सोसाइटी के नवीनीकरण का प्रमाण - पत्र

नवीनीकरण संख्या 2427-2011-2012

फाइल संख्या 1-147361

एतर्वाला प्रभावित किया जाता है कि डा. राम मनोहर लोहिया इन्स्टीट्यूट

आफेंडिकल साइनेटज

आर०एम०एल० आई०एम०एस० कॉम्पास, गोमलीनगर, लखनऊ।

को दिये गये रजिस्ट्रीकरण प्रमाण - पत्र संख्या 1982/2006-2007

दिनांक 04/11/2006 को दिनांक 04/11/2011 से पांच वर्ष की अवधि के लिए नवीकृत किया गया है।

1150 रुपये की नवीकरण फीस सम्मान रूप से प्राप्त हो गयी है।

दिनांक 21/12/2011

सोसाइटी के रजिस्ट्री दर, उत्तर प्रदेश।
उत्तर प्रदेश उत्तर प्रदेश

10 रुपए

10 रुपए

अनाज संग्रहालय

लिखित दिनांक:

साप्ताहिक दिनांक:

उत्तर प्रदेश

89AB 362775
1636 1-6 1

Statement (continued)

\[ \text{Equation} \]

\[ \text{Graph} \]
एजेंडा—परिचालन द्वारा संस्थान के बायलाज की धारा—10(1) में संशोधन का प्रस्ताव—

<table>
<thead>
<tr>
<th>प्रस्ताव</th>
<th>शासी नियामक का निर्णय</th>
</tr>
</thead>
<tbody>
<tr>
<td>डा राम नरोहर लोहिया इन्स्टीट्यूट ऑफ मेडिकल साइंस्ज लखनऊ की सोसाइटी के बायलाज की प्रथम बार जिम्मेदार सोसाइटीज उ0040 लखनऊ हारा विनाक 04 नवम्बर 2006 को हस्ताक्षरित किया गया, जिसकी धारा—6(1) के अन्तर्गत सोसाइटी के प्रथम शासी नियामक (Board of Governors) के पदन अध्यक्ष (Chairman) के रूप में मुख्य सचिव, उ0040 शासन का नामित किया गया।</td>
<td>प्रस्ताव अनुमोदित।</td>
</tr>
</tbody>
</table>

शासनदार्श 89 —672(1) / 71-3-03—आरएम0—2 / 2005 विनाक 20 फरवरी 2009 हारा संस्थान की बायलाज की धारा—10(1) में संशोधन हेतु अनुमोदन प्रदान करते हुये मुख्य सचिव, उ0040 शासन के स्थान पर मात्री, विकित्सा शिक्षा विभाग, उ0040 को डा राम नरोहर लोहिया इन्स्टीट्यूट ऑफ मेडिकल साइंस्ज, लखनऊ को गवर्निंग बॉर्ड का अध्यक्ष नामित किये जाने का निर्णय लिये जाने के फलस्वरूप संस्थान के बायलाज की धारा—10(1) में संशोधन करते हुये मुख्य सचिव, उ0040 शासन के स्थान पर मात्री, विकित्सा शिक्षा विभाग उ0040 को डा राम नरोहर लोहिया इन्स्टीट्यूट ऑफ मेडिकल साइंस्ज, लखनऊ को गवर्निंग बॉर्ड का अध्यक्ष नामित किया गया। |

पुनः शासनदार्श 89 —1169 / 71-2-2013—आरएम0—2 / 2005 विनाक 10 अप्रैल 2013 (छायाप्रकीर्ति संलग्ना) हारा संस्थान की बायलाज की धारा—10(1) में संशोधन हेतु अनुमोदन प्रदान करते हुये मात्री, विकित्सा शिक्षा विभाग, उ0040 के स्थान पर मुख्य सचिव, उ0040 शासन को डा राम नरोहर लोहिया इन्स्टीट्यूट ऑफ मेडिकल साइंस्ज, लखनऊ को गवर्निंग बॉर्ड का अध्यक्ष नामित किये जाने का निर्णय लिया गया है और तदनुसार बायलाज की धारा—10(1) में संशोधन उप निवेशक, फर्स्ट सोसाइटीज तथा बिड्स, लखनऊ मेंडल (उ0040) से कराई जाती है। |

प्रस्ताव—उपरोक्त के परिप्रेक्ष्य में प्रस्तावित है कि संस्थान के बायलाज की धारा—10(1) में संशोधन करते हुये मात्री, विकित्सा शिक्षा विभाग उ0040 के स्थान पर मुख्य सचिव, उ0040 शासन को डा राम नरोहर लोहिया इन्स्टीट्यूट ऑफ मेडिकल साइंस्ज, लखनऊ को गवर्निंग बॉर्ड का अध्यक्ष नामित कर दिया जाये।

Prof M.C. Pant
(M.D., P.G., F.A.C.S.
DIRECTOR)
Dr. Ram Manohar Lohia
Institute of Medical Sciences
Gomti Nagar, Lucknow

DIRECTOR
S.O.P.G.I.M.S. LKO.
Amended

BYE-LAWS OF R.M.L.I.M.S.

1. Name : The name of the Society is DR. RAM MANOHAR LOHIA INSTITUTE OF MEDICAL SCIENCES SOCIETY.

2. Registered Office : The registered office of the Society shall be at the R.M.L.I.M.S. Campus, Gomti Nagar, Lucknow, UP.

