Accommodation within 0.0 -1 km of the institute will be taken up for 15-20 residents. This will be provided to PG Residents on priority followed by other non PG JR/SR & PhD students on first come first service basis. Mess/ canteen facilities will be provided to students on contractual basis as per requirement.

**With reference to Agenda 4-**

- a) **PG Committee-** The suggestions given in the **PG Committee** meeting held on **8-5-2013** were reviewed and approved by the Academic Committee. The recommendation of PG committee were approved (attached)
- b) **Examination Committee-** The suggestions given in the **Examination Committee** meeting held on **02-05-2013** were reviewed and the remarks given /decision taken by Academic committee on each issues were as follows-
  - 1. Point 1, 2 were approved
  - 2. In point 3 "Log book will be signed weekly (**daily deleted**) by teacher concerned".
  - 3. Point 4 & 5 will read as eligibility & fee structure of the examination should be as per the MCI & KGMU norms.
  - 4. Point 6, 7 were not approved. KGMU norms will apply.
  - 5. Point 8 approved.
- c) **PG Admission Committee-** The suggestion given in the **PG Admission Committee** meeting held on **27-4-2013** were reviewed and approved by the Academic Committee. The suggestion given in the **Second PG Admission Committee** meeting held on **09-05-2013** was reviewed and the remarks given /decision taken by Academic committee on issues were as follows-
  - 1.b. Details of Medical fitness for Postgraduate student will be defined.
  - 1.d. Original documents will ~~be~~ be deposited
  - 2. **Course fee-** Course fee will be as per KGMU
  - 3. **Joining Time-** As per DGME directions
  - 4. **Leaving a course-** Bond as detailed earlier
  - 5. Point 5 & 6 were approved
  - 6. Point 7 Recommendation of PhD candidates rules a) Aptitude Test b) Departmental Test c) Interview will be modified as per KGMU.
  - 7. Point 8,9,10,11,12 were approved
- d) **Medical Education Unit-** The suggestion given in the **Medical Education Unit** meeting held on **30-11-2012** were reviewed and approved by the Academic Committee.

**With reference to Agenda 5-**


- a) It was decided that basic course in "**Research Methodology & Biostatistics**" will be compulsory in 1<sup>st</sup> year of residency for Post graduate students getting admission at RMLIMS. In second year course of **Molecular Medicine** will be offered. Details of these courses will be worked out by the Medical Education Unit.






- 100
- b) With reference to application submitted by Department of Radiotherapy for commencing M.Sc. Medical Physics the need for a separate department and affiliation to Department of physics was pointed out. It was recommended that the students can be admitted at Integral University which has Physics & Electronic Department facilities. Practical training could be provided at Department of Radiotherapy RMLIMS. The agreement could be worked out through MOU with the Integral University & put up for approval by Governing Body, RMLIMS, Lucknow. Meanwhile the process for recognition of institution for practical training with BARC/AERB be initiated and Prof. M.L. B. Bhatt & Dr. S. P. Mishra may coordinate the proposal.


The meeting was closed with a vote of thanks by Director.



(Prof. M.C. Pant)  
Director



(Prof. Nuzhat Husain)  
Dean



(Dr. Pradeep Kr. Maurya)  
Executive Registrar

Copy to-

1. All Committee Members, Dr. RMLIMS
2. Executive Registrar, Dr. RMLIMS
3. Medical Superintendent, Dr. RMLIMS
4. Finance Controller, Dr. RMLIMS
5. O. S. D. To Director, RMLIMS, Lucknow



Ref. No. /RMLIMS/2012

Date: 26/06/2012

**MINUTES OF THE MEETING**

A meeting of the Academic Committee of Dr. RMLIMS was held on 25-06-2012 at 3:00 p.m. in the Conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.  
The meeting was attended by the following members:

