



Dr. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES
VIBHUTI KHAND, GOMTI NAGAR, LUCKNOW
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Ref No ⁸⁸⁴Rad-Onc./Dr.RMLIMS/2023

Date:07/03/2023

Notice

Application are invited for 01 post of Data entry operator(grade B) in the research project entitled "Hospital Based Cancer Registries in India (HBCRI)" at Dr. RMLIMS sanctioned by ICMR- NCDIR, under Prof.(Dr) Rohini Khurana. Department of Radiation Oncology, for the period of one year extendable up to 5 years.

1. Name of post: **Data entry operator(grade B)**
2. Qualification:

Essential qualification: Intermediate or 12th pass in science stream from a recognised board with knowledge of data entry work, MS Word, MS Excel, etc.

Desirable qualification: Good command over spoken and written English. Speed of 8000 key depressions per hour, knowledge of maintaining accounts. One year work experience in medical field.

3. Job Description: **Data collection, Data entry, typing work, and data management.**
4. Pay: **Rs 18000/month**
5. Nationality : **Indian**
6. Eligibility: **Age not more than 28 years as on 7/3/2023**

Terms and Conditions:

1. The above post will be filled purely on temporary basis, co-terminus with project. The candidate will have no right to claim for permanent employment under ICMR or for continuation of his/her services in any other project.
2. Employment would be subject to yearly renewal after assessment and can be terminated after giving one month prior notice.
3. No benefit of Provident fund, Leave Travel concession, Medical claim, and any other fringe benefits will be considered, since posts are purely on temporary basis.
4. No TA/DA will be paid for attending the interview.
5. There is no provision for providing govt. accommodation inside or outside the campus.
6. Experience shall count from the date of completion of minimum educational qualification.
7. Submission of incorrect or false information during the process shall disqualify the candidature at any stage. Applications on a plain paper with full bio data, self attested copy of marks sheet, certificates and contact details should reach to the office of Department of Radiation Oncology, Dr. RMLIMS, Lucknow by 01/03/23 at 5 pm.
The interview will be held in the Department of Radiation Oncology, Dr. RMLIMS, Lucknow on 15/03/23 at 3 pm.
Candidates are advised to bring CV along with Xerox copy (2sets) of all the certificates along with original certificates.


01/02/23

Prof. (Dr) Rohini Khurana
Department Of Radiation Oncology
Dr.RMLIMS, Lucknow
(Principal Investigator)

Copy for Information

1. Director, Dr.RMLIMS
2. Director, ICMR-NCDIR,(Hospital based cancer registries) Bengaluru
3. Dean, Dr.RMLIMS
4. Research Cell, Dr.RMLIMS
5. website RMLIMS, www.drmlims.ac.in
6. Notice board