3. Definitions : In these rules, unless the context otherwise requires—

(a) 'Act' means the Societies Registrations Act, 1860 (Act No. XX1 of (1860)
(b) 'Academic Committee' means the Academic Committee of the Institute.
(c) 'Board' means the Board of Governors of the Societies of the Dr. R.M.L.I.M.S. Society, Uttar Pradesh Constituted under rule 10;
(d) 'Chairman' means the Chairman of the Society and 'Board of Dr. R.M.L. Institute of Medical Sciences,
(e) 'Citizen of India' means a person who is or who is deemed to be a citizen of India under Part II of the constitution of India.
(f) 'Institute' means the Dr. Ram Manohar Lohia Institute of Medical Sciences;
(g) 'Commissioner' means the Commissioner of Division in which the Society is situated.
(h) 'Constitution' means the constitution of India.
(i) 'Director' means the Director of the Society of Dr. Ram Manohar Lohia Institute of Medical Sciences.
(j) 'Governor' means Governor of Uttar Pradesh.
(k) 'High Level Purchase' committee means the High Level Purchase committee of the Society under rule 26(6)'.
(l) 'Minister' means the Minister of the Medical Education Department of Uttar Pradesh appointed by Governor.
(m) 'Member Secretary' means the Member Secretary of Society and the Board.
(n) 'Purchase committee' means the Purchase committee of the Society constituted under Rule 26(3):
(o) 'Secretary' means the Secretary of Department of Medical Education of Uttar Pradesh;
(p) 'State' means the State of Uttar Pradesh.
(q) 'State Government' means the Government of Uttar Pradesh.
(r) 'Society' means Dr. Ram Manohar Lohia Institute of Medical Sciences Society;
(s) 'University' means the University to which Institute is affiliated to;
(t) 'Vice Chairman' means the Vice Chairman of the Society of the Dr. Ram Manohar Lohia Institute of Medical Sciences, Uttar Pradesh and the Board.
(u) 'Retired Judge' means A Judge of High Court of Allahabad/Lucknow Bench, Lucknow.

4. The Society shall consist of all the members of the Board.
5. The Society may delegate all or any of its powers to its Board or to any of the Committee or Committees constituted by it.
6. The Society shall be open to persons of either sex and of whatever race, creed, caste or class and no test or condition shall be imposed as to religious belief or profession in admitting students or in appointing members, teachers and workers or in any other connection whatsoever.
7. The Society shall keep a roll of members and every member of the Society shall sign the roll and state therein his occupation and address. No person shall be deemed to be a member unless he has signed the roll as aforesaid.
8. If a member of the Society changes his address he may notify his new address in the roll of members but if he fails to notify new addresses in the roll of members shall be deemed to be his correct address.
9. The Board shall be the Governing Body of the Society and the general superintendence, direction and control of the affairs of the Society and its income and property, movable as well as immovable shall be vested in it.

# Vide Society Special Meeting Resolution dated 31.08.2010.
10. The Board of Governors shall be composed of:-

<table>
<thead>
<tr>
<th>SL. NO.</th>
<th>Name</th>
<th>Occupation &amp; Address</th>
<th>Status in the Society</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>* Shri Javed Usmani</td>
<td>Chief Secretary, Govt of U.P.</td>
<td>Chairman</td>
</tr>
<tr>
<td>2</td>
<td>Shri Jacob Thomas</td>
<td>Principal Secretary, Medical Education Govt. of U.P Secretariat, Lucknow.</td>
<td>Vice Chairman</td>
</tr>
<tr>
<td>3</td>
<td>Shri. Manjeet Singh</td>
<td>Principal Secretary Planning Govt of U P Secretariat, Lucknow.</td>
<td>Member</td>
</tr>
<tr>
<td>4</td>
<td>Shri Anoop Mishra</td>
<td>Principal Secretary Finance Govt of U P Secretariat, Lucknow.</td>
<td>Member</td>
</tr>
<tr>
<td>5</td>
<td>Shri K.K. Sharma</td>
<td>Principal Secretary Legal Remembrance, Judicial Govt of U P Secretariat, Lucknow.</td>
<td>Member</td>
</tr>
<tr>
<td>6</td>
<td>Dr. Saudan Singh</td>
<td>Director General, Medical Education, Uttar Pradesh Jawahar Bhawan, Lucknow</td>
<td>Member</td>
</tr>
<tr>
<td>7</td>
<td>Dr. Smt. Saroj Churamani Gopal</td>
<td>Vice chancellor of C.S.M.M. University Lucknow</td>
<td>Member</td>
</tr>
<tr>
<td>8</td>
<td>Dr. R.R. Bharti</td>
<td>Director General, Medical &amp; Health, Uttar Pradesh Lucknow</td>
<td>Member</td>
</tr>
<tr>
<td>9</td>
<td>Shri Prashant Trivedi</td>
<td>Commissioner, Lucknow</td>
<td>Member</td>
</tr>
<tr>
<td>10</td>
<td>Shri. Anup k. Wahal</td>
<td>Representative of President of Medical Council of India. Kotla Road, New Delhi.</td>
<td>Any Member of M.C.I. Nominated by the Chairman / CS</td>
</tr>
<tr>
<td>11</td>
<td>Prof. A.K. Shukla</td>
<td>Prof. Nuclear Medicine S.G.P.G.I.M.S. Lucknow (Nominated by Govt. of U.P.)</td>
<td>Member</td>
</tr>
<tr>
<td>12</td>
<td># Prof. R.K. Sharma</td>
<td>Director, Sanjay Gandhi Post Graduate Institute of Medical Sciences, Lucknow</td>
<td>Member</td>
</tr>
<tr>
<td>13</td>
<td># Prof. R.K. Sharma</td>
<td>Director, Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow</td>
<td>Member Secretary</td>
</tr>
</tbody>
</table>