|  |                  |
|--|------------------|
| 1. Prof. M.C. Pant, Director, RMLIMS                         | Chairman         |
| 2. Prof. Nuzhat Husain, Dean, RMLIMS                         | Member           |
| 3. Dr. Ajai Kr. Singh, Dept. of Neurology, RMLIMS            | Member           |
| 4. Dr. Pradeep Kr. Maurya, Executive Registrar, RMLIMS       | Member Secretary |
| 5. Dr. Deepak Kr. Singh, Dept. of Neurosurgery, RMLIMS       | Member           |
| 6. Dr. Dharmendra Kr. Srivastava, Dept. of C.V.T.S., RMLIMS  | Member           |
| 7. Dr. Bhuwan Chandra Tiwari, Dept. of Cardiology, RMLIMS    | Member           |
| 8. Dr. Ashish Singhal, Dept. of Surgical Oncology, RMLIMS    | Member           |
| 9. Dr. Manodeep Sen, Dept. of Microbiology, RMLIMS           | Member           |
| 10. Dr. Gaurav Raj Agarwal, Dept. of Radio-Diagnosis, RMLIMS | Member           |
| 11. Dr. Rohini Khurana, Dept. of Radiation Oncology, RMLIMS  | Member           |
| 12. Dr. P. K. Das, Dept. of Anesthesiology, RMLIMS           | Member           |
| 13. Dr. Ishwar Ram Dhayal, Dept. of Urology, RMLIMS          | Member           |
| 14. Dr. Shakeel Masood, Dept. of Gastro- Surgery, RMLIMS     | Member           |

The following decisions were taken:-

**Agenda 1-** The Committee confirmed minutes of last meeting of Academic Committee held on 24-03-2012.

**Agenda 2-** The Committee approved that Ph.D. course to be commenced at RMLIMS in affiliation with CSMMU, Lucknow as per CSMMU guidelines. It was decided that the course will be commenced from the academic year 2012-13. The fee structure and all guidelines as per CSMMU will be implemented.

**Agenda 3-** The Committee agreed to form Teaching cell as per MCI rules and Dr. Satywati Deswal, Asstt. Prof. Department of Nuclear Medicine & Dr. Dharmendra Kr. Srivastava, Asstt. Prof. Department of Cardiac Vascular & Thoracic Surgery were nominated to attend faculty development programme at MCI recognized centre. These teachers will subsequently take the responsibility of forming a training curriculum with course content, for the training of all teachers at RMLIMS under the supervision of Dean who will be in charge of the Teaching Cell.

**Agenda -4** The committee decided to hire one honorary Research Officer at the Research Cell to carry out day to day management of projects & workshops at the Research Cell under the Dean, Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow. An Honorarium of Rs. 10,000/- (fixed) may be given from Research cell income obtained from students and other sources. Grants obtained for Intramural Projects and other grants obtained from govt. will not be used for this purpose. ✓



**Agenda 5-** The committee decided that the expenditure of income in student fund from Nursing Training cell to be kept as such. Further decision may be taken when campus increases.


**Agenda 6-** Any other matter with permission of the Chairman

**Matter 1-** Dr. Shakeel Masood & Dr. Ashish Singhal suggested that Medical transcription cum computer operator be kept record of cases of academic interest.

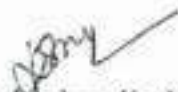
**Matter 2-** The committee approved the department wise re allocation of faculty as below-

| S. No. | Department         | Professor | Additional Professor | Associate Professor | Assistant Professor | Total |
|--------|--------------------|-----------|----------------------|---------------------|---------------------|-------|
| 1      | Cardiology         | 01        | --                   | 01                  | 02                  | 04    |
| 2      | CVTS               | 01        | --                   | 01                  | 02                  | 04    |
| 3      | Neurosurgery       | 01        | --                   | 01                  | 02                  | 04    |
| 4      | Neurology          | 01        | --                   | 01                  | 02                  | 04    |
| 5      | Radiation Oncology | 01        | --                   | 02                  | 02                  | 05    |
| 6      | Pathology          | 01        | 01                   | 02                  | 02                  | 06    |
| 7      | Anesthesiology     | 01        | 01                   | 02                  | 03                  | 07    |
| 8      | Radio diagnosis    | 01        | 01                   | 01                  | 02                  | 05    |
| 9      | Surgical Oncology  | --        |                      | 01                  | 02                  | 03    |
| 10     | Urology            | --        | 01                   | 01                  | 02                  | 04    |
| 11     | Nuclear Medicine   | --        | --                   | 01                  | 01                  | 02    |
| 12     | Nephrology         | --        | --                   | --                  | 01                  | 01    |
| 13     | Medical Oncology   | --        | 01                   | --                  | --                  | 01    |
| 14     | Gastro medicine    | --        |                      | --                  | 01                  | 01    |
| 15     | Gastro Surgery     | --        | 01                   | 01                  | 02                  | 04    |
| 16     | Microbiology       | --        | 01                   | 01                  | 02                  | 04    |
| 17     | Biochemistry       | --        | 01                   | --                  | 01                  | 02    |
|        | Total              | 08        | 08                   | 16                  | 29                  | 61    |

The meeting was closed with a vote of thanks by Director.

