



छात्रावास अनुभाग/Hostel Section
डा. राम मनोहर लोहिया आयुर्विज्ञान संस्थान
Dr. Ram Manohar Lohia Institute of Medical Sciences
विभूति खण्ड, गोमती नगर/Vibhuti Khand, Gomti Nagar
लखनऊ-226010 (उ.प्र.)/LUCKNOW – 226010 (U.P.) India

Ref No. DrRMLIMS/Hostel/HMC/F507-2020/ 299

Dated: 27 August 2021

OFFICE ORDER

Grant of HRA to Postgraduate Course (Broad and Super Specialty) registered Residents

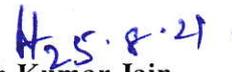
Following Residents-cum-MD/MS/DM/MCh students had applied for Hostel accommodation and subsequently HRA. :

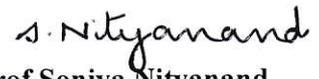
1. All Residents-cum-MD/MS/DM/MCh students shall apply for Hostel on the date of joining the course, on prescribed format, obtainable from the Institute website, duly forwarded by the HoD under signature and seal.
2. Hostel office shall endorse on the HRA Application format about receipt of application.
3. HRA shall be paid to Residents-cum-MD/MS/DM/MCh students, from the date of joining or date of receipt of application for hostel allotment, whichever is later.
4. As per routine practice, Hostel Allotment, subject to availability, as and when made by the Hostel Section, shall be intimated to the Finance and Accounts Section. On hostel allotment, the HRA payment shall be stopped.

Procedure:

After submission of Hostel Application, residents shall apply to the Finance Controller on prescribed format, obtainable from Institute website, duly forwarded by the HoD under signature and seal and endorsed by the Hostel Section about application status.


Prof SD Kandpal
Executive Registrar -cum-Chairman,
SHMC


Mukesh Kumar Jain
Finance Controller


Prof Soniya Nityanand
Director

Copy to:

1. Director Camp, DrRMLIMS, Lucknow.
2. Dean, DrRMLIMS, Lucknow (soft copy).
3. Executive Registrar cum-Chairman, SHMC, DrRMLIMS, Lucknow (soft copy).
4. Finance Controller, DrRMLIMS, Lucknow.
5. Chairperson PG Cell, DrRMLIMS, Lucknow (soft copy).
6. Chairman, Students Welfare Committee, DrRMLIMS, Lucknow (soft copy).
7. All HoDs, DrRMLIMS, Lucknow, with the request to please bring this to the notice of concerned Residents, working under them.
8. Standing Hostel Management Committee Members, DrRMLIMS, Lucknow (soft copy through eGroups).
9. Computer Programmer, DrRMLIMS, Lucknow for uploading on website.
10. Guard File.


Prof Virinder Singh Gogia
Chief Warden



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To

The Finance Officer
DrRMLIMS, Lucknow

Subject: Application for grant of HRA.

Sir/Madam

I, Dr. _____, working as Junior/Senior Resident and registered for MD/MS/ DM/MCh course in the Dept of _____, since _____. I have applied for Hostel Accommodation on _____ and have not yet been allotted the same.

Kindly grant me HRA as per Institute rules.

Thanks, and regards

Signature:

Forwarded

Dr. _____

Mobile No.: _____

Email: _____

NEET Roll No. _____

NEET Rank (State/All India) _____

Head of the Department
Seal

HOSTEL SECTION

Ref No. DrRMLIMS/Hostel/CW/F15-2020/_____

Dated: ____ / ____ / 202__

Applicant, Dr _____ has applied for Hostel Accommodation on _____. The applicant has not yet been allotted Hostel Accommodation.

Warden/Chief Warden

ACCOUNTS SECTION

HRA granted from _____

Dealing Assistant

Accounts Officer

Finance Officer