*Vide special resolution of meeting of Governing Body dated 17.04.2013.
# Vide Society Special Meeting Resolution dated 31.08.2010.
11. The term of office of the non-official members in the Boards shall be usually three years, which may be further extended for two years subject to majority decision of the Governing Body or such direction as issued by the State Government.

12. A member of the Board, other than the ex-officio member shall cease to be a member if he dies, resigns, becomes of unsound mind, becomes insolvent or is convicted for a criminal offence involving moral turpitude or if he is removed by the State Government from the membership of the Board or if he (Other than the Director) accepts a full time appointment in the Society or if he does not attend three consecutive meetings of the Board without taking leave from the Chairman. An ex-officio member shall cease to be a member of the Board on relinquishing the charge of the post by virtue of which he was member. The successor on the post shall automatically become the member of the Board.

**RESIGNATION**

13. A member other than ex-officio-member may resign office by a letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.

14. Any vacancy in the Board shall be filled in by nomination and the terms of office of a member nominated to fill a casual vacancy shall continue for the remainder of the term of the member in whose place he is nominated.

15. No Act or proceedings of the Board shall be invalid merely by reason of the existence of any vacancy therein or of irregularity in appointment or nominations of any of its members.

16. **MEETING**

(1) The Society shall ordinarily meet once a year before the end of March and the Board shall meet at least once in every six months.

Provided that Chairman may, whenever he thinks fit, and shall on the written requisition of not less than three members of Society or Board as the case may be, call a special meeting.

(2) At least fourteen days before every general meeting, notice thereof specifying the place, date and time of the meeting and in case of special meeting the general nature thereof shall be given to all members of the Society by registered post or by hand delivery at their respective addresses registered with the Society.

(3) Within fourteen days of the receipt of requisition as stipulated in sub para (1) above, the chairman shall convene the meeting.

(4) Every meeting of the Society or of the Board shall be presided over by the Chairman or in his absence by vice Chairman.
17. **VOTING**

(1) Each member of the Society or of the Board shall have one vote and shall be given personally. All the matter shall be decided by a majority of votes cast by the members present in a meeting, but the Chairman shall also have a casting vote in addition to his vote as a member in case of equality of votes.

(2) The voting shall be by show of hands.

(3) If an ex-officio member of the Society or Board is likely to be unable to attend any meeting of the Society or Board, as the case may be, he may, if he thinks fit, authorize in writing any official other than the official mentioned in rule 10 to attend the meeting on his behalf. The official so authorized will not, however, be entitled to vote at the meeting.

18. **QUORUM**

At least one third of the total number of members but not less than three members of the Society or of the Board, as the case may be, shall constitute the quorum at their respective meetings:

Provided that if a meeting is adjourned for want of quorum, no quorum shall be necessary for the adjourned meeting.

19. **ADJOURNMENT**

1. If within fifteen minutes from the time appointed for the meeting no-quorum is present, the meeting, if convened upon the requisition of members, shall be dissolved, and in any other case it shall stand adjourned to the same day in following week at the same time and place, at such adjourned meeting no quorum shall be necessary and the members present may transact the business for which the meeting was called.

2. The Chairman may, in consultation with the members present at the meeting adjourn any meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting which was adjourned.

20. **RESOLUTION**

(1) Agenda of the meeting of the Society or Board, as the case may be, shall be circulated among the members at least fourteen days before the meeting.

After giving notice of clear fourteen days or with the permission of the Chairman a member can move resolution at a meeting of the Society or Board.

Any business which it may be necessary for the Society or the Board, as the case may be, to perform, except such as may be placed before its meetings, may be carried out by circulation among all its members and any resolution so circulated and approved by the members shall be as effective and binding as if such resolution had been passed at the meeting of the Society or Board, as the case may be.
21. **MINUTES**

(1) The minutes of proceedings of a meeting of the Society or Board shall be drawn up by the Member-Secretary and circulated amongst the members of the Society or Board. The minutes along with any amendments suggested shall be placed for confirmation at the next meeting of the Society or Board, as the case may be, after the minutes are confirmed and signed by the Chairman, they shall be recorded in the Minutes book.

(2) At any meeting a declaration by the Chairman that a resolution has been carried by a particular majority and an entry to that effect in the Minutes Book shall be conclusive evidence of the fact.

(3) Proceedings of every meeting signed by the Chairman shall be properly kept by the member Secretary.

(4) Apart from matters requiring approval of the State Government under these rules which shall be submitted to it separately giving full exposition thereof, a copy of the proceedings of each meeting shall be furnished to the State Government as soon as possible.

22. **FUNCTIONS OF THE GOVERNING BODY**

(1) The Governing Body shall be responsible for the general superintendence, direction and control of the affairs of the Institute.