  
(Prof. M.C. Pant)  
Director

  
(Prof. Nuzhat Husain)  
Dean

  
(Dr. Pradeep Kr. Maurya)  
Executive Registrar

Copy to-

1. All Committee Members, Dr. RMLIMS
2. Executive Registrar, Dr. RMLIMS
3. Medical Superintendent, Dr. RMLIMS
4. Finance Controller, Dr. RMLIMS
5. O. S. D. To Director



Ref. No. 39 /RMLIMS/2012

Date: 26/03/2012

**MINUTES OF THE MEETING**

A meeting of the Academic Committee of Dr. RMLIMS was held on 24-03-2012 at 12:00 p.m. in the Conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

|  |                  |
|--|------------------|
| 1. Prof. M.C. Pant, Director, RMLIMS                         | Chairman         |
| 2. Prof. Nuzhat Husain, Dean, RMLIMS                         | Member           |
| 3. Dr. Pradeep Kr. Maurya, Executive Registrar, RMLIMS       | Member Secretary |
| 4. Dr. P. K. Das, Dept. of Anesthesiology, RMLIMS            | Member           |
| 5. Dr. Deepak Kr. Singh, Dept. of Neurosurgery, RMLIMS       | Member           |
| 6. Dr. Ajai Kr. Singh, Dept. of Neurology, RMLIMS            | Member           |
| 7. Dr. Dharmendra Kr. Srivastava, Dept. of C.V.T.S., RMLIMS  | Member           |
| 8. Dr. Bhuwan Chandra Tiwari, Dept. of Cardiology, RMLIMS    | Member           |
| 9. Dr. Ashish Singhal, Dept. of Surgical Oncology, RMLIMS    | Member           |
| 10. Dr. Manodeep Sen, Dept. of Microbiology, RMLIMS          | Member           |
| 11. Dr. Rohinin Khurana, Dept. of Radiation Oncology, RMLIMS | Member           |
| 12. Dr. Gaurav Raj Agarwal, Dept. of Radio-Diagnosis, RMLIMS | Member           |
| 13. Dr. Namrata P. Awasthi, Dept. of Pathology, RMLIMS       | Member           |
| 14. Dr. Rahat Hadi, Dept. of Radiation Oncology, RMLIMS      | Member           |
| 15. Dr. Sujeet K. Singh, Dept. of Anesthesiology, RMLIMS     | Member           |
| 16. Dr. Ishwar Ram Dhayal, Dept. of Urology, RMLIMS          | Member           |

The following decisions were taken:-

1. Approval of commencement of courses in the second phase of development of the institute was given for following subjects:-

| S. No. | Subject                                | Number of Seats |      |      |       |
|--------|--|-----------------|------|------|-------|
|        |  | M.Ch.           | D.M. | M.D. | Total |
| 1.     | Surgical Oncology (Super specialty )   | 04              | --   | --   | 04    |
| 2.     | Urology (Super specialty )             | 04              | --   | --   | 04    |
| 3.     | Nuclear Medicine (Basic/ Para clinic ) | --              | --   | 04   | 04    |
| 4.     | Nephrology(Super specialty )           | --              | 04   | --   | 04    |
| 5.     | Medical Oncology (Super specialty ) *  | --              | 04   | --   | 04    |
| 6.     | Gastro medicine (Super specialty ) *   | --              | 04   | --   | 04    |
| 7.     | Gastro surgery (Super specialty )      | 04              | --   | --   | 04    |
| 8.     | Microbiology ( Basic/ Para clinic )    | --              | --   | 04   | 04    |
| Total  |  | 12              | 12   | 8    | 32    |

The matter will be pursued subject to appointment of staff & development of infrastructure of the departments.

2. The Committee decided to sign MOUs with Command Hospital Lucknow, Amity University Lucknow and Yale University USA for the purpose of exchange of students/residents and mutual sharing of academic activity, training and research programs.