(2) **The Governing Body:**

(a) Shall take steps for the implementation of the decisions of the Institute on questions of policy relating to the administration of the affairs and working of the Institute.

(b) Shall institute courses of study at the institute and take decisions on the advice of the Academic Board on all academic matters including matters relating to the examinations conducted by the Institute.

(c) Shall hold and control the property and funds of the Institute;

(d) May acquire or transfer any movable or immovable property on behalf of the Institute.

Shall administer any funds placed at the disposal of the Institute for specific purposes.
(f) The Governing Body may create or abolish Posts of teachers and other employees of the Institute with prior approval of the State Government.

(g) May manage and regulate the finances, accounts, investments property, business and all other administrative affairs of the Institute and for that purpose appoint such agent as it may think fit.

(h) May invest any money belonging to the Institute (including any income from trust and endowed property) in such stocks, funds, shares or securities as it shall from time to time think fit.

(i) May enter into, vary, carry out, and cancel contracts on behalf of the Institute.

(j) May regulate and determine all other matters concerning the Institute in accordance with this Act, and the rules and regulations made there under.

# Vide Society Special Meeting Resolution dated 31.08.2010.

23. **POWERS AND DUTIES OF THE CHAIRMAN**

(1) The Chairman shall give general guidance and take steps for the:-
   (a) Promotion of objects of society.
   (b) Organization and Maintenance of the Society.
   (c) For maintaining Financial Health of the Society.

(2) The Chairman shall exercise such powers as may be delegated to him by the Board.

(3) All orders of the Chairman shall be communicated to the Member Secretary of the Society under the signature of Vice-Chairman. Any order not bearing the signature of the Vice-Chairman shall not be deemed to be an order of the Chairman.

24. **POWERS AND DUTIES OF VICE-CHAIRMAN**

(1) The Vice-Chairman shall exercise all the powers of Chairman in the absence of the Chairman.

(2) He shall exercise such powers and perform such duties as may be assigned or delegated to him by Board/Chairman.

He shall communicate to the Member Secretary of the Society decision of the Chairman /Board.

He shall put up to Chairman matters requiring the approval of Chairman along with his recommendations. No proposal / matter shall be put up to Chairman without the recommendation of the Vice-Chairman.
POWERS AND FUNCTIONS OF THE DIRECTOR

The powers and functions of the Director shall be as follows:-

(1) The Director shall be the Member Secretary of the Board and Society.

(2) The Director shall be the academic head and chief executive officer of the Society and as such shall be responsible for all its academic/administrative matters.

(3) The Director will be the administrative head of the Institute including Associated Hospitals and be over all responsible for working of Institute including financial and administrative matters.

(4) The Director shall be responsible for incurring such expenditure as authorized by the Board, either through Budget or otherwise.

(5) The Director shall be responsible for implementing the decisions of the Board.

(6) The Finance Controller shall be responsible for presenting the Budget and statement of accounts of the Institute after approval of Director.

(7) In the absence of the Vice-Chancellor the Director shall preside over the Convocations of the Society held for conferring degrees.

(8) The Director shall, with the approval of the chairman issue notices for and convene meeting of the Board and prepare Agenda for such meeting and maintain minutes of the meeting.

(9) Subject to the provisions of the Bye-laws, and with approval of the Board the Director shall open accounts in any Nationalized Banks. He may with approval of the Board, delegate the powers to sign cheques to other officers of the Society.

(10) The Director shall have and shall exercise all powers relating to discipline and disciplinary matters in respect of the employees of the Society in accordance with the disciplinary rules as set out in the bye-laws of the Society.

The Director shall have the power to sanction refundable and non-refundable payment where ever due to the employees of the Institute including gratuities, pension and benefits on retirement.

(12) Power relating to discipline and disciplinary action in relation to student/residents of the institute shall vest in Director.

(13) The Director shall issue appointment letter for teaching staff of the Society to the post of Professor, Addl. Professor, Associate Professor, Assistant Professor/Lecturer after taking approval as prescribed.

Director shall be the appointing authority of all class II, class III & IV class.

# Vide Society Special Meeting Resolution dated 31.08.2010.

Rgs
DIRECTOR
A.G.F.G.L.M.S. L.K.O
(14) The Director shall appoint and promote against sanctioned post of class III & IV class and Resident in accordance with procedure prescribed.

(15) The Director shall invite tender and enter into contract with any party on behalf of the Society subject to budgetary provision. for the supply of equipment, chemicals, consumable drugs and provisions as per procedure prescribed.

(16) The Director shall sanction distribution of budget and create funds as Hospital Revolving Funds (HRF) under various items of expenditure as per over all directions of the Board.

(17) The Director shall sanction the re-appropriation of funds from one sub head to another, subject to any restriction which may be placed by the Board or the State Government.

(18) The Director shall accept Security Bonds in the case of employees who have to furnish security.

(19) The Director shall execute into various agreements on behalf of the Society wherever necessary as per directions of Board.

(20) The Director shall enter into contract with contractors on behalf of the Society as per the procedure prescribed.

(21) The Director shall maintain linkage/co-ordination with other department and agencies.

(22) The Director shall also be authorized to raise loans, accept donations, benefactions, bequests of transfer on behalf of the Society in accordance with procedure prescribed.

(23) The Director shall sanction journeys on duty by officers and employees of the Society within the country as per procedure prescribed.

(24) The Director shall auction/sell of usufruct of trees as per procedure prescribed.

(25) The Director shall hire/rent building, subject to conditions stipulated by the Board.

The Director shall hold meeting of the Academic Committee to evolve a syllabus and curriculum in accordance with Medical Council of India or such other bodies for Under-Graduate and Post-Graduate Courses.

(26) The Director shall hold examinations for Under-graduate and Post-Graduate students both internal (terminal) and University examination as per requirement of Medical Council of India. The Director shall organize internship-training program in accordance with requirements of Medical Council of India.

(27) The Director shall take steps to organize cultural, social and academic meets for the promotion of academic and social health of the Society.

(28) The Director shall enforce service conduct rules for the employees.
(30) The Director may himself/herself perform the above duties or delegate it to any other functionary of the Society of appropriate seniority.

(31) The Director will exercise his/her powers subject to overall control and superintendence of the Board Chairman.

(32) The Director shall be responsible to conduct and manage all legal matters of the Society.

26. **PURCHASE COMMITTEE**

(1) All purchases under the value of Rs. 20,000/- (Rupees Twenty Thousand) may be made without quotation by the Director. The purchase of above Rs. 20,000/- to Rs. 1,00,000/- (Rs. One Lac) by procedure of inviting quotation and above Rs. 1,00,000/- (Rs. One Lac) to Rs. 10,00,000 (Rs. Ten Lacs only) by inviting tender will be made by Director after the approval of Purchase Committee as below:-

(The limit of purchase will be automatically increased as and when the Govt. modify this limit.)

i. Head of Department of which Purchase to be made (Nominated by Director) Chairman

ii. Finance Controller/ Nominee Member

iii. Joint Director (M.M.) Member Secretary

iv. Faculty/Indenter Member

v. Medical Superintendent/Nominee Member

(2) All purchase of above Rs. Ten Lacs and up to Fifty lacs will be approved by the purchase committee constituted as mentioned below which will scrutinize the tender and make recommendations of purchase committee.

(3) There shall be a Purchase Committee which will consist of following Members and shall process purchases involving expenditure over Rs. 10,00,000/- (Rs. Ten lacs) up to Rs. 50,00,000/- (Rs. Fifty Lacs) or as revised by Board / State Govt. from time to time:-

i. The Director Chairperson

ii. Head of the Department Member

for which purchase is made

iii. Finance Controller of the institute Member

iv. Medical Superintendent Member

v. Head of Department (Nominated by Director) Member

vi. Joint Director (MM) Member Secretary

vii. One other member (Nominated by Govt.) Member

# Vide Society Special meeting Resolution dated 31.08.2010.
(4) # All purchases involving expenditure of more than Rs. 50 Lacs shall require approval of high level purchase committee (HLPC).

(5) # All purchases involving expenditure above Rs.50 Lacs shall require approval of the Board.

(6) # Purchases of involving item costing of more than Rs. 50 Lacs shall be considered by a high level Purchase Committee constituted as follows:-

i. Vice-Chairman or his nominee
   (If nominee is attending the Meeting,
   Director will be Chairperson)
   Chairperson

ii. Director of the Institute          Member

iii. Finance Controller of the Institute Member

iv. Senior most Engineer of the Institute Member

v. Indenter as Special Invitee by Director  
   Member

vi. Joint Director (MM)            Member secretary

vii. Head of the concerned department Member

viii. Technical expert(Nominated by Director) Member

ix. Nominee of the principal secretary,
    Finance not below Spl. Secretary. Member

tax. Medical Superintendent        Member

(Special Invitees can be invited by the Director to facilitate the decision/process)

(7) Recommendation of high-level purchase committee shall require the approval of Board.

No purchases will be made until unless budget provision exists and competent authority has given sanction for the same. The competent authority shall be the Board or the authority authorized by the Board.

(9) Purchases made on the rate contract of Director Industries/DGS&D or any other body of State Government or Central Government as the case may be, authorized to issue such rate contract, shall not require the recommendation of purchase committee or high level purchase committee.

Vide Society Special meeting Resolution dated 31.08.2010.
27. **ACADEMIC COMMITTEE**

(1) The Academic committee shall consist of :-

   i. The Director
   
   ii. All Head of Teaching Department
   
   iii. Dean (Academic) or any officer nominated by Director
   
   iv. Executive Registrar

   Chairman

   Member

   Member

   Secretary

(2) The Academic committee shall perform the following functions:-

   (a) To prepare and to recommend changes in curricula and syllabi for the course of studies for the various departments and send necessary recommendations through the college to the university to which the college is affiliated.

   (b) To make arrangement for the conduct of all internal examinations and work associated with the same, as well as the work associated with the university Examination, as and when assigned by the university to the college.

   (c) To appoint Advisory Committee or Expert Committee or both for the department of college to make recommendations on academic matters in connection with the working of the department and the concerned Head of the Department shall act as the convener of such committee.

   (d) To appoint Sub-committees from amongst the members of the Academic Committee, other teachers of the college and expert from outside on such specific matters as may be referred to such Sub-Committee by the Academic Committee.

   (e) To consider the recommendation of the advisory Committee. Expert Committee or other Sub-Committees and take such action as circumstances of each case may require including making of suitable recommendations to the Board.