- (46)
3. It was decided that affiliation will be sought with Dr. Ram Manohar Lohia Combined Hospital for Academic and Clinical purpose (for basic clinical departments not available at RMLIMS)
  4. It was decided that for commencement of PhD program at RMLIMS affiliation with Chhatrapati Shahuji Maharaj Medical University, Lucknow will be taken.
  5. The Committee approved the commencement of PDCC Course in Oncopathology at Department of Pathology Dr. Ram Manohar Lohia Institute of Medical Sciences and recommended that application process for the same should be commenced through the Indian College of Pathologist, Mumbai.
  6. The Committee recommended that a Department of Plastic surgery (including Burn unit) should be started at RMLIMS. It was discussed that co-ordination with Plastic Surgeon is often required in surgeries in various Surgical Departments especially Surgical Oncology and hence a department of Plastic Surgery in the Institute is required.
  7. It was decided that respective departments will develop for Outreach Programs for Non communicable diseases including: Cancer screening and care, Cardiac disease, Neurological disorders through adopting adjacent 50 villages in and around Lucknow.
  8. The Research Cell Structure (Recommended & approved by the Institutional Research Committee) was approved by the Academic Committee. This will be as Follows-

#### **Research Cell at RMLIMS**

As a Medical/Academic institute a major focus of RMLIMS, Lucknow is Healthcare, Medical educations and Research. Research at RMLIMS will involve intramural and extramural projects, Postgraduate thesis, Ph.D. program etc.

The MCI recommendation also requires that Research facilities including Biostatistician should be present

It is therefore proposed that a Research cell should be established at RMLIMS.

#### **Role of Research cell**

1. Management of Extramural research projects – funds and personnel
2. Management of intramural research projects – presentations, selection, fund management
3. Organizing meeting of research committee. Ethics committee & Animal Ethics Committee and agenda preparation of this committee
4. To Run Central Lab Instrumentation facility through Dept of Pathology
5. To Conduct Research Methodology Courses organize symposium/workshop/conference on Research Methods and related issues.
6. To provide Bio statistical support for faculty and post graduates
7. To initiate MOU with existing medical and research laboratories of national repute in the city and adjacent area.

#### **Proposed Central Research Lab facility at Research Cell:**

To be located on 7<sup>th</sup> Floor, Department of Pathology, OPD, RMLIMS under HOD, Pathology, RMLIMS.