   (f) To make periodical review of the activities of the departments and if necessary, make suitable recommendations to the Board;

   (g) To advise on the working of library and the workshop;

   (h) To promote research within the college and require reports on such research from the persons engaged thereon.
(i) Advise on general policy to be followed in respect of consultation work to be done by academic staff;

(j) To provide for the inspection of classes, laboratories, library and discipline therein and submit reports thereof to the Board;

(k) To award stipends, scholarship freeships, medals and prizes etcetera according to the conditions attached to the awards;

(3) The Academic Committee shall meet as often as necessary but not less than two times during the calendar year.

(4) Meeting of the Academic Committee shall be convened by the member secretary of the committee either on his own initiative or on the direction of the Director or on a requisition signed by not less than five members of the Academic Committee.

(5) Half of the total number of the members of the Academic committee shall form the quorum for the meeting of the Academic Committee.

(6) A written notice of every meeting together with the agenda shall be circulated by the member Secretary to the members of the Academic committee at least one week before the meeting. The Chairman of the Academic committee may permit inclusion of any item on the agenda for which due notice could not be given.

(7) Notwithstanding anything contained in sub rule (6), the Chairman may call an emergent meeting of the Academic Committee at short notice to consider urgent or special issues.

(8) The ruling of the Chairman of the Academic committee in regard to all questions shall be final.

(9) The minutes or the proceedings of the Academic committee shall be drawn up by the member secretary and circulated amongst all members present in India.

Provided that any such minutes shall not be circulated if the Academic committee considers such circulation prejudicial to the interest of the college.
(1) There shall be a coordination committee for ensuring smooth running and proper patient care in the institute and associated Hospitals, it shall consist of following members:-

i. Chairman/Hon. Minister Medical Education Chairperson
   ii. Vice Chairman of the Institute Member
   iii. Principal Secretary, Law Dept. or any person nominated by him Member
   iv. Director Member secretary
   v. Divisional Commissioner Member
   vi. One MP(Lok Sabha / Rajya Sabha) Nominated by state Govt. Member
   vii. One MLA/MLC Nominated by state Govt. Member
   viii. Director, General, Medical Health Member
   ix. Engineer in Chief, P.W.D. Member
   x. Managing Director, Jal Sansthan Member
   xi. MD Madhyananchal ,UPPCL Member
   xii. CMS of RML Hospital Member
   xiii. Nagar Ayukt Lucknow Nagar Nigam Member
   xiv. IG Police Lucknow Zone Member
   xv. Vice Chairman ;LDA Member
   xvi. Medical Superintendent RMLIMS Member

(2) The Coordination committee shall meet at least twice a year.

Vide Society Special meeting Resolution dated 31.08.2010.
RESEARCH & ETHICS COMMITTEE

(1) There shall be a coordination Committee for ensuring smooth running and proper patient care in the Institute and associated hospitals, it shall consist of following members:

i. A Person from outside the institute from among its Members Nominated by Chairperson/Hon. Minister Medical Education

Chairperson

ii. Director Member Secretary

iii. Director Balrampur hospital Member

iv. Medical Superintendent SGPGI, Lucknow Member

v. Medical Superintendent RMLIMS, Lucknow Member

vi. One Legal Expert or Retired Judge Member

vii. One Social Scientist/ Representative of non-Governmental voluntary agency Member

viii. One Philosopher/Ethicist/ Theologian Member

ix. One Basic Medical Scientist (Preferably one Pharmacologist) Member

x. One MP (Lok Sabha / Rajya Sabha) Nominated by state Govt Member

x. One MLA/MLC Nominated by state Govt. Member

(2) The term of nominated members would be three years.

(3) The approval of this Ethics Committee will be necessary before conducting any clinical research project.

Vide Society Special meeting Resolution dated 31.08.2010.
30. **FINANCE COMMITTEE**

(1) The Finance committee shall consist of:

i. Vice Chairperson or Nominee not below Spl Secty. (if nominee attends the meeting, Director will be Chairperson)

ii. Director General Medical Education

iii. Director

iv. Principal Secretary, Finance Department or nominee, not below the rank of Spl. Secretary

v. Finance Controller of the Society

vi. Medical Superintendent RMLIMS

Chairperson

Member

Member

Member

Member Secretary

Member

(2) The committee shall:

(a) Examine scrutinize and consider the annual budget of the society prepared by the Finance Controller of the Society and make recommendations to the Board.

(b) Give its view and make its recommendation to the Board either on the initiative of the Board or Director or on its own initiative on any financial question affecting the Society.

(c) Exercise such financial power as is delegated by the Board.

31. **AUDIT AND ACCOUNTS**

The annual accounts shall be audited by the Examiner, Local Fund Account or by any person authorized by him in this behalf and any expenditure incurred in connection with such audit at such rate, as may be determined by the Examiner Local Fund Account, shall be payable to the Examiner Local Fund Account, provided that the accounts shall always be open to audit by Controller and Auditor General of India or his representative on such terms and conditions as the latter may authorize.