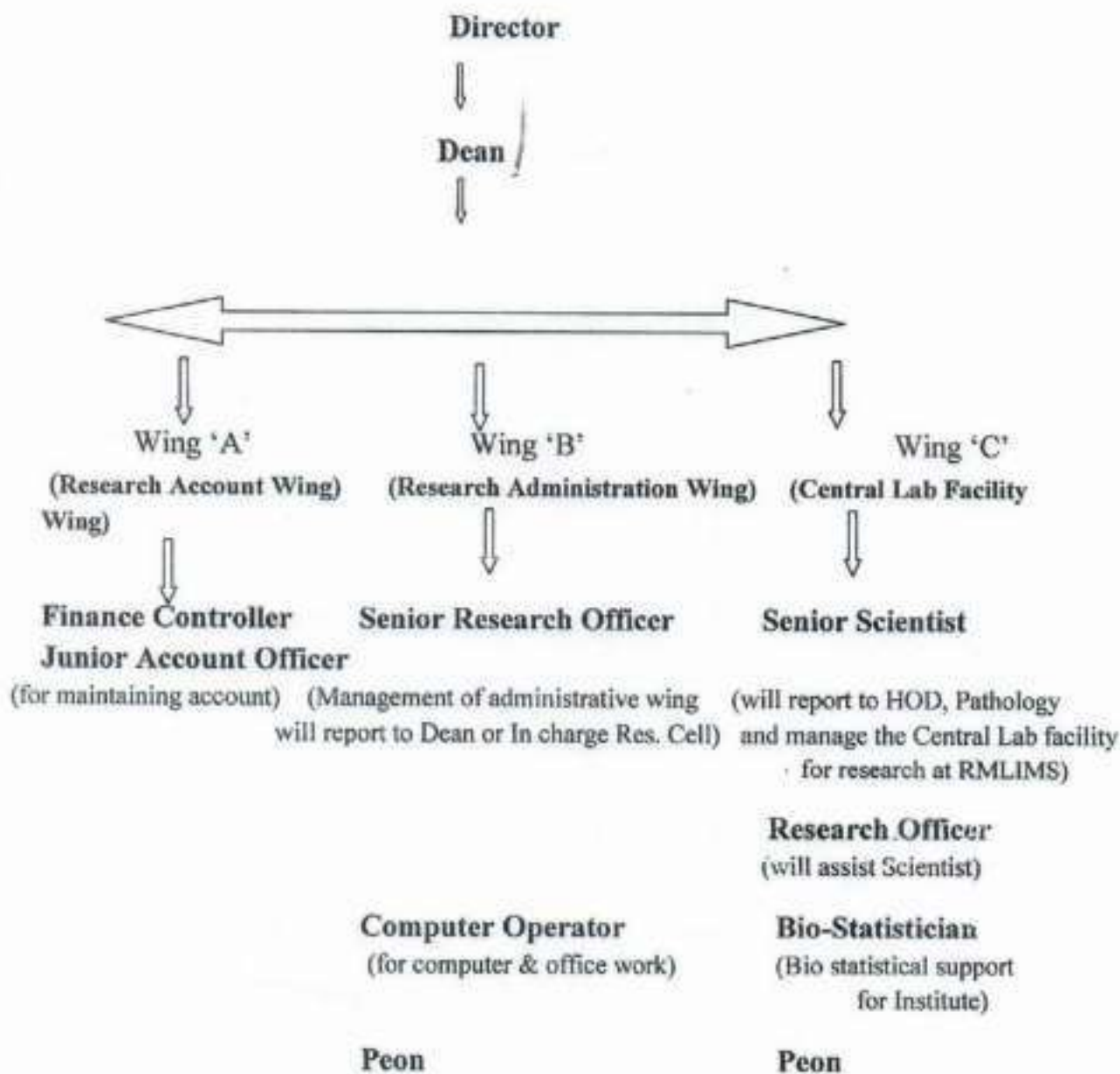


Research Lab at Research cell will be centrally equipped with all the necessary equipments required for modern clinical research.

### Proposed Structure of the Research Cell

On the recommendation of the Director and Researchers of RML IMS a separate unit Research cell will be created which will consist of 3 wings.

1. Wing A – Research Account Wing
2. Wing B - Research Administration Wing
3. Wing C- Central Lab Facility Wing





9. The management of funds in the Research Cell including Intramural and Extramural projects was decided in the following way-

### **MAJOR RULES AND REGULATIONS FOR MANAGEMENT OF INTRAMURAL AND EXTRAMURAL PROJECTS**

For efficient and smooth functioning of Research projects and training of students at RMLIMS few rules and regulations should be followed.

#### **For Intramural Projects:**

1. Intramural project will be sanctioned to faculty and scientist at RMLIMS after approval by Research Committee
2. The Intramural Project duration should not exceed 2 years.
3. The project will be reviewed annually and next year grant will be released on recommendation of the Research Committee.
4. The total proposed budget for intramural project should not exceed more than 2 lakhs.
5. Only one project will be sanctioned to one faculty member at a time.
6. Audit of research accounts will be done by authorized Chartered Accountant duly approved for the audit of Research account by the Institute after the completion of the project (2 years).
7. The already PI in the intramural project shall apply for the fresh proposal only after the completion of the previous project.
8. 7% of the grant sanctioned in the intramural project will be used for the functioning of the research cell.
9. Number of projects sanctioned will depend on availability of funds.
10. Subsequent project to faculty will be considered on records of previous project performance.

#### **For Extramural Projects:**

1. 7% of the contingency grant of extramural projects will be utilized by the research cell for expenditures where overhead charges are not provided in the budget.
2. 40% of overhead charges in research projects will be utilized by the research cell for expenditures 60% will be at the disposal of the PI for the purpose of overheads in the department.
3. Audit of Extramural research accounts will be done by authorized Chartered Accountant duly approved govt of UP/India. Audit fee will be paid from the overhead of project in the research cell and where overhead is not provided by the funding agency the audit fee will be deducted from contingent grant of the project.
4. All projects will require ethical approval from Institutional Ethics Committee.

#### **Utilization of research cell funds:**

1. For employment of contractual personnel as per the work requirement
  2. Conducting workshops and trainings
  3. Day to day expenditure, meetings, audit charges, etc
  4. Additional savings may be used for other academic purposes, intramural grants etc after approval from the academic committee.
10. The Committee approved the following rules for short term student trainings being conducted at RMLIMS -
1. The institute will impart training in Academic departments only.
  2. Fees of the trainees will be Rs 1500 per month and will be deposited in Research Cell Account.



3. 60% of the training fees will be released to the concerned departments for academic development of department & incentive to supporting staff of programme.
4. 40% of the training fees will be transferred to Research Cell Account and will be utilized for day to day expenses of the research cell.
5. Student's attendance and training will be the responsibility of the head/other staff in charge of the training in the department.
6. All certificates issued will be countersigned by the Dean


11. A Subcommittee to define functioning of State Referral Laboratory Project was appointed as follows-

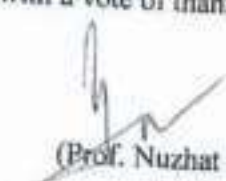
- |  |          |
|--|----------|
| 1. Prof. Nuzhat Husain,<br>Dean & Head, Dept. of Pathology, RMLIMS         | Convener |
| 2. Dr. R S Dubey,<br>Director & CMS, RMLCH, Lucknow                        | Member   |
| 3. DGHS or representative  | Member   |
| 4. Dr. Manodeep Sen,<br>Assistant Professor, Dept. of Microbiology, RMLIMS | Member   |
| 5. Dr. Namrata P. Awasthi,<br>Assistant Prof. Dept. of Pathology, RMLIMS   | Member   |


The Committee would discuss the project and completed project with recommendations of the committee will be submitted by the convener in 15 days.

12. Mohd. Akram joined as student trainee on 1-8-2011 for 3 months. He attended lab for 20 days & then he went on leave. He submitted a Medical Certificate for the period of absence & has requested a training certificate for 20 days & reimbursement for fee for two months. In this matter it was decided that two month fee should be reimbursed to Mohd. Akram and a certificate for 20 days should be issued. For future <sup>student trainee</sup> registration fee must be non refundable and an undertaking should be taken from all students at the time of entrance.
13. It was approved that Prof. C M Pandey, Head, Dept. of Biostatistics, SGPGIMS, Lucknow, should be invited as a Consultant Biostatistician on honorarium basis as decided by the Governing Body to provided biostatistical support for research projects, publications & knowledge dispensing.

The meeting was closed with a vote of thanks by Director.

  
(Prof. M.C. Pant)  
Director

  
(Prof. Nuzhat Husain)  
Dean

  
(Dr. Pradeep Kr. Maurya)  
Executive Registrar

Copy to-

1. All Committee Members, Dr. RMLIMS
2. Executive Registrar, Dr. RMLIMS
3. Medical Superintendent, Dr. RMLIMS
4. Finance Controller, Dr. RMLIMS
5. O. S. D. To Director





Ref. No. 3 /RMLIMS/2012

Date: 05/01/2012

**REVISED MINUTES OF THE MEETING**

A meeting of the Academic Committee of Dr. RMLIMS was held on 03-01-2012 at 3:00 p.m. in the conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

|  |                  |
|--|------------------|
| 1. Prof. M.C. Pant, The Director, RMLIMS                     | Chairman         |
| 2. Prof. Nuzhat Husain, The Dean, RMLIMS                     | Member           |
| 3. Dr. Pradeep Kr. Maurya, The Executive Registrar, RMLIMS   | Member Secretary |
| 4. Dr. P. K. Das, Dept. of Anesthesiology, RMLIMS            | Member           |
| 5. Dr. Deepak Kr. Singh, Dept. of Neurosurgery, RMLIMS       | Member           |
| 6. Dr. Ajai Kr. Singh, Dept. of Neurology, RMLIMS            | Member           |
| 7. Dr. Dharmendra Kr. Srivastava, Dept. of C.V.T.S., RMLIMS  | Member           |
| 8. Dr. Bhuwan Chandra Tiwari, Dept. of Cardiology, RMLIMS    | Member           |
| 9. Dr. Ashish Singhal, Dept. of Surgical Oncology, RMLIMS    | Member           |
| 10. Dr. Manodeep Sen, Dept. of Microbiology, RMLIMS          | Member           |
| 11. Dr. Rohini Khurana, Dept. of Radiation Oncology, RMLIMS  | Member           |
| 12. Dr. Gaurav Raj Agarwal, Dept. of Radio-Diagnosis, RMLIMS | Member           |