32. **ADMINISTRATIVE AND PERSONNEL COMMITTEE**

(1) The Administrative and Personnel Committee shall consist of:

i. Vice Chairperson of the Society

ii. Director General, Medical Education

iii. Director

iv. Medical Superintendent

v. Dean

vi. Registrar

Chairperson

Member

Member Secretary

Member

Member

Member

Member

# Vide Society Special meeting Resolution dated 31.08.2010.
(2) The Administrative and Personnel Committee shall:

(a) Consider all administrative and personnel matters of the Society. The decisions taken by the Administrative and Personnel Committee on routine matters will be implemented by the Director, whereas the policy matters shall be placed before the Board for their consideration and approval before being implemented.

(b) Go in to the cases of representations against the adverse character roll entries and make recommendations to the Board, dispose of the cases of confirmation of employees whose appointing authority is Board in accordance with the Society Bye-Laws and decide about the cases of the efficiency bar, wherever applicable.

33. TERMS AND CONDITIONS OF EMPLOYEES OF SOCIETY

NOTWITHSTANDING anything to the contrary contained in these rules:

(1) * The service conditions of all employees of the Society will be the same as those laid down from time to time by State Government for State Government employees of the same level.

Provided that the age of superannuation of faculty members (Lecturers, Assistant Professors, Associate Professors, Additional Professors and Professors) and Director of Dr. Ram Manohar Lohia Institute of Medical Sciences, Lucknow shall be sixty two years in lieu of sixty years*

33(2) # APPOINTMENTS :-

All appointments to the post under the College other than the Director shall be made:

(a) By the Director, if maximum of the Pay scale dose not exceed Rs.6500-10500 or as revised by the State Government from time to time.

(b) By the Chairman in other bases i.e. above Pay Scale 6500-10500.

33(3) SELECTION COMMITTEE:-

Selection Committee for filling the various teaching posts including the Director shall be constituted in the manner laid down below.

* Vide resolution of meeting of Governing Body dated 05-10-2009.

# Vide Society Special Meeting Resolution dated 31.08.2010.
# 33 (3) (i) SELECTION PROCEDURE FOR THE POST OF DIRECTOR:-

A. The Director shall be appointed by the Chairman on the recommendation of a committee consisting of the following members, namely:-
   (a) Chief Secretary, UP Govt. 
   (b) The Principal Secretary/Secretary, Medical Education 
   (c) One person to be nominated by the Chairman. 
   (d) The Director General, Medical Education and Training. 
   (e) Vice Chancellor, C.S.M.M.U. Lko. 
   (f) Two medical experts to be Nominated by the Chairman. 

Chairperson
Member
Member
Member
Member
Advisor

B. Director will hold office for 03 years or till he attains the age of 62 years whichever is earlier.

C. Where a vacancy in the office of Director occurs & it can not be conveniently and expeditiously filled in accordance with the provisions of sub-section “A” or there is any other emergency, the Chairman may appoint any suitable person to be the Director and may, from time to time, extend the term of an appointment under this sub-section, so, however, that the total term of such appointment, including the term fixed in the original order, does not exceed one year.

D. The conditions of service of the Director, including salary, allowances, leave, pensions and provident fund, admissible to him, shall be such as may be prescribed, and until so prescribed shall be determined by the state Government.

If in the opinion of the Chairman, the Director willfully omits or refuses to carry out the provisions of this Bye-Laws or abuses the powers vested in him, or if it otherwise appears to the Chairman that the continuance of the Director in Office is detrimental to the interest of the Institute, the Chairman may, after making such inquiry as he deems proper, by order, remove the Director.

Vide Society Special Meeting Resolution dated 31.08.2010.
F. During the pendency, or in contemplation, of any inquiry referred to in sub-section “E” the Chairman may order that till further orders -
(a) Such Director shall refrain from performing the functions of the office of Director, but shall continue to get the emoluments to which he was otherwise entitled under sub-section “D”
(b) The functions of the office of the Director shall be performed by the person specified in the order.

G. Appointment order for the post of director will be issued by the Vice Chairman.

Vide Society Special Meeting Resolution dated 31.08.2010.

* 33(3)(ii) Selection Committee for the Post of Professor, Additional Professor, Associate Professor & Assistant Professor :-

(a) **In case of Direct Recruitment**

(i) Director of the Institute CHAIRMAN
(ii) Director General Medical Education MEMBER
(iii) Two Experts nominated by Chairman MEMBERS

of the society out of a panel of five recommended by Director of the Institute

(iv) Two Members, one belonging to the Scheduled Caste/Scheduled Tribe and one from Other Backward Caste, not below to the rank of Assistant Professor / Superintendent to be nominated by Director

(b) **In case of Promotion:-**

(i) Director of the Institute CHAIRMAN
(ii) Director General Medical Education MEMBER
(iii) One Expert nominated by Chairman MEMBER

of the society out of a panel of five recommended by Director of the Institute

(iv) Two Members, one belonging to the Scheduled Caste/Scheduled Tribe and one from Other Backward Caste, not below to the rank of Assistant Professor / Superintendent to be nominated by Director
SELECTION COMMITTEE FOR NON-TEACHING POSTS:-
(i) Director of the Institute CHAIRMAN
(ii) Head of the Concerned Department MEMBER
(iii) Senior most Superintendent of the Hospital MEMBER
(iv) One Member belonging to the Scheduled Caste/
Scheduled Tribe and one Member of Other Backward
Caste not below to the rank of Assistant Professor/
Medical Superintendent to be Nominated
by Director/Member Secretary.

RECRUITMENT AND QUALIFICATION FOR DIRECTOR
- Recruitment -Direct
- Qualification - As prescribed by Medical Council of India from time to time.

RECRUITMENT AND QUALIFICATION FOR OTHER POSTS
(i) Professor, Additional Professor, Associate Professor & Assistant Professor.

(A) RECRUITMENT
- Source of recruitment will be direct for all posts created for the first time in
  the institute.
- Subsequent recruitment/promotion as per rules of Sanjay Gandhi
  Postgraduate Institute of Medical Sciences, Lucknow.

(B) EDUCATIONAL QUALIFICATIONS AND OTHER REQUIREMENTS.
- Qualifications - As prescribed by Medical Council of India from time to
time.
- Other requirements - As per rules of Sanjay Gandhi Postgraduate Institute
  of Medical Sciences, Lucknow.

Non-Teaching posts

RECRUITMENT
- Source of recruitment will be direct for all posts created for the first time in
  the institute.
- Subsequent recruitment/promotion as per rules of Sanjay Gandhi
  Postgraduate Institute of Medical Sciences, Lucknow.

(B) EDUCATIONAL QUALIFICATIONS AND OTHER REQUIREMENTS
- As per rules of Sanjay Gandhi Postgraduate Institute of Medical Sciences,
  Lucknow.

*AMENDMENT: In 33 (3) (ii) to (6) vide resolution of meeting of Society
conducted by circulation method on 02.01.2010 and G.O. No. 82/71-3s-10-R.M-
1/2010 dated 29 January, 2010 :-
This amendment shall be effective from 26 February, 2009.
33 (7) # APPOINTMENT (FOR DIRECT RECRUITMENT OF PROFESSOR, ADDITIONAL PROFESSOR ASSOCIATE PROFESSOR, ASSISTANT PROFESSOR LECTURER & OTHER OFFICERS IF MAXIMUM OF THE PAY-SCALES EXCEED RS. 6500-10500 OR AS REVISED BY THE STATE GOVT. FROM TIME TO TIME)

The Selection committee shall recommended suitable candidates for each post and shall arrange their names in order of merit for obtaining approval of Chairman. Appointment order will be issued by the director.

In case of the disagreement of the chairman with the recommendation of selection committee the matter will be referred to the Board and decision of the Board shall be final.

33 (8) # PROMOTION

(i) Promotion on the post of Head of Department or on the post of below to Head of Department, whose Grade Pay is Rs. 8700/- or above, shall be made on the basis of eligibility (merit) and Promotion on other all posts shall be made on the basis of seniority subject to the rejection of unfit.

(ii) The selection committee shall recommend suitable candidates for each post in order of merit to the appointing authority. On the approval of the appointing authority Promotion order will be issued by the Director.

Every Selection/promotion will be placed before Board in the next meeting.

34. POWER TO MAKE REGULATIONS

Subject to the provision herein contained the Board may frame regulations to regulate its business and ensure smooth functioning in the various spheres of its activities and functions and business of various committee constituted under these rules or appointed under these rules and may also amend, alter or rescind any regulation so framed.

DELEGATION OF POWERS BY BOARD

The Board may delegate to a committee constituted or appointed under these rules, or to the Chairman or Vice Chairman or to the Member Secretary such of its power for the conduct of its business as it may deem fit.

CONTRACTS

Except as may be otherwise provided in the Bye-Laws of the Society, all contracts and assurances for and on behalf of the Society shall be expressed to be made in the name of the Society and shall be under the seal of the Society. All such contracts and assurances shall be signed by the Director.

# Vide Society Special Meeting Resolution dated 31.08.2010.
37. **BAR ON CONTRACTS WITH MEMBERS**

No contract for the sale, purchase or supply of any goods or material shall be made for and on behalf of the Society with any member of the Society or the Board or his relative or firm in which such Member or his relative is a partner or share-holder or with any other partner or share-holder of a firm or a private company in which the member is a partner or director.

38. **SUIT OR PROCEEDING**

The society may sue or be sued through its Director.

39. **MODIFICATION OF THE OBJECTS OF THE SOCIETY**

Subject to the prior approval of the State Government, the Society may amend any object or objects for which it is established in accordance with the procedure prescribed therefore by the Act.

40. **AMENDMENT OF RULES**

These rules or rules made by the Society hereafter may be amended, altered or cancelled at any time with the prior approval of the State Government by a resolution passed by a majority of two third of the members present at any meeting of the Society duly convened for the purpose.

42. **# APPOINTMENT OF DEAN**

(1) There shall be a Dean of the Institute who shall be appointed by the Governing Body from amongst the Professors of the Institute.

(2) The Dean shall assist the Director in academic affairs of the Institute and shall exercise such powers and perform such functions as may be laid down in the regulations as per Medical Council of India.

43. **# EXECUTIVE REGISTRAR**

(1) The executive Registrar shall be appointed by the Institute in such manner and on such terms & conditions as may be prescribed in S.G.P.G.I.M.S. Lucknow.

(2) He shall subject to the control of the Director, conduct the examinations and make all other arrangements necessary and be responsible for the due execution of all processes connected there with.

# Vide Society Special Meeting dated 31.08.2010.

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DIRECTOR
S.G.P.G.I.M.S., LUCKNOW