The following decisions were taken:-

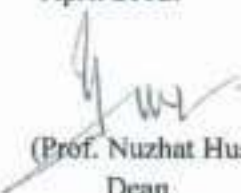
1. It was decided that recognition from MCI, may be sought for starting PG Courses in following subjects:-

| S. No. | Department         | Courses | Seats |
|--------|--------------------|---------|-------|
| 1.     | Cardiology         | D.M.    | 4     |
| 2.     | C.V.T.S.           | M.Ch.   | 4     |
| 3.     | Neurosurgery       | M.Ch.   | 4     |
| 4.     | Neurology          | D.M.    | 4     |
| 5.     | Radiation Oncology | M.D.    | 4*    |
| 6.     | Pathology          | M.D.    | 6     |
| 7.     | Anesthesiology     | M.D.    | 4     |
| 8.     | Radio-Diagnosis    | M.D.    | 3     |


\*As per new recommendation of MCI, the number of seats may be modified.

2. It was decided that affiliation with Chhatrapati Shahaji Maharaj Medical College, Lucknow, be sought as an examining body & for support from basic departments.
3. It was decided to seek special permission from Central Government to commence PG Courses without MBBS degree at Dr. RMLIMS, Lucknow.
4. It was decided to apply for Essentiality Certificates to Government of U.P. for the Courses above said.

5. It was decided to seek the permission from Health Department of State Government for affiliation with Dr. Ram Manohar Lohia Combined Hospital, Lucknow for sharing the Academics, Clinical & Research work being done in both institutions.
6. It was decided to invite honorary visiting professors from India & Abroad for High level consultation in Academics, Clinical & Research work.
7. It was decided to sign MOU with other eminent academic institutions including Central, State & Private institutions in India & Abroad for purpose of Research and Academics.
8. It was decided to constitute a Hospital Committee for taking suitable decisions pertaining to the smooth functioning of hospital. This Committee shall also resolve problem arising from time to time in the administrative matters of hospital. Hospital committee shall be constituted as under:-
- |  |                  |
|--|------------------|
| 1. Dean  | Chairman         |
| 2. Medical Superintendent                        | Member secretary |
| 3. F.C.  | Member           |
| 4. Executive Registrar                           | Member           |
| 5. JDMM  | Member           |
| 6. Chief Nursing Officer                         | Member           |
| 7. Two faculty member nominated by the Director. |                  |
9. The Academic Committee recommended adhoc appointment/ depositions of teachers from other Institutes, in those departments where with two Staff members are already appointed so that minimum staff required as per MCI norms may be completed and recognition can be sought in April 2012.

  
(Prof. Nuzhat Husain)  
Dean

  
Dr. Pradeep Kr. Maurya  
Executive Registrar

  
(Dr. Pradeep Kr. Maurya)  
Executive Registrar

Copy to-

1. All Committee Members, Dr. RMLIMS
2. Executive Registrar, Dr. RMLIMS
3. Medical Superintendent, Dr. RMLIMS
4. Finance Controller, Dr. RMLIMS
5. O. S. D. To Director



Revised minutes of the meeting

1. Prof. M.C. Pant, The Director, RMLIMS *July 06/11/12*
2. Prof. Nuzhat Husain, The Dean, RMLIMS
3. Dr. Pradeep Kr. Maurya, The Executive Registrar, RMLIMS *from file*
4. Dr. P. K. Das, Dept. of Anesthesiology, RMLIMS *for ADG*
5. Dr. Deepak Kr. Singh, Dept. of Neurosurgery, RMLIMS *OK*
6. Dr. Ajai Kr. Singh, Dept. of Neurology, RMLIMS *hi*
7. Dr. Dharmendra Kr. Srivastava, Dept. of C.V.T.S., RMLIMS
8. Dr. Bhuwan Chandra Tiwari, Dept. of Cardiology, RMLIMS *BS*
9. Dr. Ashish Singhal, Dept. of Surgical Oncology, RMLIMS *2*
10. Dr. Manodeep Sen, Dept. of Microbiology, RMLIMS
11. Dr. Rohinin Khurana, Dept. of Radiation Oncology, RMLIMS *2*
12. Executive Registrar, Dr. RMLIMS *from 06/11/12*
13. Medical Superintendent, Dr. RMLIMS *Q*
14. Finance Controller, Dr. RMLIMS *from 06/11/12*
15. O. S. D. To Director *06/11/12*



Ref. No. 98/RMLIMS/2012

Date: 04/01/2012

**REVISED MINUTES OF THE MEETING**

A meeting of the Academic Committee of Dr. RMLIMS was held on 03-01-2012 at 3:00 p.m. in the conference Hall of Administrative Block, 1st Floor at Dr. RMLIMS, Lucknow.

The meeting was attended by the following members:

|  |                  |
|--|------------------|
| 1. Prof. M.C. Pant, The Director, RMLIMS                     | Chairman         |
| 2. Prof. Nuzhat Husain, The Dean, RMLIMS                     | Member           |
| 3. Dr. Pradeep Kr. Maurya, The Executive Registrar, RMLIMS   | Member Secretary |
| 4. Dr. P. K. Das, Dept. of Anesthesiology, RMLIMS            | Member           |
| 5. Dr. Deepak Kr. Singh, Dept. of Neurosurgery, RMLIMS       | Member           |
| 6. Dr. Ajai Kr. Singh, Dept. of Neurology, RMLIMS            | Member           |
| 7. Dr. Dharmendra Kr. Srivastava, Dept. of C.V.T.S., RMLIMS  | Member           |
| 8. Dr. Bhuwan Chandra Tiwari, Dept. of Cardiology, RMLIMS    | Member           |
| 9. Dr. Ashish Singhal, Dept. of Surgical Oncology, RMLIMS    | Member           |
| 10. Dr. Manodeep Sen, Dept. of Microbiology, RMLIMS          | Member           |
| 11. Dr. Rohinin Khurana, Dept. of Radiation Oncology, RMLIMS | Member           |
| 12. Dr. Gaurav Raj Agarwal, Dept. of Radio-Diagnosis, RMLIMS | Member           |

The following decisions were taken:-

1. It was decided that recognition from MCI, may be sought for starting PG Courses in following subjects:-


| S. No. | Department         | Courses | Seats |
|--------|--------------------|---------|-------|
| 1.     | Cardiology         | D.M.    | 4     |
| 2.     | C.V.T.S.           | M.Ch.   | 4     |
| 3.     | Neurosurgery       | M.Ch.   | 4     |
| 4.     | Neurology          | D.M.    | 4     |
| 5.     | Radiation Oncology | M.D.    | 4*    |
| 6.     | Pathology          | M.D.    | 6     |
| 7.     | Anesthesiology     | M.D.    | 4     |
| 8.     | Radio-Diagnosis    | M.D.    | 3     |

\*As per new recommendation of MCI, the number of seats may be modified.


2. It was decided that affiliation with Chhatrapati Shahuji Maharaj Medical College, Lucknow, be sought as an examining body & for support from basic departments.
3. It was decided to seek special permission from Central Government to commence PG Courses without MBBS degree at Dr. RMLIMS, Lucknow.
4. It was decided to apply for Essentiality Certificates to Government of U.P. for the Courses above said.



5. It was decided to seek the permission from Health Department of State Government for affiliation with Dr. Ram Manohar Lohia Combined Hospital, Lucknow for sharing the Academics, Clinical & Research work being done in both institutions.
6. It was decided to invite honorary visiting professors from India & Abroad for High level consultation in Academics, Clinical & Research work.
7. It was decided to sign MOU with other eminent academic institutions including Central, State & Private institutions in India & Abroad for purpose of Research and Academics.
8. It was decided to constitute a Hospital Committee for taking suitable decisions pertaining to the smooth functioning of hospital. This Committee shall also resolve problem arising from time to time in the administrative matters of hospital. Hospital committee shall be constituted as under:-
  1. Dean Chairman
  2. Medical Superintendent Member secretary
  3. F.C. Member
  4. Executive Registrar Member
  5. JDMM Member
  6. Chief Nursing Officer Member
  7. Two faculty member nominated by the Director.
9. The Academic Committee recommended adhoc appointment/ deputations of teachers from other Institutes, in those departments where with two Staff members are already appointed so that minimum staff required as per MCI norms may be completed and recognition can be seeked in April 2012.

  
(Prof. Nuzhat Husain)  
Dean

  
Prof. M. S. Passi  
MDL, FICR, FRCS, FICR, D. Sc.  
Chairman

  
(Dr. Pradeep Kr. Maurya)  
Executive Registrar

Copy to-

1. All Committee Members, Dr. RMLIMS
2. Executive Registrar, Dr. RMLIMS
3. Medical Superintendent, Dr. RMLIMS
4. Finance Controller, Dr. RMLIMS
5. O. S. D. To Director